



**ROCKLAND COUNTY
SOLID WASTE MANAGEMENT AUTHORITY**

420 Torne Valley Road, P.O. Box 1217
Hillburn, NY 10931
tel 845-753-2200 fax 845-753-2281

Howard T. Phillips, Jr.
Chairman

Anna Roppolo
Executive Director



Present

**Chairman Phillips
Commissioner Day
Commissioner Grant
Commissioner Hoehmann
Commissioner Hofstein
Commissioner Kohut
Commissioner Lynn
Commissioner McGowen
Commissioner Monaghan
Commissioner Moroney
Commissioner Paul
Commissioner Powers
Commissioner Soskin
Commissioner Specht
Commissioner Wieder**

Absent

**Commissioner Jobson
Commissioner Schoenberger**

Staff

**H. Benado
J. Burnet
G. Damiani
J. Goldstein
S. Haggerty
D. O'Donnell
A. Roppolo
D. Samuels
K. Scales**

Others

**B. Butterworth
D. Cassanelli
R. McCarthy
T. Pytlar
P. Suvarna
S. Torres
A. Tortora
T. West**

The Chairman called to order the Rockland County Solid Waste Management Authority Board of Directors meeting for Thursday, April 26, 2018 at 5:20 p.m.

Pledge of Allegiance led by Commissioner Hofstein

Roll call by Clerk. There is a quorum.

Introduced by: Hoehmann/Monaghan

Unan.

April 26, 2018

**RESOLUTION NO. 18 OF 2018
ADOPTION OF MINUTES, MEETING OF
MARCH 22, 2018**

RESOLVED, that the transcribed Minutes of the Rockland County Solid Waste Management Authority are approved for the meeting March 22, 2018 as recorded by the Clerk and are hereby adopted.

Executive Director's Report

Roppolo: According to the Public Authorities Law Section 2800 and Policy Guidance 10-05, each board member should complete a Confidential Evaluation of Board Performance annually. You have received the evaluation form and an envelope. I would ask that you please complete the evaluation and give it to Debbie Samuels prior to you leaving this evening.

On March 26, we had a tour of the facilities with eight board members. I would like to thank all who attended. Please let us know if you have any additional questions with regard to the facilities.

Phase I of the tip floor work at Hillburn has begun and is progressing. Work on the tip floor will be completed prior to initiating the repairs at the Bowline facility. For your consideration is a resolution on tonight's agenda for repairs at the Bowline facility. Authority staff and outside consultants have reviewed proposals received for Operations and Maintenance for the yard waste facilities and we will keep the Board posted and apprised of the progress.

The tour for the anaerobic digester with Ted is scheduled for May 14. If anyone would like to see the anaerobic digester, we will be leaving Rockland at 9 a.m. Please let Suzanne or me know if you would like to attend.

In addition, for your consideration on tonight's agenda, we have a resolution for selection of an underwriter in preparation of the Authority commencing bond offering process for refunding of the 2008 bonds. Before the Director of Finance, Jeremy Goldstein, addresses the refunding with the Board, I have asked Teno West to review the memo you should have all received via email. The memo outlines the Authority's process with regard to bonding and the responsibilities of various board members.

West: Thank you Anna. The bond recovery for the Authority comes from the Authority Act where it authorizes the Authority to issue bonds. The Local Finance law is very descriptive of what you can get as a municipality; and is very descriptive in compliance. The Authority's Act sets up a general bond authorization and the bond resolution governs what the Authority can do when it issues the bonds. The Authority must have a majority vote.

Phillips: Do we still need to do a roll call?

West: Yes, we can have a roll call. However, it is a majority of the quorum of the Board. There are a series of documents that need to be prepared. The general certificate is signed by the Chairman and attested to by the Secretary that would say these are the officers of the Authority and this is the business of the Authority, all the financial information has been obtained and put in the Official Statement and is accurate and the bond resolution has been duly authorized .

The Official Statement sets forth the operations of the Authority, the Board members and any pending litigation. It lets investors know what the condition of the Authority is and it discloses to the investors the finances, operations, flow control, and user charges. The Official Statement is a detailed document that is prepared by the disclosure counsel and will be adopted and signed by the Chairman.

Phillips: I know there are certain requirements you are telling us that we must follow. I would like to include an affidavit of policy. But before the Chairman signs, I would like to have some type of policy

that a written statement has been given to the Chairman or whomever is appropriate whether it is a consultant or an employee of the Authority. Stating they have reviewed the documents and they are in order and consistent with what the Authority Board had approved through the resolution. Before a Chairman signs anything, there should be proper review by our consultants and employees. We hire experts to review all the documents and determine that they are consistent with the Board's resolution and is approved in each case.

West: Opinions will be given by various counsel, Bond Counsel, Authority Counsel that will address some of those issues. Throughout the process, there will be a rating for this bond and a presentation by the rating agency. The presentation is usually given to the Chairman, Executive Director, Underwriter, Bond Counsel and Authority Counsel.

Phillips: Just to reiterate, Bond Counsel will do everything they possibly can to get the Authority a better rating if possible.

West: Yes. One of the other documents involved is the Bond Purchase Agreement. This is the agreement between the underwriter and the Authority on the purchase of the bonds. This document is signed by the Chairman and the underwriter and reviewed by Bond Counsel and this warrants the advice and obligations to the Authority of the sale of the bonds. With each bonding, you have to do a Continuing Disclosure Agreement. The Securities and Exchange Commission Rule 15c2-12 requires you to have continuing disclosure every year. This agreement sets forth that these bonds are being disclosed each year going forward and what the bonding is on, the financials any material changes of the Authority, yearly updates of tonnages and updates on any litigation. The bond resolution sets forth the issue of bonds, how the Authority does certain funding and system improvement funds

Phillips: Probably the greatest challenge to us since we are in very good financial condition is the fact that we deal with garbage; why is that a challenge for bonding.

McCarthy: Rick McCarthy from Environmental Capital. Solid Waste bonds have certain amount of a certain aroma about them because back in the 1980's and 1990's there were a lot of solid waste plants, especially in New Jersey and when flow control went away there were serious financial dilemmas for a while for a lot of authorities. This Authority did not have that. Some authority's financed in line with flow control, and since the waste wasn't under control, the monies were not in control. Very few bonds defaulted but for several years, investors were very concerned that they would lose money. Over the years, the concern has gone down, but the concern is still there a little bit.

Phillips: We are an easy target to sue because of all the different types of garbage we deal with. Especially with a Household Hazardous Waste facility even though they do have insurance, it is more the type of work that we do that becomes very challenging to bond purchasers.

McCarthy: Yes, there are risks that there aren't in other types of bonds.

West: When we issue bonds, there is a supplemental resolution, which says this is a general resolution, and these are the requirements for this bond you have to pass a supplemental resolution that sets forth a specific deal. The next document to be approved would be the certificate of good foundation. Now that you have gone out and you have the purchasing of the bonds, you sold the bonds, the certificate of determination sets forth what the price of the bonds are, the value of the purchase price, the price of each

bond, maturity date and the interest rate for the bond. This certificate is very significant to the transaction because that is what the deal is and is signed by the Chairman. There are tax documents that are signed again by the Chairman that are created by Bond Counsel. The tax certificate is the Authority governance to make sure it is being followed and the bonds will be tax exempt. The bonds themselves will be signed by the Chairman and attested to by the Secretary. The bond purchase agreement is to authorize all the accounting on the bond agreements and will be satisfied and other conditions of the bond agreement will be satisfied. These are all certifications that gives the underwriter comfort they fully have done legally what was needed to do this transaction. For the Authority under our act section 2053-j you have to get approval from the State Comptroller's office before the close on the sale. The engineer's report is the feasibility of that facility and is included with the Official Statement to let the investors know the engineers looked at this pretty extensively for the overall seek of what the Authority's is trying to accomplish. After that, there are various opinions, Bond Counsel, Disclosure Counsel and Bond Counsel. Bond Counsel opines to authorize the resolution that the bonds meet the requirements and are tax exempt. The Disclosure Counsel looks at the Official Statement. The Authority Counsel gives opinion on certain aspects of the Official Statement as well as certain aspects of the approvals of the Authority.

Goldstein: As we discussed, on today's agenda for your consideration is a resolution to authorize the selection of an underwriter for the refunding of the Authority's 2008 bond series. Last September we reviewed our 2006 bond series saving the Authority approximately \$300,000. This proposed transaction for tonight continues our efforts to review expenses. Negotiation of debt services were a result of this refunding of about \$1.65 million using today's interest rates. The Authority issued a request for proposal for underwriting services for this transaction and received four responses, which were rated on a ratings matrix on each of their proposal attributes. I would like to have Rick McCarthy give a further explanation.

McCarthy: The matrix says, with the lowest score, is Pipher Jaffray. They have done a lot of work in New York and they are a big underwriting firm. They have a fair amount of solid waste experience here in New York State.

Phillips: Their cost fell into the range with the other three responses that were reviewed.

McCarthy: They were all very close. The proposal were \$41,000, \$55,000, \$63,000 and \$95,000.

Phillips: Thank you. Any questions for Mr. McCarthy.

Day: Who were the two lower bids?

McCarthy: One was from Roosevelt & Cross and the other was from FTN Financial.

Day: Thank you.

Engineer's Report – no report

MS4 Annual Stormwater Meeting

Damiani: Good evening. For your review and consideration this evening, please find the Authority's annual municipal separate storm sewer system MS4 for the period March 10, 2017 to March 9, 2018. The Authority's stormwater management plan includes numbering practices activities and other techniques to properly manage soil generated from Authority facility in order to meet both Federal and New York State requirements. Stormwater generated from the Authority facilities are discharged into stormwater bodies. The Hillburn campus leads ultimately into the Torne Brook, the Clarkstown campus ultimately leads to the Hackensack River and the Bowline facility discharges ultimately into the Hudson River. The state pollution discharge eliminate system known as SPDES, requires the Authority to implement six minimum control measures into the Authority's stormwater and management plan. Six control methods include public education and outreach, public involvement participation, illicit discharge protection and elimination, construction site stormwater runoff control, post construction stormwater management, pollution prevention and good housekeeping for municipal operations. As you review the report, I will ask you to look at MCM 1 Page 2 of 4 which identifies various public education and outreach strategy. Using the Authority's Education and Outreach Department, we target residents, schools, businesses and community based organizations in order to project the message to the public. The number of printed material distributed this year alone was 130,889. T.V. spots, program and radio includes not only the Chairman's weekly radio time slot, but also includes other shows broadcasted. Public involvement and participation include, examples include public clean up events such as "Keep Rockland Beautiful" and the use of the Authority's Household Hazardous Waste Facility. Illicit discharge detection and elimination incorporates programs to inspect the Authority's mapped inventory of inlets and outfalls of retention basins and catch basins in order to detect any illicit discharge of pollutants such as oil, metal and sediment. Inspections are made monthly, quarterly and once a year, which are required.

Construction site stormwater runoff control is related to construction activities with result in disturbance with greater than one acre or more. If construction activities did take place, the Authority would ensure that the SWPPP was onsite at all times and available to the public. The Authority also has the ability to evaluate the effectiveness of the erosion and sediment controls put in place by the construction site operator. In this reporting period, no activities took place.

Post-construction stormwater management which includes features construction onsite to manage stormwater in accordance with the New York State stormwater design manual at the time the facility was constructed. These features include but are not limited to open channels, ponds, grassy swales, filter strips and related non-structural and structural features.

The Authority is committed to improving stormwater quality and continues to explore our needs to meet this commitment.

Phillips: The Authority acknowledges and receives the report.

Moroney: Moved

Kohut: Seconded

Introduced by: Soskin/Grant

Unan.

April 26, 2018

**Resolution No. 19 of 2018
AWARD OF CONTRACT FOR MAJOR REPAIRS
AT THE BOWLINE TRANSFER STATION
RFB NO. 2018-03**

WHEREAS, on January 22, 2018, the Authority issued a Request for Bids No. 2018-03 for major repairs at the Bowline Transfer Station (the “RFB”); and

WHEREAS, on March 12, 2018 the Authority publicly opened the two (2) bids it received in response to the RFB; and

WHEREAS, the bids received in response to the RFB were from A-Tech Concrete Co., Inc. for \$844,000.00 and Verticon Ltd. for \$668,878.00; and

WHEREAS, the Authority’s engineers reviewed the bids received and determined that the bid submitted by Verticon Ltd., which was the lowest priced bid, conformed to the specifications in the Request for Bids; now therefore be it

RESOLVED, that the Authority Board hereby awards the bid for major repairs at the Bowline Transfer Station, RFB No. 2018-03, in the amount of \$668,878.00, to Verticon Ltd. as the lowest responsible bidder, and authorizes the Executive Director to execute an agreement, which is attached hereto in substantially final form, for the performance of the work specified in the bid; and be it further

RESOLVED, that the Authority, in its sole discretion, has the right to rescind this award at any time prior to the execution of the contract for the major repairs at the Bowline Transfer Station, and such agreement shall not be binding and valid until executed by the parties.

Introduced by: Hoehmann/Hofstein

Unan.

April 26, 2018

**Resolution No. 20 of 2018
AUTHORIZING AWARDS OF WINNING BIDS FOR CURBSIDE
RECYCLING BINS TO T.M. FITZGERALD & ASSOCIATES AND
BUSCH SYSTEMS INTERNATIONAL**

WHEREAS, on March 12, 2018, the Authority issued a Request for Bids (“RFB-2018-05”) for two types of Curbside Recycling Bins that include Bin Type #1, green 20-gallon round containers for commingled containers (e.g. plastic, glass bottles, aluminum, and steel cans) with matching lids (hereinafter referred to as “Green Bins”)and Bin Type #2, blue 19-gallon rectangular containers for commingled paper (e.g., newsprint, office paper, and cardboard) with matching lid (hereinafter referred to as “Blue Bins”); and

WHEREAS, bids were received from several bidders in response to RFB-2018-05; and

WHEREAS, after receipt and review of the bids, the Authority staff analyzed them for completeness and to determine the lowest responsive and responsible bidders, as outlined in the Bid Analysis Worksheets, and;

WHEREAS, the Authority staff has determined that the bid submitted by T.M. Fitzgerald & Associates for Type #1 Green Bins, in the amount of \$136,000 per year for two years is in all respects the lowest responsive and responsible bid, and therefore recommends the acceptance of its bid for Green Bins; and

WHEREAS, the Authority staff has determined that the bid submitted by Busch Systems International for Type #2 Blue Bins in the amount of \$103,500 per year for two years is in all respects the lowest responsive and responsible bid, and therefore recommends the acceptance of its bid for Blue Bins; now therefore be it

RESOLVED, that the bid of T.M. Fitzgerald and Associates for Type #1 Green Bins with matching lid is hereby accepted; and be it further

RESOLVED, that the bid of Busch Systems International for Type #2 Blue Bins with matching lids is hereby accepted.

Source of Funds: Operating Budget Account 6321-00

Powers: It looks like according to the memo, on the backup for the blue bins, Nova Products was the lowest bidder and their bin was actually larger than the one we are going to award the contract. The bid specs said it was supposed to be 18 gallons.

Roppolo: It was a different size container and a different shape container. We found that when we had originally looked at container shape for commingled rather than paper the square container was not as helpful as the round container.

Powers: It says in the memo that it was rectangular.

Roppolo: We specifically asked for a round container.

Scales: It doesn't meet the specifications that we set forth. We also had this bin in the past and it had a very high breakage rate.

Powers: On paper, it looks like a better deal.

Scales: They didn't meet specifications.

Introduced by: Monaghan/Specht

Unan.

April 26, 2018

**Resolution No. 21 of 2018
AWARD OF CONTRACT FOR JANITORIAL SERVICES AT THE HILLBURN,
CLARKSTOWN AND BOWLINE FACILITIES**

WHEREAS, on March 19, 2018, the Authority issued a Request for Bids (“2018-08”) for Janitorial Services for its administrative offices and scale houses located in Hillburn, Clarkstown, and West Haverstraw for a one-year term, with two one-year renewals; and

WHEREAS, proposals were received from Gateway Building Services, Inc., Integrated Maintenance Solutions, TCC Cleaning Service and Vanguard Cleaning Systems; and

WHEREAS, the Authority staff has reviewed the proposals and determined that the proposal submitted by Integrated Maintenance Solutions. is in all respects responsive to the Request for Proposals and is the lowest responsible offer, and therefore recommends award of the contract to by Integrated Maintenance Solutions; now therefore be it

RESOLVED, that the Authority Board hereby authorizes award to Integrated Maintenance Solutions of the contract for janitorial services at the Authority’s Hillburn, Clarkstown and West Haverstraw locations for a one-year term, with two one-year renewals, in substantially the form attached hereto, and the Executive Director is hereby authorized to execute the contract attached hereto.

Introduced by: Hoehmann/Maroney

Unan.

April 26, 2018

**Resolution No. 22 of 2018
AUTHORIZING RETAINER AGREEMENT WITH ENVIRONMENTAL CAPITAL LLC
FOR FINANCIAL ADVISORY SERVICES**

WHEREAS, the financial consulting firm of Environmental Capital LLC has been providing the Authority with financial advisory services to the Authority, and the Authority wishes to continue receiving those services; and

WHEREAS, Environmental Capital LLC has proposed in a letter dated April 13, 2018 (“the letter of agreement”), to provide such services, such as:

- a. analysis of the cost of the financing of potential Agency capital improvements,
- b. analysis of various business plans,
- c. analysis of public versus private ownership and financing for Authority facilities,
- d. financial modeling,
- e. assistance with developing and implementing any bonding or borrowing needs,
- f. analysis of potential bond refundings,
- g. analysis of potential investment vehicles for bond funds, and
- h. advice on such other matters as the Agency may require from time to time.

WHEREAS, Environmental Capital LLC will be compensated for its services for general Authority work at the following hourly rates:

President -	\$275 per hour
Vice President -	\$225 per hour
Associate -	\$150 per hour

WHEREAS, the letter of agreement shall commence upon the execution of both parties and continue until terminated by either party in writing; now therefore be it

RESOLVED, that the Executive Director is authorized to execute the attached letter of agreement to retain the financial advisory services of Environmental Capital LLC in an amount not to exceed \$40,000.00.

Source of Funds: Operating Budget Account 7409

Introduced by: Hoehmann/Kohut

Unan.

April 26, 2018

Resolution No. 23 of 2018
AWARD OF AGREEMENT FOR SENIOR MANAGING UNDERWRITER FOR THE
ROCKLAND COUNTY SOLID WASTE MANAGEMENT AUTHORITY

WHEREAS, on March 30, 2018, the Authority issued a Request for Proposals (“RFP# 2018-10”) for Senior Managing Underwriter for the Rockland County Solid Waste Management Authority; and

WHEREAS, this Request for Proposals is being distributed to obtain investment banking services in connection with the issuance of approximately \$16 million General Obligation Bonds (the "2018 Refunding Bonds") by the Rockland County Solid Waste Management Authority (the "Authority"). The Authority intends to issue 2018 Refunding Bonds to refund all or a part of the Authority's outstanding 2008 General Obligation Bonds (the "2008 Refunded Bonds"): and

WHEREAS, proposals were received from Piper Jaffray, Raymond James, FTN and Roosevelt & Cross; and

WHEREAS, Environmental Capital LLC, the Authority’s Financial Advisor, has reviewed the proposals and determined that the proposal submitted by Piper Jaffray is in all respects the most responsive to the Request for Proposals and therefore recommends award of the contract to Piper Jaffray; now therefore be it

RESOLVED, that the Authority Board hereby awards RFP 2018-10 to Piper Jaffray as Senior Management Underwriter in the amount not to exceed \$65,000 and authorizes the Executive Director to execute an agreement for the performance of the work specified in the proposal.

New Business

Braunfotel: The Authority is interested in perhaps looking for a new administration/education building. In order to do that, we need consulting services of someone to look at proposed buildings and to make a determination of whether or not the Authority could fit into it and the building is appropriate in terms of location, size, etc. The recommendation is that we pass a resolution for an engineer to do that with the resolution with the rates therein.

Introduced By: Moroney/Day

Unan.

April 26, 2018

**RESOLUTION NO. OF 2018
AUTHORIZING THE RETENTION OF
GHD CONSULTING ENGINEERS, LLC FOR ADMINISTRATION AND EDUCATION
CENTER PROPERTY EVALUATION**

WHEREAS, the Authority wishes to retain an independent engineer to review the specifications, drawings, construction, other relevant matters and space needs in order to advise the Authority of developing a business plan for purchase of administration and education center; and

WHEREAS, the Authority would also utilize its consultants and employees to develop a plan; and

WHEREAS, the Authority would also utilize its consultants and employees to research and review possible locations within Rockland County; and

WHEREAS, GHD Consulting Engineers, LLC (“GHD”) has rendered on-call engineering consulting services to the Authority since 2010; and

WHEREAS, GHD will be compensated for its consulting services for Authority work at the following hourly rates:

Principal Client Manager -	\$220 per hour
Sr. Engineer -	\$175 per hour
Engineer -	\$105 per hour; therefore be it

RESOLVED, that the Executive Director is hereby authorized to enter into an agreement with GHD Consulting Engineers, LLC for such consulting engineering services, in an amount not to exceed \$50,000.00

Kohut: I just want to be sure that the engineers understand that before you look at the buildings, we want to know what the Authority needs and that the needs fit the building.

Phillips: This was discussed at the Executive Committee meeting and that is a very good point. We asked for a business plan to be prepared. Staff is going to work with our consultants to prepare a business plan, which should rest your concerns.

Wieder: I would like to have some sort of explanation for the record and public, what is the reason we are doing this.

Phillips: That is an excellent point. The Executive Board has been discussing this for well over a year. I think the major concern is twofold. We are bursting at the seams where the administrative offices are up in Torne Valley because it is in the same building that we house the Materials Recovery Facility and the Education Center. The second part of that is because the Education Center is there, we have young children at that facility, and there are 18-wheel trucks and heavy industrial equipment at the Materials Recovery Facility. I think all of us have a concern that this is not an appropriate location for the education center and the fact that we are bursting our seams. Let me compliment all of the members of the Authority and past members. What this mean is that we are doing an excellent job. We have grown in the recycling business and reuse business for all our residents in Rockland County. We probably are on the cutting edge with our facilities throughout this nation as to what we offer the residents of Rockland County. Not just at the location of Torne Valley, but throughout our other facilities as well. Which is a good thing, but with good things come also greater responsibilities and also problems. The fact of the matter is that if you go up there and take a look at how cramped the offices are and the education center is not really an elaborate education center. On top of that, to have kids in a highly industrial site, we are rolling the dice until something happens. With all of those points, we concluded that we should look at other another facility, but we should do it looking with eyes wide open at cost and what suits the residents and the Authority best.

Wieder: I thank you that is sufficient. I just want it on public record to reflect for what we are doing today, there is a reason behind it. Thank you for all the work that you do Mr. Chairman.

Phillips: Thank you.

Braunfotel: Moving the administration and education center in Hillburn would also allow expansion of the Materials Recovery Facility.

Phillips: Yes, I should have included that. In addition, we should be eligible for grants especially with the education center to offset some of our costs.

Roppolo: Yes.

Grant: Is this something we need to do tonight? Can we get a memo from the Executive Director on the concept of an education center and the administration facility what the anticipated needs will be going forward before we authorize an engineer to move forward?

Phillips: I know that concern did come up at the Executive Committee. Here is one of the concerns and you tell me your thoughts. There are sights out there today that are available now but who knows how long they will be available. That was our major concern. However, you are right with what you state. We did ask the Executive Director not to sign off on anything until we have a business plan. I think your thoughts are parallel with Commissioner Kohut's thoughts and the Executive Committee members.

Grant: With all due respect, I think I would like to see it come back as an action item with a memo detailing again, what the concept is and history is of our facility and what the plans are interim and long term for the education center. Whether or not they need to identify not a specific location but a vicinity where this facility should exist and all the reasons why for identifying that location.

Phillips: Does anyone else object to the language in which we structuring it in the resolution? We will have Commissioner Grant's concerns addressed. We have to make sure there is bus access and in a location that is centralized for the schools in the five towns to get to.

Day: I don't have a problem with moving on this project now; but is there a way to require a report subsequent to the vote?

Phillips: I think subsequent to executing anything. How is that?

Day: Yes, prior to executing anything.

Wieder: What we are voting on tonight is just the engineering; is that correct?

Phillips: To hire and to prepare a business plan which should answer questions such as revenues, cost, needs and size. We are not authorizing anyone to move forward with anything other than just the hiring of an engineering firm to transact for us and tell us and at that point, we will have to have another resolution to move forward.

Motion to go into Executive Session to discuss contractual and personnel matters.

Hoehmann: Moved

Powers: Seconded

Motion to come out of Executive Session.

Lynn: Moved

Powers: Seconded

Phillips: We have a resolution authorizing retention of GHD Consulting Engineers LLC for administration/education center property evaluation. Whereas, the Authority wishes to retain an independent engineer to review the specifications, drawings, construction, other relevant matters and space needs in order to advise the Authority of developing a business plan for purchase of administration/education center and whereas, the Authority would also utilize its consultants and employees to develop with plan. Whereas, GHD Consulting Engineers as rendered on call engineering consulting services for the Authority since 2010. Whereas, GHD will be compensated for its consultant services for Authority work at the following hourly rates for the Principal Client Manager, Sr. Engineer and Engineer. Resolved, that the Executive Director is hereby authorized to enter into an agreement with GHD Consulting Engineers, LLC for such consulting engineering not to exceed \$50,000.

Introduced By: Moroney/Day

Unan.

April 26, 2018

**RESOLUTION NO. 24 OF 2018
AUTHORIZING THE RETENTION OF
GHD CONSULTING ENGINEERS, LLC FOR ADMINISTRATION AND
EDUCATION CENTER PROPERTY EVALUATION**

WHEREAS, the Authority wishes to retain an independent engineer to review the specifications, drawings, construction, other relevant matters and space needs in order to advise the Authority of developing a business plan for purchase of administration and education center; and

WHEREAS, the Authority would also utilize its consultants and employees to develop a plan; and

WHEREAS, the Authority would also utilize its consultants and employees to research and review possible locations within Rockland County; and

WHEREAS, GHD Consulting Engineers, LLC (“GHD”) has rendered on-call engineering consulting services to the Authority since 2010; and

WHEREAS, GHD will be compensated for its consulting services for Authority work at the following hourly rates:

Principal Client Manager -	\$220 per hour
Sr. Engineer -	\$175 per hour
Engineer -	\$105 per hour; therefore be it

RESOLVED, that the Executive Director is hereby authorized to enter into an agreement with GHD Consulting Engineers, LLC for such consulting engineering services, in an amount not to exceed \$50,000.00

Grant: Can we have GHD come to our next meeting and give us an update?

Phillips: Yes.

Grant: Thank you.

Phillips: Extension of the probationary period for the Public Information Specialist for an additional sixteen weeks.

Introduced by: Kohut/Moroney

April 26, 2018

Day, Hoehmann, Hofstein, Monaghan, Powers - Nay

**RESOLUTION NO. 25 OF 2018
PERMANENT APPOINTMENT OF JACKIE DODRILL
AS PUBLIC INFORMATION SPECIALIST TO THE ROCKLAND COUNTY
SOLID WASTE MANAGEMENT AUTHORITY**

WHEREAS, by Resolution No. 19 of 2017, Jackie Dodrill was provisionally appointed to the position of Public Information Specialist to the Rockland County Solid Waste Management Authority; and

WHEREAS, on February 25, 2018 by resolution No. 11 of 2018 Jackie Dodrill was accepted as a permanent employee to the Rockland County Solid Waste Management Authority upon completion of a ten (10) week probationary period; and

WHEREAS, the Authority Board wishes to extend the probationary period for an additional sixteen (16) weeks; and

WHEREAS, upon the satisfactory completion of the probationary period, the employee salary will be set to \$50,000.00; therefore be it

RESOLVED, that Jackie Dodrill shall be permanently appointed to the position of Public Information Specialist subject to a total term of probation of twenty six (26) weeks and at the satisfactory completion of the probationary period, the employee salary is set to \$50,000.00; and is it further

RESOLVED, that this resolution be sent to the Rockland County Department of Personnel in order to effectuate her appointment.

Phillips: Is there any other new business? Since there is no other new business, do we have a motion to adjourn?

Wieder: Moved

Hoehmann: Seconded

The meeting was adjourned at 6:50 p.m.

Respectfully submitted,
Suzanne Haggerty