



**ROCKLAND COUNTY
SOLID WASTE MANAGEMENT AUTHORITY**

420 Torne Valley Road, P.O. Box 1217
Hillburn, NY 10931
tel 845-753-2200 fax 845-753-2281

Howard T. Phillips, Jr.
Chairman

Anna Roppolo
Executive Director



Present

Chairman Phillips
Legislator Grant
Supervisor Hoehmann
Legislator Jobson
Mayor Kohut
Mayor Lynn
Supervisor Monaghan
Legislator Moroney
Councilman Noto
Legislator Soskin
Supervisor Stewart

Absent

Legislator Hofstein
Legislator Paul
Legislator Schoenberger
Judge Sherwood
Supervisor St. Lawrence
Legislator Wieder

Staff

K. Braunfotel
S. Haggerty
A. Roppolo
D. Samuels

Others

J. Heath
T. Pytlar
T. West

The Chairman called to order the Rockland County Solid Waste Management Authority Board of Directors meeting for Thursday, November 17, 2016 at 5:00 p.m.

Roll call by Clerk. There is a quorum.

Pledge of Allegiance – Led by Legislator Moroney

Introduced by: Moroney/Stewart

Unan.

November 17, 2016

**Resolution No. 46 of 2016
ADOPTION OF MINUTES, MEETING OF
October 27, 2016**

RESOLVED, that the transcribed Minutes of the Rockland County Solid Waste Management Authority are approved for the meeting October 27, 2016, as recorded by the Clerk and are hereby adopted.

Executive Directors Report

Roppolo: As previously discussed, the Authority has met with the various Rockland wastewater treatment plants to finalize the renewal of each Inter-municipal Sludge Management Agreement (ISMAs). Those agreements are on tonight's agenda for your consideration. The previous ISMAs were in place from the inception of the Biosolids composting facility and were up for renewal. The ISMAs will be included in the request for proposals for the operations and maintenance of the Cocomposting Facility due out the first quarter of 2017.

As required by the new audit firm, BST, the audit committee met with the auditors this evening. Fieldwork will commence next month and the audit is slated to begin on February 20, 2017 though to March 3, 2017 with the tentative audit committee meeting schedule for March 8 or 9 of 2017.

The Haverstraw tip floor replacement is complete and operations were back to normal as of Monday November 7.

As discussed at the last meeting, an RFB for a custom scale at the Clarkstown Transfer Station was issued. Responses were received this past Monday and we have a resolution for your consideration to be introduced under new business.

In addition, as previously discussed, the Authority issued a bid for a metering pump station that is to be installed near the Cocomposting Facility to be used as a sampling point for waste water discharge. The resolution is also included on tonight's agenda for your consideration.

The Authority's new carton initiative has begun. Chairman Phillips had mentioned our new initiative on his radio show on WRCR. Postcards describing the initiative have been delivered to the towns, villages, post offices and libraries. Please let us know if you need additional postcards.

As a reminder to the Towns, we will be sending out our Household Hazardous Waste Facility brochures so we must have the shredding dates by mid-December so that the dates can be included in the brochure. Please respond to Kerri with the two dates you would like your shredding events.

Phillips: I am not sure if we responded. Could Kerri give the Towns another call?

Roppolo: Yes.

Phillips: Anna could you state what we are doing with the following agreements?

Roppolo: The agreements with all the wastewater treatment plants just delineates what the responsibility is with each of the plants to deliver the sludge to the Authority. There is no charge to the municipalities. They just have to maintain certain percent solids in the sludge that they bring in.

Introduced By: Kohut/Grant

Unan.

November 17, 2016

RESOLUTION No. 47 of 2016
AUTHORIZATION FOR THE EXECUTION OF INTER MUNICIPAL SLUDGE MANAGEMENT AGREEMENT
("ISMA")
WITH THE JOINT REGIONAL SEWAGE BOARD

WHEREAS, the Rockland County Solid Waste Management Authority (the "Authority") is a public benefit corporation, duly organized and existing under the Rockland County Solid Waste Management Authority Act, (the "Act") as set forth under Title 13-M of the Public Authorities Law of the State of New York; and

WHEREAS, the Authority owns, and is responsible for the operation of, a Bio Solids Facility (the "Facility") located at 410 Torne Valley Road, Hillburn, New York that cocomposts dewatered sludge with Acceptable Amendment to provide a long-term, reliable and environmentally sound means of sludge disposal and to assist the County in meeting its State-mandated goal of reduction, recycling and reuse of certain portions of the solid waste stream; and

WHEREAS, Joint Regional Sewerage Board (the "Sludge Generator") owns and/or operates a wastewater treatment plant that produces dewatered sludge; and

WHEREAS, by resolution 32 of 1995 the Sludge Generator entered into a twenty year agreement with the Authority to supply sanitary sewer sludge to the Facility; and

WHEREAS, the Sludge Generator desires to continue to make available to the Authority its dewatered sludge for processing at the Facility; and

WHEREAS, the Authority is making capacity at the Facility available to the Sludge Generator; now therefor be it

RESOLVED, upon the terms and conditions as substantially contained in the attached Agreement, the Authority has determined to provide to the Sludge Generator, the Joint Regional Sewage Board, the service of transporting dewatered sludge, and of processing and composting dewatered sludge at the Authority's Bio Solids Facility, and also be it

RESOLVED, that the Authority hereby authorizes the Executive Director to execute a Agreement with the Joint Regional Sewage District for a period of five (5) years with a renewal term of three additional terms of five (5) years each, not to exceed twenty (20) years, subject to all terms and conditions of the Agreement.

Introduced By: Stewart/ Hoehmann

Unan.

November 17, 2016

RESOLUTION No. 48 of 2016
AUTHORIZATION FOR THE EXECUTION OF INTER MUNICIPAL SLUDGE MANAGEMENT
AGREEMENT ("ISMA") WITH THE ORANGETOWN SEWER DISTRICT #2

WHEREAS, the Rockland County Solid Waste Management Authority (the "Authority") is a public benefit corporation, duly organized and existing under the Rockland County Solid Waste Management Authority Act, (the "Act") as set forth under Title 13-M of the Public Authorities Law of the State of New York; and

WHEREAS, the Authority owns, and is responsible for the operation of, a Bio Solids Facility (the "Facility") located at 410 Torne Valley Road, Hillburn, New York that cocomposts dewatered sludge with Acceptable Amendment to provide a long-term, reliable and environmentally sound means of sludge disposal and to assist the County in meeting its State-mandated goal of reduction, recycling and reuse of certain portions of the solid waste stream; and

WHEREAS, the Orangetown Sewer District #2 (the "Sludge Generator") owns and/or operates a wastewater treatment plant that produces dewatered sludge; and

WHEREAS, by resolution 32 of 1995 the Sludge Generator entered into a twenty year agreement with the Authority to supply sanitary sewer sludge to the Facility; and

WHEREAS, the Sludge Generator desires to continue to make available to the Authority its dewatered sludge for processing at the Facility; and

WHEREAS, the Authority is making capacity at the Facility available to the Sludge Generator; now therefor be it

RESOLVED, upon the terms and conditions as substantially contained in the attached Agreement, the Authority has determined to provide to the Sludge Generator, the Orangetown Sewer District #2, the service of transporting dewatered sludge, and of processing and composting dewatered sludge at the Authority's Bio Solids Facility, and also be it

RESOLVED, that the Authority hereby authorizes the Executive Director to execute a Agreement with the Orangetown Sewer District #2 for a period of five (5) years with a renewal term of three additional terms of five (5) years each, not to exceed twenty (20) years, subject to all terms and conditions of the Agreement.

Introduced By: Noto/Wieder

Unan.

November 17, 2016

RESOLUTION No. 49 of 2016
AUTHORIZATION FOR THE EXECUTION OF INTER MUNICIPAL SLUDGE MANAGEMENT
AGREEMENT (“ISMA”) WITH THE ROCKLAND COUNTY SEWER DISTRICT #1

WHEREAS, the Rockland County Solid Waste Management Authority (the “Authority”) is a public benefit corporation, duly organized and existing under the Rockland County Solid Waste Management Authority Act, (the “Act”) as set forth under Title 13-M of the Public Authorities Law of the State of New York; and

WHEREAS, the Authority owns, and is responsible for the operation of, a Bio Solids Facility (the “Facility”) located at 410 Torne Valley Road, Hillburn, New York that cocomposts dewatered sludge with Acceptable Amendment to provide a long-term, reliable and environmentally sound means of sludge disposal and to assist the County in meeting its State-mandated goal of reduction, recycling and reuse of certain portions of the solid waste stream; and

WHEREAS, the Rockland County Sewer District #1 (the “Sludge Generator”) owns and/or operates a wastewater treatment plant that produces dewatered sludge; and

WHEREAS, by resolution 32 of 1995 the Sludge Generator entered into a twenty year agreement with the Authority to supply sanitary sewer sludge to the Facility; and

WHEREAS, the Sludge Generator desires to continue to make available to the Authority its dewatered sludge for processing at the Facility; and

WHEREAS, the Authority is making capacity at the Facility available to the Sludge Generator; now therefor be it

RESOLVED, upon the terms and conditions as substantially contained in the attached Agreement, the Authority has determined to provide to the Sludge Generator, the Rockland County Sewer District #1, the service of transporting dewatered sludge, and of processing and composting dewatered sludge at the Authority’s Bio Solids Facility, and also be it

RESOLVED, that the Authority hereby authorizes the Executive Director to execute a Agreement with the Rockland County Sewer District #1 for a period of five (5) years with a renewal term of three additional terms of five (5) years each, not to exceed twenty (20) years, subject to all terms and conditions of the Agreement.

Introduced By: Monaghan/ Jobson

Unan.

November 17, 2016

RESOLUTION No. 50 of 2016
AUTHORIZATION FOR THE EXECUTION OF INTER MUNICIPAL SLUDGE MANAGEMENT
AGREEMENT (“ISMA”) WITH THE STONY POINT WASTE WATER TREATMENT PLANT

WHEREAS, the Rockland County Solid Waste Management Authority (the “Authority”) is a public benefit corporation, duly organized and existing under the Rockland County Solid Waste Management Authority Act, (the “Act”) as set forth under Title 13-M of the Public Authorities Law of the State of New York; and

WHEREAS, the Authority owns, and is responsible for the operation of, a Bio Solids Facility (the “Facility”) located at 410 Torne Valley Road, Hillburn, New York that cocomposts dewatered sludge with Acceptable Amendment to provide a long-term, reliable and environmentally sound means of sludge disposal and to assist the County in meeting its State-mandated goal of reduction, recycling and reuse of certain portions of the solid waste stream; and

WHEREAS, the Stony Point Waste Water Treatment Plant (the “Sludge Generator”) owns and/or operates a wastewater treatment plant that produces dewatered sludge; and

WHEREAS, by resolution 32 of 1995 the Sludge Generator entered into a twenty year agreement with the Authority to supply sanitary sewer sludge to the Facility; and

WHEREAS, the Sludge Generator desires to continue to make available to the Authority its dewatered sludge for processing at the Facility; and

WHEREAS, the Authority is making capacity at the Facility available to the Sludge Generator; now therefor be it

RESOLVED, upon the terms and conditions as substantially contained in the attached Agreement, the Authority has determined to provide to the Sludge Generator, the Stony Point Waste Water Treatment Plant, the service of processing and composting dewatered sludge at the Authority’s Bio Solids Facility, and also be it

RESOLVED, that the Authority hereby authorizes the Executive Director to execute a Agreement with the Stony Point Waste Water Treatment Plant for a period of five (5) years with a renewal term of three additional terms of five (5) years each, not to exceed twenty (20) years, subject to all terms and conditions of the Agreement.

Introduced By: Wieder/Moroney

Unan.

November 17, 2016

RESOLUTION No. 51 of 2016
AUTHORIZATION FOR THE EXECUTION OF INTER MUNICIPAL SLUDGE MANAGEMENT
AGREEMENT (“ISMA”) WITH THE VILLAGE OF SUFFERN

WHEREAS, the Rockland County Solid Waste Management Authority (the “Authority”) is a public benefit corporation, duly organized and existing under the Rockland County Solid Waste Management Authority Act, (the “Act”) as set forth under Title 13-M of the Public Authorities Law of the State of New York; and

WHEREAS, the Authority owns, and is responsible for the operation of, a Bio Solids Facility (the “Facility”) located at 410 Torne Valley Road, Hillburn, New York that cocomposts dewatered sludge with Acceptable Amendment to provide a long-term, reliable and environmentally sound means of sludge disposal and to assist the County in meeting its State-mandated goal of reduction, recycling and reuse of certain portions of the solid waste stream; and

WHEREAS, the Village of Suffern (the “Sludge Generator”) owns and/or operates a wastewater treatment plant that produces dewatered sludge; and

WHEREAS, by resolution 32 of 1995 the Sludge Generator entered into a twenty year agreement with the Authority to supply sanitary sewer sludge to the Facility; and

WHEREAS, the Sludge Generator desires to continue to make available to the Authority its dewatered sludge for processing at the Facility; and

WHEREAS, the Authority is making capacity at the Facility available to the Sludge Generator; now therefor be it

RESOLVED, upon the terms and conditions as substantially contained in the attached Agreement, the Authority has determined to provide to the Sludge Generator, the Village of Suffern, the service of processing and composting dewatered sludge at the Authority’s Bio Solids Facility, and also be it

RESOLVED, that the Authority hereby authorizes the Executive Director to execute a Agreement with the Village of Suffern for a period of five (5) years with a renewal term of three additional terms of five (5) years each, not to exceed twenty (20) years, subject to all terms and conditions of the Agreement.

Introduced by: Stewart/Noto

Unan.

November 17, 2016

**Resolution No. 52 of 2016
AWARD OF BID FOR INSTALLATION OF A METERING PUMP STATION**

WHEREAS, on October 11, 2016, the Authority issued a Request for Bids 2016-32 for the installation of a Metering Pump Station at the Hillburn Transfer Station; and

WHEREAS, Helmer Cronin Construction, Fred Devens Construction, Cal Mart Enterprises, and Montana Construction submitted bids in response to the Request for Bids; and

WHEREAS, the Authority engineers reviewed the bids and determined that the bid submitted by Cal Mart Enterprises conformed to the specifications in the Request for Bids and is the lowest bid; now therefore be it

RESOLVED, that the Authority Board hereby awards the bid for the installation of a Metering Pump Station at the Hillburn Transfer Station, RFB 2016-32, in the amount of \$56,600.00, to Cal Mart Enterprises, and authorizes the Executive Director to execute an agreement for the performance of the work specified in the bid.

Phillips: Can we have an explanation on what we are doing at the pump station?

Heath: As a part of our existing sewer district permit, we are obligated to sample and measure flow for the Cocomposting Facility. We have been doing a compliant flow reading for both the Materials Recovery Facility and the Cocomposting and we are now separating that out in accordance with the permits.

Phillips: So what we are really doing is separating the two out?

Heath: Yes, it really is a flow meter and sampling pump station

Introduced By: Grant/Monaghan

Unan.

November 17, 2016

**RESOLUTION No. 53 of 2016
AUTHORIZING DISPOSAL OF SURPLUS EQUIPMENT**

WHEREAS, in the course of its operations, the Authority accumulates unneeded, worn-out or obsolete equipment, computers, furniture, machinery, tools, parts and vehicles which for it has no need; and

WHEREAS, upon occasion, the Authority deems such property to be "Surplus Equipment;" and

WHEREAS, the Authority has recently determined that certain pieces of equipment identified on the attached "Schedule A" are Surplus Equipment; and

WHEREAS, the Authority has the discretion to dispose of Surplus Equipment by various methods, including sale, auction, competitive bidding, and private negotiation, as set forth in its Guidelines for Disposal of Authority Real and Personal Property ("Property Disposal Guidelines"); and

WHEREAS, it may be desirable for the Authority to negotiate disposition of pieces of Surplus Equipment with municipalities that need such equipment in a manner that may benefit the taxpayers of Rockland County, provided that such disposition is consistent with the Property Disposal Guidelines; now therefore be it

RESOLVED, that the Executive Director or her staff are hereby authorized to dispose of the Surplus Equipment listed in the attached "Schedule A" in accordance with the Property Disposal Guidelines.

New Business

Introduced by: Hoehmann/Kohut

Unan.

November 17, 2016

**Resolution No. 54 of 2016
AWARD OF BID FOR PURCHASE AND INSTALLATION OF
A CUSTOM TRUCK SCALE
AT THE CLARKSTOWN TRANSFER STATION**

WHEREAS, on October 28, 2016, the Authority issued a Request for Bids 2016-33 for the purchase and installation of a custom truck scale; and

WHEREAS, Advance Scale Company Inc. and Atlantic Scale Company submitted bids in response to the Request for Bids; and

WHEREAS, the Authority engineers reviewed the bids and determined that the bid submitted by Atlantic Scale Company conformed to the specifications in the Request for Bids and is the lowest bid; now therefore be it

RESOLVED, that the Authority Board hereby awards the bid for the purchase and installation of a custom truck scale at the Clarkstown Transfer Station, RFB 2016-33, in the amount of \$60,650.00 to Atlantic Scale Company, and authorizes the Executive Director to execute an agreement for the performance of the work specified in the bid.

Roppolo: The Authority needs to replace the outbound scale at the Clarkstown Facility. Originally we were going to propose to use an off the shelf scale. However, what we had to do for foundation work it would have been costly. The custom scale ended up being less than the original off the shelf scale.

Phillips: Is there any other new business? Do any Board members have anything else you would like to bring forth to the Authority?

Kohut: Anna, I was wondering how the taking over of the transfer station was doing.

Roppolo: Everything is going very well. We did not miss a beat.

Phillips: Is there anyone in the public that would like to comment, suggestions or recommendations? Since there is no other new business and no public comment being offered, do we have a motion to adjourn?

Lynn: Moved

Stewart: Seconded

The meeting was adjourned at 5:40 p.m.

Respectfully submitted,
Suzanne Haggerty