



**ROCKLAND COUNTY
SOLID WASTE MANAGEMENT AUTHORITY**

420 Torne Valley Road, P.O. Box 1217
Hillburn, NY 10931
tel 845-753-2200 fax 845-753-2281

Howard T. Phillips, Jr.
Chairman

Anna Roppolo
Executive Director



Present

**Chairman Phillips
Legislator Grant
Supervisor Hoehmann
Legislator Jobson (arrived 5:15)
Mayor Kohut
Mayor Lynn
Supervisor Monaghan
Councilman Noto
Legislator Paul
Legislator Schoenberger
Legislator Soskin
Supervisor Stewart**

Absent

**Legislator Hofstein
Legislator Moroney
Judge Sherwood
Supervisor St. Lawrence
Legislator Wieder**

Staff

**K. Braunfotel
N. Gelok
S. Haggerty
A. Roppolo
D. Samuels
K. Scales**

Others

**G. McCarron
R. McCarthy
P. Suvarna
T. West**

The Chairman called to order the Rockland County Solid Waste Management Authority Board of Directors meeting for Thursday, October 27, 2016 at 5:00 p.m.

Roll call by Clerk. There is a quorum.

Pledge of Allegiance – Led by Supervisor Monaghan

Introduced by: Kohut/Soskin

Unan.

October 27, 2016

**Resolution No. 33 of 2016
ADOPTION OF MINUTES, MEETING OF
September 22, 2016**

RESOLVED, that the transcribed Minutes of the Rockland County Solid Waste Management Authority are approved for the meeting September 22, 2016, as recorded by the Clerk and are hereby adopted.

Phillips: At the end of the last meeting, Legislator Moroney discussed transparency in the process of interviewing consultants. The reason why I was there at the interview was because I asked to be. I picked up the phone and requested that I attend the meetings. All interviews that we have of any of

our consultants I want to make sure that the board members know, they are more than welcome to attend. This is an open practice that we have. In the past, we have never demanded or asked our staff to include us in these interviews. It has always been transparent. If any member would like access to any future interviews, all you have to do is call the Executive Director and let her know you will be more than willing to attend.

Executive Directors Report

Roppolo: The Authority has been meeting with the various Rockland wastewater treatment plants to finalize the renewal of each Inter-Municipal Sludge Management Agreement (ISMAs). The ISMA's will be finalized and presented for Board consideration in November or December. The previous ISMAs were in place from the inception of the biosolids composting facility and were up for renewal. The ISMAs should be finalized before including them in the RFP for the operations and maintenance of the Cocomposting Facility which is due back in the first quarter of 2017.

The budget committee met on Tuesday September 27, 2016 and discussed the budget presented for your consideration this evening.

The Haverstraw Transfer Station tip floor replacement began on Wednesday October 19, 2016. Half of the floor has been replaced. The contractor has started removing the other half of the floor and concrete should be poured this Saturday. Operations have been modified to accommodate the work on the tip floor but the transfer station has remained open during this time. I'd like to thank Dee Louis our engineer that has been there the entire time the work was being done.

As discussed at the last meeting, the foundation structure of the outbound scale at the Clarkstown Transfer Station site was inspected on September 30, 2016 to determine condition.

After inspection, a determination was made to issue an RFB for a custom scale and reuse existing foundation taking into consideration some concrete work that will be needed to accommodate settlement that has occurred over the years. In addition, as discussed, this alternative approach will provide savings to the Authority and provide the necessary replacement of the scale.

The Authority has issued a bid for a metering pump station to be installed near the Cocomposting Facility to be used for wastewater discharge. This was required because the parshall flume at the current sampling point has historically been inaccurate with regard to flow. In addition, the current sampling point includes more than one discharge provider. While the flume will continue to be maintained in order to have redundancy, the new metering pump station will have accuracy that we require.

The Authority's new initiative including cartons in the green recycling bin kicked off earlier this week. Kerri Scales will be telling you a bit more about it.

Scales: We have collaborated with the Carton Council to start receiving paper cartons, which includes your gable top like orange juice, milk and other types of drink beverages as well as aseptic packaging. These will be going into the comingled green recycling bin. The Carton Council offered to do publicity for us so they printed postcards for us. We have gently been notifying residents to include the cartons in the recycling. If you have a radio show, please spread the word. Another thing I would like to mention, we have been having municipal green team meetings every quarter and these are the meetings that we need a presence at. At the green team meetings, everyone is informed of any program changes or things you can do to better communicate to your residents.

Phillips: Most people are on social media. *Facebook* is very common and most towns have a *Facebook* page. Can the Authority have a *Facebook* page so people can see what the Authority is doing?

Scales: Currently, the Authority does not have a *Facebook* page just *Twitter*. It is something we will look into. We do send information out to the municipalities and ask them to post it on their website or social media.

Phillips: I think that is great, but I do not see a reason why we should not have our own *Facebook* page.

Stewart: The recycling of the cartons is fabulous. It would be helpful to have a jpeg of the postcard so it would be easier to post and we can get the message across to our residents.

Phillips: If you want to wait for the new hire, that is fine, but I really think we should have a *Facebook* page on what we are doing. Does anyone have an objection to this?

Hoehmann: No, I would agree Mr. Chairman. We expediently increased our communication through *Facebook* at the town. The Authority could post beyond just educational material. The difficulty with a *Facebook* page is you really have to build it over time. We have thousands of people that follow our *Facebook* page. You can reach many people.

Braunfotel: I believe the issue in the past with Facebook was that it is a two-way communication in that people could make requests and we did not have the staff or the expertise to perform that. Maybe the new person coming on, that would be a nice fit. The other thing in the past there was not anyone who felt sophisticated enough or there was not enough available time. In of itself, it is a full-time position.

Scales: In the meantime, we will send out a media package to all the municipalities.

Phillips: Next on the agenda is the budget. Let us look at the rates so if there are any questions we can field them. The total aggregate is a little under \$8M. The total amount from the ad valorem is \$13M. What is the total budget for 2017?

Karger: The total budget is \$53,352,779, which is a 1 ½% increase from the prior year. Most of that is due to the increase in tonnage at the transfer station.

Phillips: That is a good thing because the revenue went up as well, correct?

Karger: Yes, the revenue went up. Most of the rest of the budget remained flat.

Phillips: Do any of the Board members have anything to say before I go out to the public?

Braunfotel: Have there been any changes to the rates or tipping fees?

Karger: No, the rates are all the same.

Phillips: Is there anyone out in the public with any questions regarding the 2017 proposed Solid Waste Authority budget? Let the record note, no public comment was offered. Motion to close the public hearing?

Hoehmann: Moved

Schoenberger: Seconded

Introduced by: Kohut/Soskin

Unan.

October 27, 2016

**Resolution No. 34 of 2016
SETTING THE RATE FOR MUNICIPAL RECYCLABLES REVENUE PAYMENTS
FOR THE YEAR 2017**

WHEREAS, the Authority owns and operates a Materials Recovery Facility (“MRF”) for processing the commingled paper and commingled fiber collected from throughout Rockland County; and

WHEREAS, the Authority receives revenue from the sale of the recyclables processed at the MRF; and

WHEREAS, in order to encourage Rockland municipalities to maximize their recycling rates and to defray their collection and transportation costs for these recyclables, the Authority wishes to share the revenue it receives from the sale of the recyclables; now therefore be it

RESOLVED, that the Authority will pay to each Rockland municipality which has entered into an Intermunicipal Recyclables Management Agreement with the Authority the sum of \$35.00 per ton for each ton of recyclable materials that such municipality delivers to the Authority during the Year 2017.

Introduced by: Monaghan/Hoehmann

Unan.

October 27, 2016

**Resolution No. 35 of 2016
ADOPTION OF RATES, RENTALS, FEES OR OTHER CHARGES FOR THE USE OR AVAILABILITY OF THE
FACILITIES AND SERVICES OF
THE AUTHORITY FOR THE YEAR 2017**

WHEREAS, the Authority is a public benefit corporation, duly organized and existing under Title 13-M of the Public Authorities Law of the State of New York, as amended (“Public Authorities Law”); and

WHEREAS, the Authority is authorized under Section 2053-g of the Public Authorities Law to fix and collect rates, rentals, fees and other charges for the use or availability of the Authority’s facilities and services; and

WHEREAS, it is necessary for the Authority to set its rates, rentals, fees or other charges for the use or availability of the Authority’s facilities and services for the year 2017; and

WHEREAS, pursuant to Section 2053-g of the Public Authorities Law, the Authority is required to hold a public hearing at which interested persons have had an opportunity to be heard concerning its rates, rentals, fees or other charges; and

WHEREAS, a duly noticed public hearing was held on October 27, 2016, for the purpose of setting the Authority’s rates, rentals, fees or other charges for the use or availability of its facilities and services for the year 2017; now therefore be it

RESOLVED, that the Authority Board hereby adopts the rates, rentals, fees or other charges for the use or availability of the Authority’s facilities and services for the year 2017, annexed hereto and made a part of this Resolution as Exhibit “A”; and be it further

RESOLVED, that the Executive Director is authorized to take all appropriate actions to effectuate the levying and collection of such rates, rentals, fees or other charges for the use or availability of the Rockland County Solid Waste Management Authority’s facilities and services for the year 2017.

Introduced by: Stewart/Paul

Unan.

October 27, 2016

**RESOLUTION NO. 36 OF 2016
ADOPTION OF THE AUTHORITY BUDGET
FOR THE FISCAL YEAR 2017**

WHEREAS, the Authority is a public benefit corporation, duly organized and existing under title 13-M of the Public Authorities Law of the State of New York, as amended (“Public Authorities Law”); and

WHEREAS, the Authority is authorized and empowered to plan, study, develop, construct, operate and finance solid waste management facilities pursuant to Section 2053-e of the Public Authorities Law as set forth in the Rockland County Solid Waste Management Plan; and

WHEREAS, the Authority is authorized and empowered to fix and collect rates, rentals, fees and other charges for the use or availability of the facilities or services, and commodities provided by the Authority pursuant to Section 2053-g of the Public Authorities Law; and

WHEREAS, the Authority, after due deliberation and duly noticed public hearing held on October 27, 2016, did review and discuss a budget setting forth the projected revenues and expenditures of the Authority for the fiscal year 2017; now therefore be it

RESOLVED, that the Rockland County Solid Waste Management Authority hereby adopts the budget of the Authority for the fiscal year 2017, annexed hereto and made a part of this resolution as Exhibit "A".

Introduced by: Jobson/Hoehmann

Unan.

October 27, 2016

**Resolution No. 37 of 2016
APPOINTING A NOMINATING COMMITTEE TO RENDER A REPORT
AND RECOMMEND OFFICERS FOR 2017**

WHEREAS, the authority is a public benefit corporation, duly organized and existing under title 13-M at the Public Authorities Law of the State of New York, as amended ("Public Authorities Law"); and

WHEREAS, pursuant to Section 2053-e of the Public Authorities Law, the Authority enacted the Organizational By-Laws of the Rockland County Solid Waste Management Authority ("By-Laws"); and

WHEREAS, Section 3.3 of the By-Laws, as amended requires the Authority to select a Nominating Committee at its October 2016 meeting to propose nominees for the next slate of officers to be elected at the next annual meeting of the Authority in January 2017; and

WHEREAS, the Authority has duly considered the matter; now therefore be it

RESOLVED, that the Authority hereby appoints the following members as members of the Nominating Committee;

- | | |
|---------------------|---------------------|
| Legislator Jobson | Supervisor Hoehmann |
| Supervisor Stewart | Chairman Phillips |
| Supervisor Monaghan | Mayor Kohut |

AND BE IT FURTHER RESOLVED, that the Nominating Committee render its report and make its recommendations to the Board at the December 2016 meeting, proposing Members to be appointed as officers at the January 2017 annual meeting. These officers include:

Chairman
 Vice Chairman
 Vice Chairman
 Treasurer
 Deputy Treasurer
 Secretary

Roppolo: On October 15, 2016, the Solid Waste Authority took over operations and maintenance of the Clarkstown Transfer Station. Previously, it was contracted to Clarkstown Recycling Center. As of October 15 at 12:01 p.m., the Authority took over. We were fortunate to be able to have three employees with the skill set that worked for the previous contractor come over to the Authority and they all have been approved by Rockland County Personnel.

Introduced by: Lynn/Grant

Unan.

October 27, 2016

**Resolution No. 38 Of 2016
 RE-ESTABLISHING THE POSITION OF
 SOLID WASTE OPERATIONS SUPERVISOR**

WHEREAS, the Rockland County Solid Waste Management Authority (the "Authority"), is a Public Authority Corporation duly organized and existing under Title 13-M of the Public Authorities Law of the State of New York, and

WHEREAS, the Authority established the position of Solid Waste Operations Supervisor position by resolution No. 2 of 2012 on April 25, 2002, and

WHEREAS, the Authority abolished the position of Solid Waste Operations Supervisor by Authority Resolution No. 5 of 2008 on January 24, 2008, and

WHEREAS, the Authority has taken over the operation of the Clarkstown Transfer Station to more efficiently manage the operation of its solid waste management program, and,

WHEREAS, the Clarkstown transfer station requires a Solid Waste Operations Supervisor to operate its facility, and

WHEREAS, the Solid Waste Operations Manager recommends that an integrated work force be created to operate the facility and should be comprised to include a Solid Waste Operations Supervisor employed by the Authority to work in conjunction with staff already there, and

WHEREAS, the services of the Solid Waste Operations Supervisor be created with a starting annual salary of \$65,000 for a forty (40) hour week schedule, and therefore be it

RESOLVED, that the position of Solid Waste Operations Supervisor is hereby re-established at a starting annual salary of \$65,000 for a forty (40) hour week schedule and will be established upon classification action by the Rockland County Department of Personnel, and, still be it further,

RESOLVED, that the Executive Director is authorized and directed to sign any and all documents and to do and cause to be done any and all acts necessary or proper in connection with or for carrying out this resolution.

Introduced by: Grant/Monaghan

Unan.

October 27, 2016

**Resolution No. 39 of 2016
APPOINTMENT OF SOLID WASTE OPERATIONS SUPERVISOR
TO THE ROCKLAND COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

WHEREAS, the Rockland County Solid Waste Management Authority is in need of a Solid Waste Operations Supervisor for the Clarkstown Transfer Station; and

WHEREAS, the position of Solid Waste Operations Supervisor is to serve in such capacity at the pleasure of the Authority, or until a successor is selected and qualified to act in such capacity; and

WHEREAS, Ronald Ludwig has applied for the position of Solid Waste Operations Supervisor for the Clarkstown Transfer Station to serve in such capacity at the pleasure of the Authority, or until a successor is selected and qualified to act in such capacity; now therefore be it

RESOLVED, that Ronald Ludwig is hereby selected to the position of Solid Waste Operations Supervisor to serve in such capacity at the pleasure of the Authority, subject to approval of his application by the Rockland County Personnel Department, effective immediately upon such approval, and be it further

RESOLVED, that the compensation for such services for the year 2016 shall be the sum of \$65,000.00 annually, based upon an understanding that he will assume the duties of Solid Waste Operations Supervisor prior to completion of his initial probationary period; and be it further

RESOLVED, that the Transfer Station Operations Supervisor shall perform 40 hours of services per week, and be it further

RESOLVED, that the Executive Director is hereby authorized and directed to provide a compensation package comparable to that offered to other similarly employed Authority employees and to take all such steps necessary to implement same.

Introduced by: Hoehmann/Soskin

Unan.

October 27, 2016

**Resolution No. 40 of 2016
AUTHORIZING THE CREATION OF THREE (3) POSITIONS OF
MOTOR EQUIPMENT OPERATOR III**

WHEREAS, the Rockland County Solid Waste Management Authority (the "Authority"), is a Public Authority Corporation duly organized and existing under Title 13-M of the Public Authorities Law of the State of New York; and

WHEREAS, the Authority has taken over the operation of the Clarkstown Transfer Station to more efficiently manage the operation of its solid waste management program; and

WHEREAS, the Clarkstown Transfer Station requires three (3) Motor Equipment Operator IIIs (MEO IIIs) to operate its facility; and

WHEREAS, the Solid Waste Operations Manager recommends that an integrated work force be created to operate the facility and should be comprised of three (3) MEO IIIs to be employed by the Authority; and

WHEREAS, the services of the three (3) MEO IIIs be created with a starting salary of \$42,500 per year for a forty (40) hour week schedule, therefore be it

RESOLVED, that the positions of MEO IIIs is hereby established at a starting salary of \$42,500 per year for a forty (40) hour week schedule and will be established upon classification action by the Rockland County Department of Personnel, and, still be it further,

RESOLVED, that the Executive Director is authorized and directed to sign any and all documents and to do and cause to be done any and all acts necessary or proper in connection with or for carrying out this resolution.

Introduced by: Jobson/Stewart

Unan.

October 27, 2016

**Resolution No. 41 of 2016
APPOINTMENT OF A MOTOR EQUIPMENT OPERATOR III
TO THE ROCKLAND COUNTY SOLID
WASTE MANAGEMENT AUTHORITY**

WHEREAS, the Rockland County Solid Waste Management Authority is in need of a Motor Equipment Operator III (MEO III) for the Clarkstown Transfer Station; and

WHEREAS, the position of MEO III is to serve in such capacity at the pleasure of the Authority, or until a successor is selected and qualified to act in such capacity; and

WHEREAS, Alexis Medrano Guerra has applied for the position of MEO III for the Clarkstown Transfer Station to serve in such capacity at the pleasure of the Authority, or until a successor is selected and qualified to act in such capacity; now therefore be it

RESOLVED, that Alexis Medrano Guerra is hereby selected to the position of MEO III to serve in such capacity at the pleasure of the Authority, subject to approval of his application by the Rockland County Personnel Department, effective immediately upon such approval, and be it further

RESOLVED, that the compensation for such services for the year 2016 shall be the sum of \$42,500.00 annually, based upon an understanding that he will assume the duties of MEO III prior to completion of his initial probationary period; and be it further

RESOLVED, that the MEO III shall perform 40 hours of services per week, and be it further

RESOLVED, that the Executive Director is hereby authorized and directed to provide a compensation package comparable to that offered to other similarly employed Authority employees and to take all such steps necessary to implement same.

Introduced by: Kohut/Paul

Unan.

October 27, 2016

**Resolution No. 42 of 2016
APPOINTMENT OF A MOTOR EQUIPMENT OPERATOR III
TO THE ROCKLAND COUNTY SOLID
WASTE MANAGEMENT AUTHORITY**

WHEREAS, the Rockland County Solid Waste Management Authority is in need of a Motor Equipment Operator III (MEO III) for the Clarkstown Transfer Station; and

WHEREAS, the position of MEO III is to serve in such capacity at the pleasure of the Authority, or until a successor is selected and qualified to act in such capacity; and

WHEREAS, Gelver Anibal Mateo Zenteno has applied for the position of MEO III for the Clarkstown Transfer Station to serve in such capacity at the pleasure of the Authority, or until a successor is selected and qualified to act in such capacity; now therefore be it

RESOLVED, that Gelver Anibal Mateo Zenteno is hereby selected to the position of MEO III to serve in such capacity at the pleasure of the Authority, subject to approval of his application by the Rockland County Personnel Department, effective immediately upon such approval, and be it further

RESOLVED, that the compensation for such services for the year 2016 shall be the sum of \$42,500.00 annually, based upon an understanding that he will assume the duties of MEO III prior to completion of his initial probationary period; and be it further

RESOLVED, that the MEO III shall perform 40 hours of services per week, and be it further

RESOLVED, that the Executive Director is hereby authorized and directed to provide a compensation package comparable to that offered to other similarly employed Authority employees and to take all such steps necessary to implement same.

Introduced by: Lynn/Jobson

Unan.

October 27, 2016

**Resolution No. 43 of 2016
AUTHORIZING THE CREATION OF INFORMATION SPECIALIST**

WHEREAS, the Rockland County Solid Waste Management Authority (the "Authority"), is a Public Authority Corporation duly organized and existing under Title 13-M of the Public Authorities Law of the State of New York, and

WHEREAS, the Authority desires to raise awareness and disseminate information about our programs and services to over 300,000 residents with a consistent message in a variety of methods, and

WHEREAS, the Authority requires an Information Specialist to increase the community's participation of said programs and services through increased marketing and social media outreach, and

WHEREAS, the Authorities Solid Waste Educator recommends that an Information Specialist be employed by the Authority to work in conjunction with existing education and outreach staff, and

WHEREAS, the position of Information Specialist created with a starting annual salary of \$40,000 for a forty (40) hour week schedule, and therefore be it

RESOLVED, that the positions of Information Specialist is hereby established at a starting annual salary of \$40,000 for a forty (40) hour week schedule and will be established upon classification action by the Rockland County Department of Personnel, and, still be it further,

RESOLVED, that the Executive Director is authorized and directed to sign any and all documents and to do and cause to be done any and all acts necessary or proper in connection with or for carrying out this resolution.

Introduced by: Schoenberger/Hoehmann

Unan.

October 27, 2016

**Resolution No. 44 of 2016
AWARD OF BOND COUNSEL SERVICE AGREEMENT**

WHEREAS, the Authority is in need of Bond Counsel services; and

WHEREAS, on June 20, 2016, the Authority issued a Request for Proposal, RFP 2016-24 for Bond Counsel Services; and

WHEREAS, on August 1, 2016 the Authority received proposals from three vendors Orrick, Herrington & Sutcliffe LLP, Hawkins Delafield & Wood LLP and Harris Beach PLLC, a summary of which is attached hereto; and

WHEREAS, the Authority staff have reviewed the proposals, interviewed the proposers, and have determined that the firm of Orrick, Herrington & Sutcliffe, LLP to be well qualified to represent the Authority and therefore recommends acceptance of the proposal submitted by Orrick, Herrington & Suttcliffe, LLP; now therefore be it

RESOLVED, that the Board hereby authorizes and directs the Executive Director to execute a bond counsel services agreement with Orrick, Herrington & Sutcliffe, LLP to perform the services specified in the proposal.

New Business

Introduced by: Soskin/Stewart

Unan.

October 27, 2016

**Resolution No. 45 of 2016
AWARD OF FINANCIAL ADVISORY SERVICE AGREEMENT**

WHEREAS, the Authority is in need financial advisory services; and

WHEREAS, on July 11, 2016, the Authority issued a Request for Proposal, RFP 2016-25 for Financial Advisory Services; and

WHEREAS, on August 15, 2016 the Authority received proposals from three firms, Capital Markets Advisors, LLC, Munistat Financial Services and Environmental Capital; and

WHEREAS, the Authority staff have reviewed the proposals, interviewed the proposers, and have determined that the firm of Environmental Capital to be well qualified to advise the Authority and therefore recommends acceptance of the proposal submitted by Environmental Capital; now therefore be it

RESOLVED, that the Board hereby authorizes and directs the Executive Director to execute a Financial Advisory Services Agreement with Environmental Capital to perform the services specified in the proposal.

Phillips: Is there any other new business? Do any Board members have anything else you would like to bring forth to the Authority? Is there anyone in the public that would like to comment, suggestions or recommendations? Since there is no other new business and no public comment was offered, do we have a motion to adjourn?

Hoehmann: Moved

Stewart: Seconded

The meeting was adjourned at 5:40 p.m.

Respectfully submitted,
Suzanne Haggerty