



**ROCKLAND COUNTY
SOLID WASTE MANAGEMENT AUTHORITY**
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Christopher P. St. Lawrence
Chairman

Anna Roppolo
Executive Director

<u>Present</u>	<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Others</u>
C. St. Lawrence	A. Paul	V. Altieri	K. Braunfotel	L. Apotheker
G. Finn	H. Phillips	P. Moroney	G. Damiani	S. Cairo
M. Grant	W. Sherwood	J. Oppenheim	J. diFrancesca	T. Pytlar
A. Gromack	P. Soskin	I. Schoenberger	N. Gelok	T. West
D. Jobson	A. Stewart	F. Sparaco	S. Haggerty	
L. Lynn		A. Wieder	A. Roppolo	
			K. Scales	
			J. Sheridan	
			L. Stevenson	

1. The Chairman called to order the Rockland County Solid Waste Management Authority Board of Director's meeting for Thursday, February 26, 2015 at 5:05 p.m.
2. Roll call by Clerk. There is a quorum.

3. Pledge of Allegiance – Led by Supervisor Gromack

4. Introduced by: Jobson/Sherwood Unan. February 26, 2015

**Resolution No. 9 of 2015
ADOPTION OF MINUTES, MEETING OF
January 22, 2015**

RESOLVED, that the transcribed Minutes of the Rockland County Solid Waste Management Authority are approved for the meeting January 22, 2015, as recorded by the Clerk and are hereby adopted.

5.a. Executive Directors' Report

Roppolo: As discussed at the last Board meeting, the Authority's outside engineers, D&B, have finalized their review of MRF updates to improve efficiencies. Conveyor #8 at the MRF has been repaired and conveyor #9 will be repaired next week. Both repairs to the conveyors are major and repair time is approximately three to four days. We have several other efficiencies that will take place over the next few months including a vacuum system within the container line that will expand sort stations to include other material for recycling such as aseptic containers and tubs and lids, an update to the PLC (program logic control) of the fiber system and other minor tweaks to the system. There is funding remaining in a capital bond that will be used to update the system. Ted will be updating the Board on their detailed review of the potential improvements and other items.

As I mentioned in prior meetings, we anticipate performing audits in mid-March for a two week period on recyclables being delivered to the MRF to ensure that all items received are acceptable recyclables. This week we began handing out fliers to all haulers that utilize the MRF to inform them of the audit and to remind them what is considered a recyclable item.

Just a quick update of the MRF commodity market, the decline in crude oil costs over the last year has impacted our revenue for the plastics market. The national average of post-consumer natural high-density polyethylene (HDPE) has steadily decreased beginning in September 2014. The Authority does have a set floor price for the commodity, but I just wanted to let the Board know that we have seen a decline in post-consumer plastic pricing.

Construction activities at the Bio Solids Facility are in full motion on a couple of different fronts. The building roof is up and construction had to temporarily stop due to the weather. Despite that temporary work stoppage we still continue to line up next steps for interior work such as foam coating, fire suppression, hangar installation and blower work. I will update the Board at the next meeting as to time schedule of work completion.

I would like to give the Board a brief synopsis of operational activity for 2014. During 2014 over 267,000 tons of MSW was disposed of approximately 24,000 tons of yard waste was recycled, almost 50,000 tons of concrete and asphalt was crushed, in excess of 28,000 tons of recyclables were processed, greater than 15,000 tons of sludge was handled and over 21,000 tons of household hazardous waste was properly disposed. All in all the Authority handled in excess of 400,000 tons of material for 2014. The final NYSDEC reports will be included in next month's agenda packet.

Jerry Damiani and I met with Chris Jensen, Program Coordinator for the RC Office of Fire & Emergency Services, to discuss formalizing a debris management plan in coordination with the County. After the last several disasters, FEMA has recognized that debris management is costly. There have been recent changes in reimbursement methodology from FEMA on debris removal – the Sandy Recovery Improvement Act. The changes encourage having a formalized debris management plan and incentivizes the adoption of the plan by raising the reimbursement rate for debris removal from 75% to 85%. Chris Jensen intends to set up a

webinar to discuss the recent changes. If anyone is interested in having someone from their municipality attend please let me know.

Currently the auditors are at the Authority and will be completing their audit shortly. An audit committee meeting is set for March 17th at 9:00am in the Conference Center in Hillburn.

Our six month pilot program with Community Outreach Center was completed on February 12th and it was noted that there have been 1,021 bins distributed, 1,603 door hangers distributed, 16 ads displayed. I will ask Kerri to give us a summary of what has transpired over the last six months and how we would like to proceed.

Scales: This was the first time we looked for a community to help us with outreach for the municipal recycling and we found there were tremendous results. We were blown away by the staff at the Community Outreach Center. They distributed lots of door hangers there were a lot of calls from residents who wanted more information on recycling and where to get bins. There was positive feedback from the community and they were happy to see recycling increased. We would like to extend the contract to the remainder of the year with the municipality and also have a pilot program with the local yeshivas.

St. Lawrence: This has been a very successful program as a pilot for six months. So your recommendation is for us to continue until the end of the year?

Scales: Yes this way we can see how successful recycling is at the schools.

Roppolo: We would like to have a resolution under new business tonight for the extension of this pilot program.

One last item, according to our Public Authorities Act each year Board members have to complete a questionnaire as a confidential evaluation of board performance. If anyone hasn't completed the questionnaire, there are some copies here.

St. Lawrence: How close are we to the floor price?

Roppolo: We aren't close to the floor price for HDPE. I just wanted everyone to be aware as fuel prices go down, our revenue prices go down as well. The floor price for HDPE color is \$250 a ton and national is \$400 a ton.

5.b. D&B Engineer's Report

T. Pytlar described the following work completed for the month of January.

Materials Recovery Facility (MRF")

- Recommended MRF improvements based upon details and quotations submitted by Casella – film sorting (vacuum system), carton sorting, plastics #3-7 sorting, residue

quantity reduction, improvements in PET and aluminum recovery, and general sorting improvements.

- Reviewed final report on reduced staffing test as submitted by Casella.
- Observed installation of replacement components for conveyors #8 and #9.
- Attended monthly progress meeting with Casella.

Clarkstown Maintenance Garage

- Prepared design drawings and specifications.
- Conducted investigation for contaminated soil and prepared specifications for removal as part of garage construction project.
- Prepared application for stream/wetlands encroachment permit.
- Prepared analysis requested by Rockland County Drainage Agency.

Umbrella Permit

- Prepared a site layout plan for the new maintenance/garage/administration building and transmit to NYSDEC.
- Carried out follow up activities pursuant to issuance of the final umbrella permit.

St. Lawrence: Are we using some of our recycled glass?

Pytlar: Yes, for construction material and fill.

St. Lawrence: Does this building have a LEED certification?

Pytlar: No there will be just some green features in the building. The features have energy and water savings.

Cairo: Good evening and thank you for having me. I am here to ask the Authority for a contribution for our "Great American Clean Up". We have mutual goals of getting as much of the trash off of the streets and bringing the recyclables to the Authority. The cleanup will take place in April and May with about 4,000 volunteers throughout the County. The Authority has been generous and it helps us to get educational material to the volunteers. You are probably aware that non-profits are struggling with budgets that are getting smaller. So your support is greatly appreciated.

St. Lawrence: I'd like to thank all the Legislators on our Board for fighting to make sure agencies were included in this year's budget. Do you hand out anything for water protection to educate people that our storm system goes directly into our water system?

Cairo: Yes, in the fall we really focus on the connection between storm water runoff and the waterways and that same material is made available to our volunteers. We educate that clean streets equal clean streams.

Stewart: It is a struggle in these times to keep a non-profit going and we should all go out of our way to help out in terms of getting cleanup crews and using our networks to support the campaign that the Authority has supported for so many years.

Cairo: There are a number of people in the room tonight that have actively participated in clean ups for many years and actively supported us financially, which has been critical to our success and we always appreciate that.

Braunfotel: I just want to clarify that this is not a contribution we are paying for services and there is a contract that we will be voting on today. They provide a service that supports our mission.

6. Public Hearing - adjourned

7. Introduced by: Gromack/Paul Unan.

February 26, 2015

**Resolution No. 10 of 2015
Authorizing Revision of Tipping Fees at Concrete Crushing Facility**

WHEREAS, pursuant to its powers granted under Section 2053-g of the New York State Public Authorities Law, Title 13-M, the Authority may fix, or revise any rates, fees or other charges for the use or availability of its facilities or services; and

WHEREAS, it is recommended that the tipping fees for various waste materials received and processed at the Authority facilities be revised; and

WHEREAS, it is further recommended that a minimum charge be established for concrete disposal at the Authority’s Concrete Crushing Facility; and

WHEREAS, that the Authority wishes to revise the tipping fees for disposal of concrete at its facility where such materials are accepted for disposal and processing:

- Concrete \$10.00 minimum per load
- Concrete \$15.00 per ton prorated by weight above 1 ton; now therefore be it

RESOLVED, that the Authority hereby establishes the following minimum tipping fee for disposal of concrete at each of its concrete crushing facility:

Minimum Charge \$ 10.00 minimum per load

BE IT FURTHER RESOLVED, that the above tipping fees shall become effective as of March 1, 2015.

Roppolo: There was an assessment that was made regarding the tipping fees at the concrete crushing facility. It costs a good amount of money to process a load so we felt that the ten dollar minimum would be our breaking point.

8. **Introduced by: Jobson/Grant Unan.**

February 26, 2015

**RESOLUTION No. 11 of 2015
AUTHORIZING THE AUTHORITY TO SUPPORT THE KEEP ROCKLAND BEAUTIFUL
“GREAT AMERICAN CLEAN UP”**

WHEREAS, the Authority has received a request from Keep Rockland Beautiful, Inc. (“KRB”) to support the “Great American Clean Up” taking place in Spring 2015; and

WHEREAS, KRB has proposed to recognize the Authority’s support in the following ways: the Authority logo will be displayed on the back of t-shirts given to volunteers; the Authority logo will be placed on banners for volunteer recruitment; listing the Authority on the KRB website and all social media outlets, including but not limited to email blasts, FaceBook and Twitter; the KRB website will include a link to the Authority’s website; the Authority will be listed as a partner in all events and presentations related to the Spring 2015 cleanup; and the Authority’s brochures and literature will be included in volunteer packets; and

WHEREAS, KRB cleanup crews will bag recyclables separately to be delivered to the Authority’s Materials Recovery Facility; and

WHEREAS, within sixty days following the event, will provide the Authority with a report on the number of bags of waste and recycling collected as a result of the cleanup; and

WHEREAS, the Authority desires to again be a supporter of the event in an amount not to exceed \$2,500; and

WHEREAS, the above terms will be memorialized in a letter agreement between the Authority and KRB; now therefore be it

RESOLVED, that the Authority will support the Keep Rockland Beautiful “Great American Clean Up” taking place in spring 2015.

Source of Funds: Advertising Account 6400-00

9. **Introduced By: Phillips/Finn Unan.**

February 26, 2015

**RESOLUTION NO. 12 OF 2015
AUTHORIZING DISPOSAL OF SURPLUS EQUIPMENT**

WHEREAS, in the course of its operations, the Authority accumulates unneeded, worn-out or obsolete equipment, computers, furniture, machinery, tools, parts and vehicles which for it has no need; and

WHEREAS, upon occasion, the Authority deems such property to be "Surplus Equipment;" and

WHEREAS, the Authority has recently determined that certain pieces of equipment identified on the attached "Schedule A" are Surplus Equipment; and

WHEREAS, the Authority has the discretion to dispose of Surplus Equipment by various methods, including sale, auction, competitive bidding, and private negotiation, as set forth in its Guidelines for Disposal of Authority Real and Personal Property ("Property Disposal Guidelines"); and

WHEREAS, it may be desirable for the Authority to negotiate disposition of pieces of Surplus Equipment with municipalities that need such equipment in a manner that may benefit the taxpayers of Rockland County, provided that such disposition is consistent with the Property Disposal Guidelines; now therefore be it

RESOLVED, that the Executive Director or her staff are hereby authorized to dispose of the Surplus Equipment listed in the attached "Schedule A" in accordance with the Property Disposal Guidelines.

10. **Introduced by: Phillips/Lynn Unan.**

February 26, 2015

**RESOLUTION No. 13 of 2015
Collaborative Agreement with Cornell Cooperative Extension
Backyard Composting Initiatives**

WHEREAS, the Rockland County Solid Waste Management Authority ("RCSWMA") operates a successful recycling program for Rockland County residents and businesses with a goal to reduce, reuse and recycle components of the waste stream in order to benefit the environment; and

WHEREAS, the RCSWMA is supportive of expanding efforts in New York State to capture and reuse waste items that would otherwise be disposed of as solid waste.; and

WHEREAS, the goal of a collaborative with Cornell Cooperative Extension is to increase food scraps diversion from the waste stream; thereby reducing the transportation and disposal of waste in landfills; and

WHEREAS, Cornell Cooperative Extension agrees to conduct backyard composting education workshops through the School Garden Network, Speakers Bureau, Farmer’s Markets & other outreach events; and

WHEREAS, Cornell will administer the sale of compost bins, rain barrels and other composting tools; and

WHEREAS, Cornell will provide costs to the Authority for each of the outreach components, with a total do not exceed amount of \$10,000; now, therefore, be it

RESOLVED, Cornell Cooperative Extension agrees to conduct Backyard Composting Initiatives to help reduce food scraps that would otherwise end up in the solid waste stream by promoting composting efforts and communicating the environmental, economic, and social benefits of composting at a cost not to exceed \$10,000.

Roppolo: This agreement is to increase the composting initiative which is in our Solid Waste Management Plan and that is one of the Authority’s goals going forward.

Stewart: One of the things that makes kitchen scrap composting easier, is having the right container by your kitchen sink. It’s a reminder to fill your composter.

11. New Business

Introduced by: Soskin/Gromack Unan. February, 26, 2015

**RESOLUTION NO. 14 of 2015
EXTEND AGREEMENT BETWEEN THE AUTHORITY
AND THE COMMUNITY OUTREACH CENTER**

WHEREAS, the Authority requires the services of a consultant/liaison to assist in the continued implementation of an acceptable waste enhancement initiative designed to improve recycling in Rockland for residences and private schools; and

WHEREAS, the Authority had entered into a contract with the Community Outreach Center by Resolution 28 of 2014; and

WHEREAS, the Authority wishes to extend the agreement with Community Outreach Center for a local community consultant/liaison and other necessary professional services to end on December 31, 2015; and

WHEREAS, the Authority has negotiated a fee not to exceed \$12,000; now therefore be it

RESOLVED, that the Executive Director is hereby authorized to execute a consulting agreement with the Community Outreach Center, a copy of which is attached hereto, at a not-to-exceed amount of \$12,000.

St. Lawrence: Do we have any other new business? Since we don't have any other new business, do we have a motion to adjourn?

Grant: Moved

Gromack: Seconded

The meeting was adjourned at 5:40 p.m.

Respectfully submitted,
Suzanne Haggerty