



**ROCKLAND COUNTY
SOLID WASTE MANAGEMENT AUTHORITY**
420 Torne Valley Road, P.O. Box 1217, Hillburn, NY 10931
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Christopher P. St. Lawrence
Chairman

Anna Roppolo
Executive Director

<u>Present</u>	<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Others</u>
C. St. Lawrence	P. Moroney	G. Finn	H. Benado	T. Pytlar
V. Altieri	J. Oppenheim	A. Gromack	K. Braunfotel	S. Torres
M. Grant	W. Sherwood	A. Paul	S. Haggerty	J. Way
D. Jobson	P. Soskin	I. Schoenberger	A. Karger	T. West
L. Lynn	A. Stewart		D. O'Donnell	
H. Phillips	A. Wieder		A. Roppolo	
			D. Samuels	
			K. Scales	

1. The Chairman called to order the Rockland County Solid Waste Management Authority Board of Director's meeting for Thursday, May 28, 2015 at 5:05 p.m.
2. Roll call by Clerk. There is a quorum.

3. Pledge of Allegiance – Led by Supervisor Phillips

4. **Introduced by: Moroney/Weider** **Unan.** **May 28, 2015**

**Resolution No. 22 of 2015
ADOPTION OF MINUTES, MEETING OF
March 26, 2015**

RESOLVED, that the transcribed Minutes of the Rockland County Solid Waste Management Authority are approved for the meeting March, 2015, as recorded by the Clerk and are hereby adopted.

5.a. Executive Director's Report

Roppolo: The MRF repair project began May 15th. During the week end of the 16th and 17th three twisters were removed, the walls of the modified bunkers were completed to

the extent as not to interfere with operations and the remainder of the phase of the project was completed during the week. The second phase of the project was completed the weekend of the May 23rd and 24th. The vacuum system will be complete the week end of May 30th. Ted will be giving you further details in his report. In addition, in your packet is the pre-application acknowledgement for the MRF improvements submitted to the New York State DEC and amount of the reimbursement we are looking at is \$376,000.

We met with our MRF operator, Casella, and discussed the ongoing audits of materials delivered. The audits revealed most haulers were compliant; but the biggest contaminant in our recycling bins for curbside recycling are plastic bags. For your consideration is a resolution on this agenda to support the Rockland County Legislature's Resolution #95 of 2015 "Say No to the Bag Campaign" which falls within the educational parameters of the Solid Waste Management Plan of the Authority. We currently recommend that our residents use reusable bags for shopping and we do this through our education center tours or by utilizing our bag monster during certain events such as farmers markets or street fairs. We also encouraged the County to have only reusable bags available during Youthfest. While we understand that plastic bags are used by many, our intention is to make residents conscious to an alternative. During the MRF audit we found many commercial loads were contaminated with waxy cardboard and Styrofoam which are all commodities that have no value. A few commercial loads were contaminated with more than 50% of MSW such as mattresses, hangers, clothes, etc. Joe diFrancesca has reached out to the haulers with loads that have significant contaminants and we will continue to monitor progress.

Construction activities at the bio solids facility are in full motion on a couple of different fronts and the following is a summary of work completed to date for the repairs at the compost facility:

- To date all work associated with the building superstructure has been completed.
- The interior coating system of Stayflex has been applied to all new interior steel.
- The process mechanical system replacement and repairs are progressing as anticipated including aeration system repairs, air handling systems, electrical systems and water distribution systems.
- All the repairs to the fire suppression system were more extensive than originally anticipated. The installation is expected to be completed in two weeks.
- As part of the building repairs, we are also taking the opportunity to repair or replace damaged doors and overhead doors as part of the capital repair items with WeCare participation and in terms of our agreement.

Work is currently being sequenced to ensure that start-up can occur by July 1st. Work will continue for the month of June concurrent with final construction activities. Joe Way from GHD is here if you have any questions.

St. Lawrence: I was asked by the carter that brings West Point's sludge in when the facility would be opened and I told him July 1st. Will you let me know if anything changes?

Roppolo: Yes.

Hector Rodriguez, a legislator from Ulster County, requested a tour of the Authority. Ulster has a Solid Waste Management Plan committee that is reviewing their Solid Waste Management Plan and they were visiting several sites in Region 3. A number of Ulster County officials toured our facilities on April 22nd and were very impressed with all that we do.

On May 13th, in conjunction with Legislator Alden Wolfe, we hosted the first meeting for the Rockland Food Recovery Initiative at Rockland Community College. It was discussed how to maximize Rockland's impact on the Food Recovery Hierarchy. EPA's Food Recovery Hierarchy prioritizes actions that organizations can take to prevent and divert wasted food. Reducing the amount of food wasted has significant economic, social and environmental benefits. The forum brought together representatives from food generators, food rescue agencies, waste managers and others that may benefit from a food recovery program. The goal was to get a sense of what is already being done, current challenges and to identify what we can do moving forward. I would like to thank Kerri Scales who was instrumental in coordinating the agenda, securing participation from EPA and NYSDEC representatives and moderating the forum. It was a successful first meeting and we will continue to participate in and/or coordinate additional meetings as we move forward. As we did for this event, I will send out invitations for future events if you'd like to participate.

On May 15th we issued an RFP for the collection, transportation and disposal of MSW and recyclables for the villages of New Hempstead and Haverstraw. Yesterday we had a pre-bid meeting for both RFPs. Proposals are due back on June 26th.

We will formally be seeking an increase in tonnage from the NYSDEC for the Haverstraw transfer station from 224 tons per day to 300 tons per day with a corresponding percentage increase to the weekly limit. For the past several weeks the transfer station has hit the daily limit on Mondays and the minor permit modification was informally discussed with a NYSDEC monitor without any objection. In addition to the minor permit modification the Authority will be required to complete a short environmental assessment form.

Included in the packet was a memo regarding utilizing unrestricted funds for capital purchases, as delineated under our bond covenant guidelines and as discussed during our audit committee meeting. Current purchases would include replacement of trucks from 1999 and 2000 which are currently utilized in the Clarkstown and Hillburn operations. The other items listed for consideration for current purchase are a wheel loader and an excavator from 2010.

St. Lawrence: I just want to commend everyone on the work that is being done on Environmental Day. I see flyers and banners everywhere and the word is really out there.

Roppolo: Thank you. With that being said, I'd like to remind everyone that Environmental Day is Sunday June 7th. Awards will be given out between 1 and 2 pm. We'd love to have you all attend and please plug the event on the radio if you remember; we would appreciate that.

Stewart: Going back to the MRF, you stated they found random material that didn't belong in the recyclables like mattresses?

Roppolo: In commercial loads that came in not residential. Residential loads when contaminated have plastic bags in them.

5.b. D&B Engineer's Report

Work for the Authority this month related to the improvements to the MRF. Yesterday we conducted a preliminary inspection of the work that has been done along with Mr. O'Donnell. We noted some fit and finish issues that need to be attended to in order to make the sorting improvements work better. The major main work that has to be installed is the plastic vacuum and sorting system. We need to look at how the whole MRF is operating and make more improvements to make sure everything is working efficiently and recovering recyclables efficiently and have less residue. The operator prepared a punch list of items to be worked on.

6. Board Access through Authority Website

Scales: On our new website we will have a secure section for members and staff to go on and access information. Board members will be receiving an e-mail with directions on how to set up their account. Members will be able to access the meeting schedule and an interactive calendar that will alert you to upcoming meetings and you will be able to register your attendance in advance. There will also be meeting packets to view on-line or print out for yourself prior to the meeting.

St. Lawrence: Will you make sure that when the members of the Authority log on they will still be able to get the packet a week ahead of time? I just want to make sure that it's up on the site the Thursday before the Board meeting.

Scales: Yes and we will phase this process in; so you will continue to get your packets until everything is set. The documents will also be word searchable; so if you are looking for something you can just plug it into the search bar and be able to find something very quickly. There will also be the on-line member training where the link will take you to the Authority Budget Office website. The fiduciary duty form, the ABO's best practices binder and the Authority's policies and procedures binder will also be on the website. If there

are any questions during this process, please call me or Debbie as she is handling all the coordination and the formatting of this information on the website.

7. **Introduced By: Phillips/Grant, Stewart** **May 28, 2015**
Soskin - Nay

RESOLUTION NO. 23 of 2015
SUPPORT THE ROCKLAND COUNTY LEGISLATURE
ENVIRONMENTAL COMMITTEE ON
“SAY NO TO THE BAG” CAMPAIGN

WHEREAS, New York State's Plastic Bag Reduction, Reuse and Recycling Act became effective January 1, 2009, which requires certain retail and grocery stores to set up a plastic carry out bag recycling program for their customers. Stores must also sell reusable bags and allow the use of reusable shopping bags; and

WHEREAS, The Rockland County Legislature Environmental Committee brought Referendum No. 1290 -Supporting the "Say No to the Bag" Campaign; urging the voluntary reduction and elimination of single use plastic bags; and

WHEREAS, on March 16, 2015 the RC Legislature by resolution 95 of 2015 resolved to endorse and support the referendum; and

WHEREAS, the Rockland County Solid Waste Management Authority’s Solid Waste Management Plan (“SWMP”) includes recommendations to educate on recycling and waste reduction practices to deliver a unified and clear message to the residential community; supporting the “Say No To The Bag” campaign falls within the educational parameters of the SWMP; now therefore be it

RESOLVED, the Rockland County Solid Waste Management Authority endorses and supports resolution 95 of 2015 by the Rockland County Legislature to promote “Say No to the Bag Campaign”.

8. **Introduced By: Phillips/Jobson Unan.** **May 28, 2015**

RESOLUTION NO. 24 OF 2015
AUTHORIZING DISPOSAL OF SURPLUS EQUIPMENT

WHEREAS, in the course of its operations, the Authority accumulates unneeded, worn-out or obsolete equipment, computers, furniture, machinery, tools, parts and vehicles which for it has no need; and

WHEREAS, upon occasion, the Authority deems such property to be “Surplus Equipment;” and

WHEREAS, the Authority has recently determined that certain pieces of equipment identified on the attached “Schedule A” are Surplus Equipment; and

WHEREAS, the Authority has the discretion to dispose of Surplus Equipment by various methods, including sale, auction, competitive bidding, and private negotiation, as set forth in its Guidelines for Disposal of Authority Real and Personal Property (“Property Disposal Guidelines”); and

WHEREAS, it may be desirable for the Authority to negotiate disposition of pieces of Surplus Equipment with municipalities that need such equipment in a manner that may benefit the taxpayers of Rockland County, provided that such disposition is consistent with the Property Disposal Guidelines; now therefore be it

RESOLVED, that the Executive Director or her staff are hereby authorized to dispose of the Surplus Equipment listed in the attached “Schedule A” in accordance with the Property Disposal Guidelines.

9. **Introduced by: Lynn/Sherwood Unan. May 28, 2015**

**Resolution No. 25 of 2015
Authorizing a Recyclables Delivery Agreement
With the Township of Allendale, New Jersey**

WHEREAS, the Township of Allendale, New Jersey and the Rockland County Solid Waste Management Authority entered into a short term Recyclables Delivery Agreement (“Agreement”) by resolution 46 of 2014; and

WHEREAS, both parties have determined that the delivery of the materials from the municipal residents to the Authority’s Materials Recovery Facility (“MRF”) is mutually beneficial; and

WHEREAS, the parties expressed a desire to enter into a one year agreement for the delivery of such recyclable materials from the Municipality to the MRF; therefore be it

RESOLVED, that the Authority hereby authorizes the Executive Director to execute a Recyclables Delivery Agreement with the Township of Allendale, New Jersey for up to one year subject to all terms and conditions of the Agreement.

10. Introduced by: Grant/Moroney

Unan.

May 28, 2015

**RESOLUTION NO. 26 OF 2015
AUTHORIZING A RECYCLABLES DELIVERY AGREEMENT
WITH THE TOWN OF MAHWAH, NEW JERSEY**

WHEREAS, the Township of Mahwah, New Jersey and the Rockland County Solid Waste Management Authority entered into a short term Recyclables Delivery Agreement (“Agreement”) by resolution 56 of 2014; and

WHEREAS, both parties have determined that the delivery of the materials from the municipal residents to the Authority’s Materials Recovery Facility (“MRF”) is mutually beneficial; and

WHEREAS, the parties expressed a desire to enter into a one year agreement for the delivery of such recyclable materials from the Municipality to the MRF; therefore be it

RESOLVED, that the Authority hereby authorizes the Executive Director to execute a Recyclables Delivery Agreement with the Township of Mahwah, New Jersey for up to one year subject to all terms and conditions of the Agreement.

11. Authorizing the disposal of waste from the Town of Clarkstown’s clean-up of the Massachusetts Avenue project at the Clarkstown Transfer Station.

Phillips: Mr. Chairman, I’m not familiar with this; could you give some details?

St. Lawrence: It’s a remediation project. Teno would you like to explain?

West: It is a department of public works project in the Town of Clarkstown that was paid for by the Town of Clarkstown. There was material transported to the transfer station for disposal pursuant to the intermunicipal agreement between the Town and the Authority. When the Authority acquired the Clarkstown Transfer Station there was a revision that material the town generated during a public works project, if it was brought to the Clarkstown Transfer Station by authorized vehicles, it could be disposed of at no cost to the Town.

Phillips: Just so I understand, Clarkstown is doing a project and are they knocking a building down or is this drainage work?

Braunfotel: It was a piece of property that was contaminated so most of it was raw soil.

St. Lawrence: It was contaminated property and the home owner let the property go; so the property is now the Town’s.

Phillips: It's a homeowner so it's a house and there is soil that is contaminated. Did the house get demolished?

Braunfotel: My understanding is the house is still there and Clarkstown cleaned the property so they could sell the property.

Phillips: The Town of Clarkstown took this on their own. Did they go out and hire a contractor to do this project; or did they do it in house?

West: My understanding is the contractor brought the material in the contractor's vehicles.

Phillips: My concern is if the Town of Haverstraw goes out on a drainage project, and we hire ABC Corporation and I have excess debris or fill am I now able to bring it to the Authority at no cost?

West: This is part of the agreement we have with the Town of Clarkstown when the Authority acquired the station. In the past the DPW or a contractor of the Town would bring material to the Town's transfer station. The Authority allowed the Town of Clarkstown to continue the same process.

Sherwood: If they already had that break, why do we have to have this resolution?

Phillips: Does Haverstraw have this break with our transfer station and does Ramapo this break with their transfer station?

West: No, because Ramapo and Haverstraw were private institutions when we acquired them. In regard to Clarkstown, it is the first time doing this and it was a larger project than originally anticipated.

Sherwood: How large of a project are we talking about?

Braunfotel: Clarkstown is the only town that has this caveat because of the intermunicipal agreement.

St. Lawrence: Maybe we should divide those numbers into the per capita with Clarkstown and see if there should be a waiver for other towns and villages to be able to utilize at that per capita level.

West: When Haverstraw was bringing material to a private transfer station you were being charged. The Town of Clarkstown wasn't being charged because the Town of Clarkstown owned it.

Phillips: If you look at the transfer stations that the Authority has taken over by far we have dumped more money into the Clarkstown Transfer Station than any other. When we

took over the Haverstraw Transfer Station it really only cost a purchase price. How do we do this for one town and not the others?

St. Lawrence: Let's look and see what the tonnage is and maybe we should give that back to all the towns and villages.

Braunfotel: The reason why we brought this to resolution in the intermunicipal agreement we talked about what historical tonnages were in the Town of Clarkstown. This is in excess of those historical tonnages. The tonnage on this was supposed to be 4,500 and it turned out to be 6,668 tons.

Phillips: There are two factors in play here; you have what the average tonnage was and now we also have the average cost. The transfer station normally processes solid waste garbage they don't process contaminated waste and I have to believe contaminated waste is going to cost more to dispose and process than the normal soil waste.

Braunfotel: Fortunately, that is not my understanding. The cost the same which is \$76 a ton to cross the scale. There was no additional cost.

Roppolo: The DEC allowed us to accept it within the transfer station and it was within our permit. So it did not cost more and we coordinated with the landfill and they were able to accept it.

Altieri: What's the total dollar amount?

Braunfotel: If you look at \$76 X 6,668 tons it comes to \$506,078. However they would be entitled to have their host fee withdrawn; so the net value to the Town of Clarkstown is \$446,756.

Moroney: What's the bottom line it cost the Solid Waste Authority?

Braunfotel: The total cost to the Authority to dispose of the material is \$420,084.

Grant: That's the cost to dispose?

St. Lawrence: That is the cost to dispose once it came across our scale.

Grant: Is this above the historical amount?

Braunfotel: Yes. The historical amount is about 2,600 tons a year.

Phillips: They're 6,000 tons above the historical weight?

Braunfotel: No, its 6,000 tons total.

Altieri: That's all contractual right; that goes to perpetuity?

Braunfotel: That contract goes into perpetuity.

Phillips: I think all of us like to help each municipality. But it sounds like this happened with no responsibility. My only concern here is that is a lot of money \$420,084. Are we now setting a precedent that any municipality in the County of Rockland will be able to do the same thing?

Braunfotel: In terms of the precedent, only the Town of Clarkstown has this in their municipal agreement. The Authority Board could authorize the Authority to enter into contractual agreements with each and every municipality.

Grant: The agreement is only on the historical amount.

Braunfotel: Not exactly. There is an interpretation in here. This is something that doesn't happen in Clarkstown on a daily basis. They took on this big responsibility; it wasn't a big renovation.

Altieri: This was a planned activity where if they had to do town projects they would have known about this if not months a year in advance. This was all planned and we are only hearing of it tonight.

Sherwood: Under the intermunicipal agreement, when we took over the transfer station, they had the right to do this?

Braunfotel: Yes.

Sherwood: Why are we having it under a new resolution?

Braunfotel: It exceeded the average and it's a lot of money and I don't feel comfortable advising the Executive Director to sign off on \$400,000 tip fee.

Phillips: I'm having a difficult time with one municipality getting a benefit that is not extended to other municipalities. If we are going to pass this resolution, I want some type of commitment of the Authority that it's going to do the same benefit for every other municipality in Rockland County. Somehow this was not foreseen when we signed the agreement? I just don't believe it. I want to help Clarkstown, but I want also to make sure that my municipality receives the same benefit. How do I go back to my residents and say to them if something similar happens tomorrow you are going to have to pay the \$420,084. There has to be some considerations and conditions given to the rest of the municipalities in Rockland.

Braunfotel: Can I make a suggestion that we go into Executive Session to discuss this because of legal connotations to what we are discussing.

Sherwood: Just to clarify, you indicated they contracted this job out; are we subsidizing the town here or a contractor?

Braunfotel: I think it's imperative that we go into executive session.

St. Lawrence: Do we have a motion to go into Executive Session?

Phillips: Moved

Sherwood: Seconded

St. Lawrence: Motion to come out of Executive Session:

Phillips: Moved

Sherwood: Seconded

St. Lawrence: Motion to table

Sherwood: Moved

Lynn: Seconded

12. New Business

St. Lawrence: We would like to request the Sheriff come to our next meeting and give us an update as to how the program is working and how many fines they have levied. The Flow Control program where we are working with the Health Department and the Sheriff's Department going after people who aren't properly enacting flow control, seems to be working well.

Roppolo: I will reach out to the Sheriff's Department to see if they can attend our next meeting.

St. Lawrence: Do we have any other new business? Since there isn't any more new business, do we have a motion to adjourn?

Wieder: Moved

Phillips: Seconded

The meeting was adjourned at 5:55 p.m.

Respectfully submitted,
Suzanne Haggerty