



**ROCKLAND COUNTY
SOLID WASTE MANAGEMENT AUTHORITY**
420 Torne Valley Road, P.O. Box 1217, Hillburn, NY 10931
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Christopher P. St. Lawrence
Chairman

Anna Roppolo
Executive Director

<u>Present</u>	<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Others</u>
C. St. Lawrence	P. Moroney	G. Finn	K. Braunfotel	T. Gonnella
V. Altieri	J. Oppenheim	D. Jobson	G. Damiani	J. Heath
M. Grant	I. Schoenberger	L. Lynn	N. Gelok	T. Pytlar
A. Gromack	W. Sherwood	A. Paul	S. Haggerty	J. Shaver
H. Phillips		P. Soskin	A. Karger	T. West
		F. Sparaco	D. O'Donnell	
		A. Stewart	A. Roppolo	
		A. Wieder	K. Scales	

The Chairman called to order the Rockland County Solid Waste Management Authority Board of Director's meeting for Thursday, March 26, 2015 at 5:05 p.m.

Roll call by Clerk. There is a quorum.

Pledge of Allegiance – Led by Legislator Grant

Introduced by: Sherwood/Moroney Unan. March 26, 2015

**Resolution No.15 of 2015
ADOPTION OF MINUTES, MEETING OF
February 26, 2015**

RESOLVED, that the transcribed Minutes of the Rockland County Solid Waste Management Authority are approved for the meeting February 26, 2015, as recorded by the Clerk and are hereby adopted.

2014 Financial Statements – J. Shaver

Shaver: Good evening, I'm here to present the results of operations for year-ending December 31, 2014. First is the independent auditors' report which is the only part of the report that is

ownership of the auditors. This is followed by management's discussion and analysis which is according to management the results of operations for the year; followed by statement of acquisition, also known as the balance sheet, statement of activities, statement of cash flows, notes to financial statements and then supplementary information which is essentially your budget to actual schedules.

In the Independent Auditors' report, the Authority received an unmodified opinion which is the most favorable opinion anyone could receive.

In 2014 the operating revenues were \$47.9M which is a \$2.4M increase. The two large reasons for that increase were ad valorem charges of \$800,000 and tipping fees of approximately \$1.5M. Operating expenses personal services and employee benefits are similar to 2013. Contractual services increased approximately \$1.5M. The reason for the contractual services increase is the Cocomposting Facility by-pass costs as a result of the roof collapse. Depreciation and amortization went down slightly. Total operating expenses were \$43.9M for the year-end 2014.

In non-operating revenues and expenses the largest expense is interest expense which is similar to 2013 at \$2.8M. In federal aid there was \$753,000 for 2013 which dropped off to zero for 2014. This was FEMA aid for 2013 as a result of Hurricane Sandy; so that's a one-time revenue. Gain on impairment of capital assets was \$1.1M. This is due to the CoComposting Facility roof collapse.

Introduced by: Phillips/Moroney Unan.

March 26, 2015

**RESOLUTION No. 16 of 2015
ADOPTING RECOMMENDATION OF AUDIT COMMITTEE AND APPROVING 2014
FINANCIAL STATEMENT**

WHEREAS, Section 2800(3) of the New York Public Authorities Law requires that the annual financial statement be approved by the Authority Board; and

WHEREAS, the attached audited financial statement was prepared by O'Connor Davies LLP, for the period ended December 31, 2014; and

WHEREAS, the Authority's Audit Committee has met on March 17, 2015, reviewed and accepted the attached 2014 Financial Statement, and has recommended to the Authority Board that it be approved; now therefore be it

RESOLVED, that the Authority Board hereby adopts the recommendation of the Audit Committee and approves the attached audited financial statement prepared by O'Connor Davies LLP, for the period ended December 31, 2014.

Introduced by: Phillips/Gromack

Unan.

March 26, 2015

**RESOLUTION No. 17 OF 2015
AUTHORIZING A RECYCLABLES DELIVERY AGREEMENT
WITH THE TOWNSHIP OF MAHWAH, NEW JERSEY**

WHEREAS, the Township of Mahwah, N.J. requires the services of a Recyclable Materials Recovery Facility to accept recyclable materials collected from its Municipal residents; and

WHEREAS, the Rockland County Solid Waste Management Authority ("Authority") is a body corporate and politic constituting a public benefit corporation of the State of New York and has the capacity to accept at the Authority's Materials Recovery Facility such recyclable materials collected from the Town's residents; and

WHEREAS, as per resolution 56 of 2014 the parties entered into a short term agreement in order to afford the parties an opportunity to determine if the long-term delivery of such materials would be mutually beneficial to the parties; and

WHEREAS, the parties have determined that the long-term delivery of such materials would be mutually beneficial to the parties; and

WHEREAS, the parties are reviewing a certain long-term recyclables delivery agreement (the Service Agreement), a copy of which is attached hereto; now therefore be it

RESOLVED, the Executive Director of the Authority may negotiate and execute an agreement in the best interests of the Authority and is hereby authorized to enter into a Recyclables Delivery Agreement between the Township of Mahwah, N.J. and the Authority.

Introduced by: Phillips/Grant

Unan.

March 26, 2015

**Resolution No. 18 of 2015
AUTHORIZING A RECYCLABLES DELIVERY AGREEMENT
WITH THE BOROUGH OF ALLENDALE, NEW JERSEY**

WHEREAS, the Borough of Allendale ("Borough") requires the services of a Recyclable Materials Recovery Facility to accept recyclable materials collected from its Municipal residents; and

WHEREAS, the Rockland County Solid Waste Management Authority ("Authority") is a body corporate and politic constituting a public benefit corporation of the State of New York and has the capacity to accept at the Authority's Materials Recovery Facility such recyclable materials collected from the Borough's residents; and

WHEREAS, as per resolution 46 of 2014 the parties entered into a short term agreement in order to afford the parties an opportunity to determine if the long-term delivery of such materials would be mutually beneficial to the parties; and

WHEREAS, the parties have determined that the long-term delivery of such materials would be mutually beneficial to the parties; and

WHEREAS, the parties are reviewing a certain long-term recyclables delivery agreement (the Service Agreement), a copy of which is attached hereto; now therefore be it

RESOLVED, the Executive Director of the Authority may negotiate and execute an agreement in the best interests of the Authority and is hereby authorized to enter into a Recyclables Delivery Agreement between the Borough of Allendale, New Jersey and the Authority.

Introduced By: Phillips/Grant, Oppenheim

Unan.

March 26, 2015

Resolution No. 19 of 2015

**AUTHORIZING
THE ROCKLAND COUNTY SOLID WASTE MANAGEMENT AUTHORITY
TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF ROCKLAND, ACTING ON BEHALF
OF THE YOUTH BUREAU/ROCKLAND CONSERVATION & SERVICE CORPS FOR SUMMER
MEMBER PROGRAM SERVICES**

WHEREAS, one of the programs through which the Rockland County Youth Bureau coordinates community service is through Rockland Conservation & Service Corps (RC&SC), the federally created program administered by the Corporation for National and Community Services; and

WHEREAS, RC&SC members participate in a service-oriented, educational and environmentally beneficial program of community service to improve life in Rockland County; and

WHEREAS, the County has proposed to provide the services of these RC&SC members to the Authority during the summer season 2015, to provide environmental education and outreach and work related to the implementation of the Authority's Solid Waste Management Plan, and

WHEREAS, the Authority has been greatly benefitted by the services of RC&SC members in previous summers, most recently during the summer season 2014, and again needs their assistance with community education programs relative to recycling, composting, hazardous waste disposal, sustainability, and in various other projects described in the attached summary; and

WHEREAS, RC&SC members would receive a minimal stipend while participating in the program, to be funded in part by the Authority; and now therefore be it

RESOLVED, that the Authority has determined to enter into an agreement with the County of Rockland, acting on behalf of the Youth Bureau/ RC&SC, for the provision of up to three RC&SC members' services through August 31, 2014; and be it further

RESOLVED, that the Executive Director is hereby authorized to execute an agreement in a form approved by General Counsel, to provide for the services of not more than three (3) RC&SC members, for a program total not to exceed 250 service hours for each member, at a cost not to exceed \$4,800.

Funding Source: 6507-00 Citizens Education Composting & Recycling

Schoenberger: This is the County's program? I assume that we're partly funding the youth program?

St. Lawrence: Yes.

Roppolo: We pay \$1,500 per student and we're getting three students.

Schoenberger: Those students work for the Authority and only the Authority?

Roppolo: Yes.

New Business

Introduced: Moroney/Sherwood Unan. March 26, 2015

**RESOLUTION No. 20 OF 2015
CANCELLATION OF AUGUST 27, 2015 MEETING**

WHEREAS, by Resolution No. 39 of 1995 the Authority did ratify an amendment to section 4.2 to the by-laws, whereas the Chairman may elect to cancel any single regular monthly meeting for lack of any business to be transacted or anticipated lack of a quorum, therefore be it

RESOLVED, that the regular monthly meeting, originally scheduled for August 27, 2015 shall be cancelled.

Moroney: The Authority is paying the Department of Health \$400,000 a year for flow control surveillance. I haven't seen a monthly report. I would like to see, in the future, on a monthly basis what the Health Department is doing and what the Authority is paying them for.

St. Lawrence: The Authority should make sure that the Health Department gives us proper documentation as you said and we'll draft a letter to them asking for what the Health Department has done each month and what kind of fines they have levied and recouped for the County. The Authority pays \$400,000 for these workers and we need to get proper accounting of their work.

Motion to have the letter drawn up by our Counsel.

Introduced by: Moroney/Phillips

Unan.

March 26, 2015

**RESOLUTION No. 21 OF 2015
ROCKLAND COUNTY DEPARTMENT OF HEALTH
FLOW CONTROL MONTHLY REPORT**

WHEREAS, pursuant to Resolution No. 28 of 2008, the Authority entered into a memorandum of understanding ("MOU") with the County of Rockland (the "County"), dated June 2, 2008, regarding each party's roles and responsibilities as to the rights and obligations of each related to the implementation and enforcement of the recently enacted County Flow Control Law, Chapter 350 of the Laws of Rockland County; and

WHEREAS, the MOU further provides that the Authority shall reimburse the County for all reasonable actual costs, as substantiated by the County, for reimbursement of the ongoing costs related to providing effective licensing and enforcement of the County Flow Control Law; and

WHEREAS, by Resolution No. 3 of 2010 the Authority and the County formalized an agreement with regard to the amount of the continuing actual reasonable costs related to the County Health Department's provision of effective licensing and enforcement of the County Flow Control Law; and

WHEREAS, the Authority Board requests documentation be provided by the Department of Health to the Authority including notice of violations served, fines levied, fines collected and man hours by year and year and 2015 year to date, now therefore be it

RESOLVED, that General Counsel request such information from the Rockland County Department of Health.

Executive Director's Report

Roppolo: Conveyor #9 at the MRF has been repaired. The other initiatives discussed last month by Ted Pytlar from D&B will begin in April and are scheduled to be completed by June. The MRF projects includes a vacuum system within the container line that will expand sort stations to include other material for recycling such as aseptic containers and tubs and lids, an update to the PLC (program logic control) of the fiber system and other minor tweaks to the system. There is funding remaining in a capital bond that will be used to update the system. In addition, as previously discussed, the Authority has been working with the Carton Council to determine if there might be grant funding available for a portion of the update. This week Jerry Damiani and Joe diFrancesca have worked with the MRF operators and reviewed loads of incoming recyclables to make certain that only acceptable items are included in the loads. We will be sending formal notification to any hauler that comes in with unacceptable items in a load and offer support to educate customers if requested.

Construction activities at the Bio solids facility are in full motion on a couple of different fronts and I will ask Jeff Heath from GHD to give the Board an update.

Heath: Construction activities have continued after a bit of a delay due to the winter months. About ninety percent of the building is enclosed. Although construction was delayed, the activities related to submittals and equipment have continued. The builder will be onsite next week and there will be a flurry of activity going on. We've looked hard to relook at the schedules to make sure that everything is squared away by June.

Roppolo: The final NYSDEC reports has been included in this month's agenda packet. In addition to the statistics mentioned at last month's meeting please note that the entire HHW report is included as well.

We have contacted Chris Jensen, Program Coordinator for the RC Office of Fire & Emergency Services, to coordinate setting up a webinar to discuss the recent changes to FEMA funding and related documentation. As soon as we have a time and date set, we will send the information to everyone via e-mail.

Kerri Scales has had several discussions with Leon Vladimir, a community leader in Spring Valley, regarding a clean-up event and Sustainability Summit in April. He had asked for guidance on items such as:

- Promoting indoor and outdoor clean-up for residents of Spring Valley during the month of April.
- Hosting an Environmental Summit on May 1 & 2 at Luis Kurtz Civic Center and asking the Authority to do a presentation and provide a table exhibit.
- Sending him our Guide to Recycling and HHW brochure for translation.
- Coordinating with Clean Harbors for collection and disposal services
- Making introductions to Keep Rockland Beautiful to organize some clean-up crews in the area.

- Kerri and Jerry Damiani have also coordinated hauler efforts for the spring cleanup as the Authority administers the garbage and recycling collection contract for the village.

We met with Alden Wolfe, County Legislature Chairman, regarding a food recovery and rescue initiative. In a joint effort we will be meeting with various stakeholders in May to determine how we can begin utilizing food recovery and rescue initiatives as a step in sustainable materials management. Kerri has been coordinating that meeting with Darcy Casteleiro, Assistant to the Chair. I will be updating the Board as we progress. In order to continue to educate our residents on understanding our initiatives, Kerri will be reaching out to all municipalities and I'll ask Kerri to briefly outline what we'd like to do going forward.

Scales: There has been some contamination in the MRF because of plastic bags coming in with the recyclables. The Authority is going to work with municipalities to strengthen our relationship and increase educational outreach. We now have a key contact person with the municipalities to be our liaison for recycling. The Authority will meet with some of the haulers and explain to them the challenges we are having with contamination as well.

Roppolo: On March 12th the Authorities Budget Office issued policy guidance number 15-02 related to Board member training. New Board members all participated in training either live or via computer training. ABO has released guidance that suggests Board members participate in a refresher training upon reappointment or at least every three years. So in order to make this possible, we'd like to include a section on our website for Board members, for things such as webinars, other training, calendar meetings and electronic copies of the agenda.

St. Lawrence: That would be a secured portion on the website with a password for entry?

Roppolo: Yes, that's what we were thinking. So if you have any additional suggestions of what you would like on there. Debbie Samuels has been working with our I.T. person and if there are no objections, I thought we'd have a brief introduction by the I.T. person at the next Board meeting.

St. Lawrence: That would be great.

D&B Engineer's Report

Pytlar: On behalf of the Authority in March, work included improvements on the Material Recovery Facility. This includes observing the work by Casella on making the repairs on conveyors 8 and 9. Reviewed submissions by Casella's subcontractor for improvements on film vacuum sorting system. Plastics #3-7 sorting, residue quality reduction of PET and aluminum recovery on the logic control repairs. We've completed our review of the performance test by Casella and recommended the acceptance of reducing staffing levels. Provided a certification to the Authority regarding removal of certain equipment that have been previously procured by grants from the State. Assisted in review of the condition of the fire protection sprinkler system. Attended monthly progress meeting with Casella.

Work at the maintenance garage involved revising design drawings. Prepared some analysis requested by the Rockland County Drainage Agency regarding filling in the flood plain.

On the umbrella permit, at NYS DEC's request, we revised the noise assessment report that we prepared.

St. Lawrence: Do we have any new business? Since there isn't any new business, do we have a motion to adjourn?

Moroney: Moved

Phillips: Seconded

The meeting was adjourned at 5:55 p.m.

Respectfully submitted,
Suzanne Haggerty