



**ROCKLAND COUNTY  
SOLID WASTE MANAGEMENT AUTHORITY**

420 Torne Valley Road, P.O. Box 1217  
Hillburn, NY 10931  
tel 845-753-2200 fax 845-753-2281

*Howard T. Phillips, Jr.*  
Chairman

**Anna Roppolo**  
Executive Director



**Present**

**Chairman Phillips**  
**Commissioner Day**  
**Commissioner Grant**  
**Commissioner Hoehmann**  
**Commissioner Hofstein**  
**Commissioner Jobson**  
**Commissioner Kohut**  
**Commissioner McGowen**  
**Commissioner Monaghan**  
**Commissioner Powers**  
**Commissioner Schoenberger**  
**Commissioner Soskin**  
**Commissioner Wieder**

**Absent**

**Commissioner Lynn**  
**Commissioner Moroney**  
**Commissioner Paul**  
**Commissioner Specht**

**Staff**

**H. Benado**  
**K. Braunfotel**  
**J. Damiani**  
**J. Goldstein**  
**D. O'Donnell**  
**A. Roppolo**  
**D. Samuels**

**Others**

**D. Philipps**  
**T. Pytlar**  
**T. West**

The Chairman called to order the Rockland County Solid Waste Management Authority Board of Directors meeting for Thursday, January 25, 2018 at 5:00 p.m.

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Pledge of Allegiance

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Roll call by Clerk. There is a quorum.

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**Executive Director's Report**

**Roppolo:** I would like to welcome our new Board members – Supervisor Day, Supervisor Specht, Mr. Powers and Mr. McGowan. You should have received an email from Debra Samuels with information regarding required board training, login and password information for monthly agendas and Authority Budget Office information. If you have any questions, please let me know. We will be reaching out to you to schedule a tour of our facilities. Once I have a date or several dates I will forward the information to the rest of the Board if they would like to join the tour as well.

For the year 2017, the following material was managed through the Authority facilities:

A total of approximately 305,000 tons of garbage was disposed and hauled to the Casella landfill in Ontario County, New York. Clarkstown processed 161,675 tons. Hillburn processed a total of 106,181 tons and Haverstraw processed a total of 37,143 tons.

Approximately 31,600 tons of recyclables was processed through our Materials Recovery Facility.

Total brush received was 8,654 tons. Brush is processed into mulch. A proportionate share of the brush received by municipalities is returned to the municipalities as mulch for free distribution to residents. Total leaves received was 23,242 tons. Leaves are processed into compost. A proportionate share of the leaves received by municipalities is returned to the municipalities as compost for free distribution to residents.

Total concrete received was 30,516 tons. Recycled concrete aggregate is sold to customers.

Total asphalt received was 9,236 tons. Millings are sold to customers.

Total sludge processed at an average of 22.6% solids was 23,518 tons. Wastewater sludge compost is sold to customers for certain landscaping applications.

Among other household hazardous waste, the Household Hazardous Waste Facility processed almost 1,000,000 pounds of e-waste.

The revenues derived from the sale of commodities from the recyclables, mulch from the brush, RCA and millings from the concrete and asphalt and compost from the leaves and sludge will be presented to the Board at the March board meeting. The audit will be complete and the annual audited financial statements will be brought to the Board for consideration and approval.

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**Phillips:** Appointing Officer of the Authority for the year 2018. We have Deputy Treasurer Ilan Schoenberger, Treasurer Phil Soskin, Secretary Michael Specht, Vice-Chairman Patrick Moroney, Vice-Chairman George Hoehmann and Chairman Howard Phillips.

**Introduced by: Schoenberger/Kohut Unan.**

**January 25, 2018**

**RESOLUTION No. 1 of 2018  
APPOINTING THE OFFICERS OF THE AUTHORITY FOR THE YEAR 2018**

**WHEREAS,** Officers of the Authority Board are chosen each year at the Authority's annual January meeting; and

**WHEREAS,** the following Authority Board Members served as Officers in the year 2017:

Chairman:	Howard Phillips
Vice-Chairman:	George Hoehmann
Vice-Chairman:	Patrick Moroney
Secretary:	John Noto
Treasurer:	Philip Soskin
Deputy Treasurer:	Ilan Schoenberger

**WHEREAS**, the Authority Board has held its Annual Meeting and selected the Officers to serve in the year 2018; now therefore be it

**RESOLVED**, that the Officers of the Authority for the year 2018 shall be as follows:

Chairman:	Howard Phillips
Vice-Chairman:	George Hoehmann
Vice-Chairman:	Patrick Moroney
Secretary:	Michael Specht
Treasurer:	Philip Soskin
Deputy Treasurer:	Ilan Schoenberger

Such Officers shall serve until their successors are appointed and qualified at the next Annual Meeting in January 2019.

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**Phillips:** Our mission statement has been the same for some time. Anna could you please go over it so our new members understand what our mission has been.

**Roppolo:** As it states in the resolution our mission is to provide services that are cost effective and in an economic way to enhance our environment. We hand all materials through our various facilities and in accordance with the Public Authorities Budget Office, we are required to present our mission statement each year to the Board and if you would like to change it, we can.

**Phillips:** Does anyone have any questions on the mission statement? If not, do we have a motion to adopt the mission statement.

**Introduced By: Hoehmann/Monaghan Unan.**

**January 25, 2018**

**RESOLUTION No. 2 of 2018  
ADOPTION OF AUTHORITY MISSION STATEMENT**

**WHEREAS**, the Authority is required to annually adopt a mission statement in accordance with the Public Authorities Law; and

**WHEREAS**, such mission statement was drafted and provides as follows: “We shall serve the people of Rockland County well by providing needed solid waste management services in order to protect and enhance our environment in a high quality, ethical, courteous, timely and cost effective manner” (the “Mission Statement”); and

**WHEREAS**, the Authority Board members have read and understand the Mission Statement; now therefore be it

**RESOLVED**, that the Authority hereby adopts the Mission Statement.

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**Introduced By: Grant/Soskin Unan.**

**January 25, 2018**

**RESOLUTION No. 3 of 2018  
ADOPTION OF NYSLRS SECTION 41(j)**

**WHEREAS**, the Board of the Rockland County Solid Waste Management Authority has elected to make the following retirement benefits(s) available to its employees: Section 41 (j); and

**WHEREAS**, the Authority has been advised by the Retirement System that the estimated additional annual cost to the System of all additional obligations created by such benefit(s) or improvement(s) is \$2,355; and

**WHEREAS**, said sum has been appropriated in the budget for said fiscal year, and is available for such payment; and

**WHEREAS**, payment of said sum will be made to the Retirement System during said fiscal year; so be it

**RESOLVED**, the Authority Board authorizes the Director of Finance to enter into an agreement with NYSLRS to provide Authority Employees with the option to enroll in Section 41(j) of the NYSLRS.

**Goldstein:** We are attempting to decrease our liability of accumulated absences in regard to vacation and comp time employees had. Last month we offered employees various options in order to decrease that balance. One of the options was a conversion of vacation-accrued time to sick time with the intent that it could be added to everyone’s pension when they retire. So this induction of 41-j would accomplish that.

**Kohut:** Is the \$2,355 fee a one-time fee?

**Goldstein:** No, it is annual.

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Introduced by: Hoehmann/Kohut

Unan.

January 25, 2018

**RESOLUTION No. 4 OF 2018**  
**AUTHORIZING EXECUTION OF AN AGREEMENT WITH GHD FOR**  
**ENGINEERING CONSULTING SERVICES AT THE HILLBURN**  
**COCOMPOSTING FACILITY**

**WHEREAS**, the Rockland County Solid Waste Management Authority (the “Authority”), is a public benefit corporation, duly organized and existing under the New York State Public Authorities Law, Title 13-M; and

**WHEREAS**, the Authority is in need of continuing, on-call consulting engineering services at the Hillburn Cocomposting Facility; and

**WHEREAS**, GHD Consulting Engineers, LLC (“GHD”) has rendered on-call engineering consulting services to the Authority for the CoComposting Facility since 2010; and

**WHEREAS**, GHD has submitted a proposed professional services agreement for the year 2017, for consulting services that include such tasks as

- review of monthly Operations Reports provided by Authority’s Facility Operator at the Cocomposting Facility;
- assistance at monthly operations meetings with the Authority and the Facility Operator to review issues, concerns, and planning elements associated with operations and capital repairs;
- assistance with issues concerning the Rockland County Sewer District No. 1 relating to the existing Industrial User Wastewater Discharge Permit and ongoing sampling and analysis of wastewater;
- program oversight of annual odor performance testing; and
- engineering support and oversight for miscellaneous facility repairs and upgrades and other such related with related tasks requiring GHD’s expertise; and

**WHEREAS**, GHD has demonstrated professionalism, expertise and specialized knowledge that has benefitted the Authority; now, therefore be it

**RESOLVED**, that the Executive Director is hereby authorized to enter into the proposed Professional Services Agreement with GHD for 2018, in an amount not to exceed \$240,460.00.

SOURCE OF FUNDS: Operating Budget

**Roppolo:** Our Cocomposting Facility has a very intense atmosphere of a facility so there is a lot of maintenance that is done. Therefore, we consult with our outside engineers to see what should and should not be repaired or replaced based on wear and tear. The engineers are also assisting us with issues of sludge coming in our facility about exceedances against our permit.

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**Introduced by: Jobson/Powers Unan.**

**January 25, 2018**

**RESOLUTION NO. 5 OF 2018  
AUTHORIZING THE ENGAGEMENT OF  
THE WEST GROUP LAW PLLC  
FOR LEGAL SERVICES TO THE AUTHORITY**

**WHEREAS**, by board resolution 14 of 2017 the Rockland County Solid Waste Management Authority (the “Authority”) engaged West Law Group, PLLC to provide legal services to the Authority; and

**WHEREAS**, such legal services performed by West Law Group, PLLC have been led by principal Teno A. West, Esq.; and

**WHEREAS**, Teno A. West, Esq., has been providing legal services to the Authority since 1994 and is nationally recognized for his representation of local governments with solid waste management related matters; and

**WHEREAS**, West Law Group PLLC will provide such legal services to the Authority on the same terms and conditions; and now therefore be it

**RESOLVED** that the Executive Director is hereby authorized to execute a letter of engagement with the West Law Group PLLC.

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**Phillips:** Do we have a motion to go into Executive Session? What is the reason we are going into Executive Session?

**Braunfotel:** We are going into Executive Session to discuss personnel.

**Hoehmann:** Moved

**Schoenberger:** Seconded

**Phillips:** Do we have a motion to come out of Executive Session?

**Powers:** Moved

**Jobson:** Seconded

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**Introduced by: RCSWMA Board/RCSWMA Board**

**January 25, 2018**

**RESOLUTION NO. 6 OF 2018  
TERMINATE JOSELENE RENE AS LABORER FOR THE  
ROCKLAND COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

**WHEREAS**, Ms. Rene, he has been absent from work since October of 2016 as a result of an illness. Ms. Rene has been permitted to use all of her accrued time including but not limited to sick, vacation, personal and comp time; and

**WHEREAS**, Ms. Rene attempted to return to full duty on June 22, 2017. On June 22, 2017 Ms. Rene left the Clarkstown Facility via ambulance and has not returned since; and

**WHEREAS**, Ms. Rene's continued absence from the Authority has determined that the position of Laborer has been abandoned. The Authority seeks to terminate Ms. Rene as of January 25, 2018 in order to fill the position; therefore be it

**RESOLVED**, that the Authority Board hereby authorizes the Executive Director to execute such documents and perform such other actions as may be necessary to carry out the intent of this resolution.

**Braunfotel:** Based on recommendations, the termination of Joselene Rene from her position be effective immediately.

**Schoenberger:** I am in favor, but I am doing it on the advice of counsel.

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**Braunfotel:** The Board has agreed to grant extended sick leave to Kerri Scales for a period of thirty days until the next Board meeting and then we will reconsider it for any extended period after that.

**Phillips:** Make sure the resolution states that upon the request of Kerri Scales and documentation is being submitted to the Authority's Executive Director and Counsel of this Authority and by their recommendation.

**Braunfotel:** Just to clarify it is two additional pay periods from when her time runs out.

Introduced by: Grant/Hoehman  
Kohut – Recused

Unan.

January 25, 2018

**RESOLUTION NO. 7 OF 2018  
GRANT EXTEND SICK LEAVE**

**WHEREAS**, Ms. Kerri Scales, supplied the Executive Director, Anna Roppolo with an application for extended sick leave pursuant to the RCSWMA Handbook; and

**WHEREAS**, the Extended Sick Leave Benefit allows for an allotted period of extended leave to be paid ½ the regular salary; therefore be it

**RESOLVED**, upon recommendation of the Executive Director and General Counsel the Authority Board has agreed to grant extended sick leave to Kerri Scales for two bi-weekly pay periods upon the exhaustion of all accrued time.

**Phillips:** Is there any other new business? Since there is no other new business and no public comment being offered, do we have a motion to adjourn?

**Wieder:** Moved

**Hoehmann:** Seconded

The meeting was adjourned at 5.50 p.m.

Respectfully submitted,  
Suzanne Haggerty