



**ROCKLAND COUNTY  
SOLID WASTE MANAGEMENT AUTHORITY**

420 Torne Valley Road, P.O. Box 1217  
Hillburn, NY 10931  
tel 845-753-2200 fax 845-753-2281

Howard T. Phillips, Jr.  
Chairman

Anna Roppolo  
Executive Director



**Present**

Chairman Phillips  
Commissioner Grant  
Commissioner Hoehmann  
Commissioner Hofstein  
Commissioner Kohut  
Commissioner Lynn  
Commissioner Monaghan  
Commissioner Moroney  
Commissioner Paul  
Commissioner Soskin  
Commissioner Stewart  
Commissioner Ullman  
Commissioner Wieder

**Absent**

Commissioner Jobson  
Commissioner Noto  
Commissioner Sherwood  
Commissioner Schoenberger

**Staff**

H. Benado  
K. Braunfotel  
G. Damiani  
N. Gelok  
S. Haggerty  
D. O'Donnell  
A. Roppolo  
D. Samuels

**Others**

R. McCarthy  
M. Millspaugh  
T. Pytlar  
S. Ruilli  
J. Way  
T. West

The Chairman called to order the Rockland County Solid Waste Management Authority Board of Directors meeting for Thursday, June 22, 2017 at 5:11 p.m.

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Pledge of Allegiance – Led by Commissioner Moroney

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Roll call by Clerk. There is a quorum.

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Introduced by: Moroney/Hoehmann  
Abstain: Ullman

Unan.

June 22, 2017

**RESOLUTION NO. 32 OF 2017  
ADOPTION OF MINUTES, MEETING OF  
APRIL 27, 2017  
MAY 11, 2017**

**RESOLVED**, that the transcribed Minutes of the Rockland County Solid Waste Management Authority are approved for the meeting April 27, 2017 and May 11, 2017, as recorded by the Clerk and are hereby adopted.

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## Executive Director's Report

**Roppolo:** The session I was asked to moderate at the annual Federation conference on May 22<sup>nd</sup> was well received. The session discussed the Authority's use of crushed glass. Jim Dean, Superintendent of Highways for Orangetown and John Moolick, Engineer for Suez, presented information on the Orangetown 12" main replacement pilot project. Glass is a very difficult commodity, as it has no market value so industry professionals are interested in ways organizations have marketed and utilized the material. Several attendees took the information packets provided by the Authority regarding the product including a representative for the New York City Materials Recovery Facility contractor.

The Board previously authorized work on paving at the Hillburn campus. On tonight's agenda for your consideration, we have a rescission of the resolution and a new resolution for the work to be brought up under new business. Also for your consideration, there is a resolution to purchase a fabric structure for the Materials Recovery Facility contractor at the Hillburn campus. The structure will be utilized as a maintenance building. The Materials Recovery Facility currently does not have a designated maintenance area or building.

The replacement of the sidewalk at the administration building in Hillburn was completed on June 16<sup>th</sup>.

For your consideration, on tonight's agenda under new business, we have a resolution authorizing a purchase and installation of a new scale at the Haverstraw Transfer Station. The scale is 35-40 years old and well past its useful life. If approved, the scale would likely be installed within the next 60 days.

I would like to thank Dee Louis, the Authority engineer, for spearheading these projects and keeping us on track.

Authority staff and consultants have been working on the Hillburn Transfer Station request for proposals. The contract is expiring on December 31, 2017. The request for proposals will be advertised beginning June 29, 2017. I will keep the Board apprised as we move through the process.

The Bio-solids composting facility request for proposals was issued and the Authority received three responses. Staff, consultants and I will be meeting with the three proposers on Tuesday from 9:00 to 2:30. The meeting is a preliminary meeting to discuss responses to clarifying questions that we submitted to the proposers.

On June 9<sup>th</sup> we visited our three schools that participated in our cafeteria waste reduction program. As you may recall, Stony Point Elementary, Sloatsburg Elementary and Farley Upper Elementary participated in the Authority sponsored initiative. The Authority filmed the students at Sloatsburg Elementary. Channel 12 filmed the children at Stony Point Elementary and Rockland County Times wrote an article on Farley UE. Suzanne will be sending you all a link to the videos. Suzanne also has a copy of the article for you. The program was a huge success. Each school reduced the number of trash bags by 70%. The program not only taught students about waste reduction, it taught students about leadership skills, problem solving, how to interact with peers. In addition, as we were told at Farley, this initiative has produced other tangential initiatives. For example, the PTA was so excited about the program they are working with the school to install hydration stations to be used with reusable water

bottles instead of children bringing in plastic water bottles. In addition, administration is discussing expanding the science club and possible composting. We have four schools interested in the initiative for next year. The schools are Ashar, Haverstraw Elementary, Hempstead Elementary and Viola Elementary. They are eager to begin the process which will start at the beginning of next school year. I would like to thank Jackie Dodrill for coordinating the day with the media. For your consideration, on tonight's agenda we are asking for the social media policy to be amended. The original policy provided rules on personal social media use. The policy amendments clarify the process by which media, in all its forms, will be used to advance the Authority initiatives. Included in this policy is utilization of an Authority Facebook page. If any Board member has a Facebook page or twitter name, I would ask you to complete the sheet being sent around so that when the Authority Facebook page is up and running we can have flow of information between the two

I was asked to confirm whether the Authority Budget Office has any other availability for board members training via website or an after-hours training session. We were told that the ABO does not have that availability, as their working hours are between 9 and 5, but that they could arrange for a special training session with at least 10 members for the afternoon. If the Board would like me to pursue alternative training sessions times and dates, please let me know and I will do so.

**Phillips:** In reference to the scale, would we be able sell the existing scale?

**Roppolo:** We have repaired that scale for quite some time. Forty years is a long time.

**Phillips:** No one is interested in taking it off our hands?

**Roppolo:** We could find out and make it surplus once the new scale is in place.

**Phillips:** On another note, so the commissioners are aware, we are putting into place a program with the haulers. If recycling is contaminated, stickers will be put on the recycling bins. For instance if there are plastic bags in the recycling bin the hauler will put a violation sticker on the bin. Electronics that are placed at the curb will also have violation stickers put on them.

**Roppolo:** We have started in certain areas putting the stickers on the recyclables and we recently did an audit on the residuals at the Materials Recovery Facility and plastic bags have been reduced by 50%. Today, Jackie and the Service Corp students were making a video to show what the plastic bags do to our equipment.

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#### **Presentation: Rockland County Department of Health**

**Ruilli:** The Rockland County Department of Health handles the enforcement of the County law for flow control, which is funded by the Solid Waste Authority. We make sure all the waste generated in Rockland County is going to one of your facilities. There are three staff members that are out in the field full-time doing surveillance and making observations. We bring that data back and crosscheck the truck information with the scale house records provided by the Authority to see if they comply

with the law and they went to a designated facility. We handle all the enforcement fines and adjudication if those are warranted. We have been collaborating since the beginning of 2016 with the Sheriff's Department. As they are out doing patrols, they will also make pickup observations, which provides evidence for enforcements, and we crosscheck those. Last year we collaborated with the Sheriff at the Hillburn facility checking trucks, truck conditions and permits and registrations. In 2017, we made many procedural changes in how we look at and how we process data. Comparing 2016 to 2017, we are seeing an uptick in observations we are seeing. We attribute that a little bit to improving our strategies and anticipating schedules with the pickups. Both the Department of Health and the Sheriff's observation numbers are up. There is a slight downtick in violations and this could mean procedure is in better compliance this year. We are getting our staff to see all the different types of materials out there and spread around different areas. We are also focusing on the haulers.

Moving forward, we have had discussions with the Authority on better ways to track containers like dumpsters and roll offs which are more difficult to track than trucks. We permit the trucks and they are all numbered and the containers are already numbered but sometimes when we do the crosscheck, it is hard to tell if it is the same container going in which results in some inconclusive determination. We have a few ideas to figure out how to better account for those containers. We are also continuing to talk with Solid Waste and Sheriff's Department on strategies for compliance with the larger companies with the fines they are getting is not dissuading them as well as we would like. No one is violating all of the time; but there are few players out there that are violating consistently with a portion of their waste.

**Phillips:** Are those fines the Rockland County Department of Health's or the Authority's fines?

**Ruilli:** These are County fines. The Health Department collects and assesses them.

**Phillips:** What are the fines?

**Ruilli:** There is a scale used on the first offense, second offense and so on. The repeat offenders will max out quickly into the \$1,000 per violation max and usually on the lighter ones; they are getting a handful of violations.

**Phillips:** We want to make sure the fine is adequate to stop the carters from taking the garbage somewhere else.

**Ruilli:** The County law has a \$1,000 cap so we cannot go any higher than \$1,000 per violation.

**Phillips:** Perhaps we should make a recommendation to the County to take a look at the fines and possibly increase them. Someone is going to wind up saving \$10,000 and we are only giving them a \$1,000 fine.

**Ruilli:** Yes, I think that is what we are seeing with the larger companies. It is not something we can change at the Department of Health level; the legislature has to change the law.

**Phillips:** Perhaps some of our Commissioners that are also legislators could look at that.

**Soskin:** Would it be possible to get a list of offenses and the companies being fined?

**Ruilli:** Yes, we added a supplement to our normal reports showing who the violation went to, assessed fined and the number of violations.

**Phillips:** What time do the inspectors begin work?

**Ruilli:** Our inspectors are out in the field in the nine to five range. The Sheriff's Department is handling the earlier time in the morning.

**Phillips:** Because the haulers start at 5 a.m.

**Ruilli:** That is where the program has complimented well with the Sheriff's Department and it is safer for our inspectors.

**Phillips:** Most violations, most likely occur between 5 to 9 a.m.

**Ruilli:** That is definitely possible. We see more violation during the day, but our inspectors have more flexibility with how they locate themselves within the County then the Sheriff does. The Sheriff's Department has their normal course of business and patrols that they do. They are seeing violations, but they are seeing better compliance then our inspectors where they are. They cannot position themselves like our inspectors can, because they have other duties and responsibilities.

**Phillips:** Any reason why we wouldn't start earlier than 9:00 a.m.?

**Ruilli:** There has been thought to do that in previous years, and we can revisit that. We have had some incidents where the haulers have intimidated some of our inspectors out in the field and have boxed them in with trucks. There is a feeling of a safety concern when no one else is around especially behind commercial buildings.

I know there was a question about delays in fines collected versus fines assessed. In 2016, we assessed \$54,000 in fines and we collected \$35,000 in fines. Some of that \$54,000 is a rollover from the previous year. Two large violations from last year have not been collected yet because they are still in court.

**Phillips:** Who are the carters with the outstanding fines?

**Ruilli:** They are Miele and State Contracting Corp. of New York.

**Phillips:** Let's make a motion to accept the Executive Director's report and the Rockland County Department of Health report.

**Paul:** Moved

**Lynn:** Seconded

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**Roppolo:** The current Materials Recovery Facility does not have a place for maintenance for equipment. When the new contractor took over, they asked if we would be able to give them some type of maintenance structure.

**Phillips:** What is a rigid frame and membrane cover fabric structure?

**Roppolo:** It has a round top with a concrete slab and has roll up doors. It will be used to get a piece of equipment out of the elements so it can be worked on because there is no room in the building.

**Phillips:** How much is this structure?

**Roppolo:** Not to exceed \$75,000.

**Introduced by:** Grant/Kohut

**Unan.**

**June 22, 2017**

**Resolution No. 33 of 2017**

**AUTHORIZE PURCHASE OF CUSTOMIZED RIGID FRAME AND MEMBRANE COVERED FABRIC STRUCTURE FOR THE HILLBURN MATERIAL RECOVERY FACILITY**

**WHEREAS,** by Resolution 26 of 2014 the Authority Board has resolved to amend the Procurement Policy to provide for the procurement of goods and services through cooperative purchasing, commonly referred to as "piggybacking," based on competitive processes undertaken by other municipal subdivisions and public entities; and

**WHEREAS,** National Joint Powers Alliance ("NJPA") issued a RFQ for RC SWMA #852254 for a customized rigid frame and membrane covered fabric structure, and awarded the bid to ClearSpan Fabric Structures Int'l Inc. under NJPA Contract # 030117-CSS; and

**WHEREAS,** the Authority has decided to "piggyback" on this bid; now therefore be it

**RESOLVED,** that Authority is hereby authorized to purchase the ClearSpan Fabric Structure in accordance with NJPA Contract #030117-CSS for a not to exceed amount of \$75,000.00.

**Funding Source:** Construction in Progress MRF 1741-20

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**Braunfotel:** Tilcon signed the agreement with us and they determined they made a mistake. Our only recourse was to go out to bid again.

Introduced by: Monaghan/Stewart

Unan.

June 22, 2017

**Resolution No. 34 of 2017  
RESCINDING RESOLUTION NO. 23 OF 2017  
AUTHORIZE AN AGREEMENT WITH TILCON NEW YORK  
FOR PAVING HILLBURN CAMPUS**

**WHEREAS**, the Authority Procurement Policy allows the Authority to make purchases of material, equipment or supplies utilizing the County's existing current competitive procurement list; and

**WHEREAS**, Authority staff has determined that utilizing County Contract RFB –RC-2016-104 for Subbase Material and Crushed Stone and County Contract RFB-RC-2015-017 for Concrete and Bituminous meets the requirements for supplies; and

**WHEREAS**, pursuant to Resolution No. 23 of 2017, the Authority Board authorized the Executive committee to enter into an agreement with Tilcon New York for an amount not to exceed \$120,000.00, and

**WHEREAS**, Tilcon New York has determined they cannot perform the requirements had proposed; now therefore be it; and

**RESOLVED**, that Resolution No. 23 of 2017 is hereby rescinded, and be it further

**RESOLVED**, the Authority shall reissue a bid for paving at the Hillburn campus.

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**Braunfotel:** We are going to establish a position of Laborer and then a second resolution to appoint the person to position of Laborer.

Introduced by: Moroney/Soskin

Unan.

June 22, 2017

**RESOLUTION NO. 35 of 2017  
ESTABLISH THE AN ADDITIONAL POSITION OF LABORER FOR THE  
ROCKLAND COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

**WHEREAS**, the Rockland County Solid Waste Management Authority (the "Authority"), is a Public Authority Corporation duly organized and existing under Title 13-M of the Public Authorities Law of the State of New York, and

**WHEREAS**, the Authority requires an additional laborer to operate its facilities,

**WHEREAS**, the services of an additional laborer position be created with an annual salary of \$39,998.00 for a forty (40) hour week schedule, and therefore be it

**RESOLVED**, that the position of Laborer is hereby established at an annual salary of \$39,998.00 for a forty (40) hour week schedule and will be established upon classification action by the Rockland County Department of Personnel, and, still be it further,

**RESOLVED**, that the Executive Director is authorized and directed to sign any and all documents and to do and cause to be done any and all acts necessary or proper in connection with or for carrying out this resolution.

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Introduced by: Moroney/Hoehmann

Unan.

June 22, 2017

**Resolution No. 36 of 2017  
APPOINT A LABORER TO THE ROCKLAND COUNTY  
SOLID WASTE MANAGEMENT AUTHORITY**

**WHEREAS**, the Authority has determined that it needs to create and fill the position of Laborer; and

**WHEREAS**, Steven Pozzani has sought the position, and appears to be qualified; now therefore be it

**RESOLVED**, Steven Pozzani is hereby selected for the position of Laborer to serve in such capacity at the pleasure of the Authority, subject to approval of his application by the Rockland County Personnel Department, effective immediately upon such approval, and be it further

**RESOLVED**, that the compensation for such services for the year 2017 shall be the sum of \$39,998.00 annually; and be it further

**RESOLVED**, that the Laborer shall perform a minimum of 40 hours of services per week, and be it further

**RESOLVED**, that the Executive Director is hereby authorized and directed to provide a compensation package comparable to that offered to other similarly employed Authority employees and to take all such steps necessary to implement same.

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Introduced by: Wieder/Paul

Unan.

June 22, 2017

**RESOLUTION No. 37 of 2017  
AMEND SOCIAL MEDIA POLICY**

**WHEREAS**, by Resolution No. 7 of 2014 the Authority adopted the policy entitled "Rockland County Solid Waste Management Authority Electronic Communications and Social Media Policy", and

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**WHEREAS**, the current policy governs Authority Board Members and employee activity on social media platforms, and

**WHEREAS**, the Authority wished to add an addendum to the policy to include guidelines for disseminating public information on all media platforms, therefore be it

**RESOLVED**, that the Authority Board hereby directs that a copy of this Amended Policy be given to all present and future Authority Board Members, and that it be included in the Authority's Employee Handbook and posted on the Authority's website.

**Braunfotel:** We have a social media policy now and we are going to amend the policy to make sure our employees don't use our equipment inappropriately and they don't post on their own personal time about the Authority and what we are doing. This policy is more detailed in that we now have *Facebook* and *Twitter* and it gives us parameters on who can tweet and who can post to *Facebook* for the Authority.

**Wieder:** I follow the tweets of the Solid Waste Authority and whoever is tweeting is doing a heck of a job and I find them very informative. This is an amazing tool. In this day and age, with social media and everything else that has been going on and the comments I have seen on pages from elected officials and others concerns me a lot. We have people in Rockland County who go on these *Facebook* pages and call the Orthodox and Hasidic community cancer and they call us parasites. Today a nurse at Nyack Hospital posted on one of these Facebook pages, and it pains me to speak about this, she talked about how she has to work while they do not. She has to pay taxes for their many children, so this pains me. I only hope that if we go down that road, I have not had a chance to go into the new policy, but I hope it does not give a little bit more freedom for employees to utilize this wonderful tool we are not going to allow them to utilize it in a way that County officials have descended into the pit that Rockland County has unfortunately turned into the swastika capital. The County Legislature passed a resolution condemning swastikas painted in Rockland County. Since the resolution there was another incident.

**Phillips:** If anyone tweets or responds to any of the Authority's social media with an inappropriate remark, they will be removed and barred from our site. I do want you to know if it is any comfort, we all find swastikas disgusting and appalling. My father fought in World War II. He fought the Nazi's in North Africa and the European theater. He was at the battle of Italy for Rome. When my father came home, his brother who was a lieutenant in the army was diagnosed with cancer and his father died over in the war. He had left college when Pearl Harbor happened so he like hundreds of thousands of others could not go back to college because they had to get jobs to support their mothers and younger siblings. I know my father would never buy a German or a Japanese car when he was alive and that feeling still exists. Please rest assured your feelings and sentiments are shared by many of us, if not all.

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Introduced: Wieder/Hoehmann

Unan.

June 22, 2017

**RESOLUTION NO. 38 OF 2017  
CANCELATION OF JULY 27, 2017 MEETING**

**WHEREAS**, the Chairman may elect to cancel or reschedule any single regular monthly meeting for lack of any business to be transacted or anticipated lack of a quorum, therefore be it

**RESOLVED**, that the regular monthly meeting, originally scheduled for July 27, 2017 shall be canceled.

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**New Business**

**Braunfotel:** The bid for paving of the Hillburn campus, I would ask the Board to reconsider the new price is \$216,550. The previous price was \$117,000.

**Phillips:** I don't like putting the exact price. Will there be any change orders?

**Millsbaugh:** The only extra is with the respect to the end of the driveway at the transfer station.

**Phillips:** Let's put not to exceed \$240,000.

Introduced by: Paul/Monaghan

Unan.

June 22, 2017

**Resolution No. 39 of 2017  
AWARD OF BID FOR PAVING AT THE HILLBURN CAMPUS**

**WHEREAS**, on October 11, 2016, the Authority issued a Request for Bid 2017-16 for paving at the Hillburn campus; and

**WHEREAS**, Tilcon New York Inc. was the only submitted bid in response to the Request for Bids; and

**WHEREAS**, the Authority engineers reviewed the bid and determined that the based on the material required, labor and equipment the bid provided by Tilcon New York, Inc. is reasonable; now therefore be it

**RESOLVED**, that the Authority Board hereby awards the bid for paving at the Hillburn campus, RFB 2017-16, in an amount not to exceed \$240,000.00, to Tilcon New York, Inc., and authorizes the Executive Director to execute an agreement for the performance of the work specified in the bid.

**Grant:** What is the explanation for the re-bid?

**Braunfotel:** They miscalculated their quote on the first bid.

**Moroney:** How many bidders did we have?

**Braunfotel:** One.

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**Braunfotel:** There is one more item for new business to award a new scale installation at the Bowline Transfer Station. This is not exceed \$105,800 .

**Introduced by:** Stewart/Grant      Unan.

June 22, 2017

**Resolution No. 40 of 2017  
AWARD OF BID FOR PURCHASE AND INSTALLATION OF  
A TRUCK SCALE  
AT THE BOWLINE TRANSFER STATION**

**WHEREAS,** on June 2, 2017 the Authority issued a Request for Bids 2017-15 for the purchase and installation of a truck scale; and

**WHEREAS,** Advance Scale Company Inc. and Atlantic Scale Company submitted bids in response to the Request for Bids; and

**WHEREAS,** the Authority staff and engineer reviewed the bids and determined that the bid submitted by Atlantic Scale Company conformed to the specifications in the Request for Bids; now therefore be it

**RESOLVED,** that the Authority Board hereby awards the bid for the purchase and installation of a truck scale at the Bowline Transfer Station, RFB 2017-15, in the amount of \$105,800.00 to Atlantic Scale Company, and authorizes the Executive Director to execute an agreement for the performance of the work specified in the bid.

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**Phillips:** Since there is no other new business and no public comment being offered, do we have a motion to adjourn?

**Kohut:** Moved

**Lynn:** Seconded

The meeting was adjourned at 5:45 p.m.

Respectfully submitted,  
Suzanne Haggerty