



**ROCKLAND COUNTY  
SOLID WASTE MANAGEMENT AUTHORITY**

420 Torne Valley Road, P.O. Box 1217  
Hillburn, NY 10931  
tel 845-753-2200 fax 845-753-2281

*Howard T. Phillips, Jr.*  
Chairman

**Anna Roppolo**  
Executive Director



**Present**

**Chairman Phillips  
Legislator Grant  
Supervisor Hoehmann  
Legislator Hofstein  
Legislator Jobson  
Mayor Kohut  
Mayor Lynn  
Supervisor Monaghan  
Councilman Noto  
Legislator Schoenberger  
Judge Sherwood  
Legislator Soskin  
Supervisor Stewart  
Legislator Wieder**

**Absent**

**Legislator Moroney  
Legislator Paul  
Supervisor St. Lawrence**

**Staff**

**H. Benado  
K. Braunfotel  
J. Burnet  
G. Damiani  
N. Gelok  
S. Haggerty  
A. Karger  
D. Louis  
A. Roppolo  
D. Samuels  
K. Scales**

**Others**

**T. Pytlar  
S. Torres  
J. Way  
T. West**

The Chairman called to order the Rockland County Solid Waste Management Authority Board of Directors meeting for Thursday, January 26, 2017 at 5:15 p.m.

\*\*\*

Pledge of Allegiance – Led by Supervisor Hoehmann

\*\*\*

Roll call by Clerk. There is a quorum.

\*\*\*

**Introduced by: Grant/Kohut**

**Unan.**

**January 26, 2017**

**RESOLUTION NO. 1 OF 2017  
ADOPTION OF MINUTES, MEETING OF  
NOVEMBER 17, 2016**

**RESOLVED**, that the transcribed Minutes of the Rockland County Solid Waste Management Authority are approved for the meeting November 17, 2016, as recorded by the Clerk and are hereby adopted.

\*\*\*

## **Executive Directors Report**

**Roppolo:** The waste water treatment plant sidestream collection agreements are on tonight's agenda for your consideration. The previous sidestream agreements were in place from the inception of the biosolids composting facility and originally included in the Intermunicipal Sludge Management Agreements (ISMA). It was determined that the ISMAs and sidestream agreements should be separated to better reflect the responsibilities of the cocomposting operator.

As you know, all sludge received at the Authority's facility are required to meet New York State DEC guidelines and the Authority is required to test incoming sludge for various properties including copper levels to ensure levels are within permit requirements. Any exceedances are brought to the attention of the generator and New York State DEC requires action to be taken on the part of the generator. Historically, testing results for copper for Sewer District #1 typically showed elevated copper concentrations occurring during the summer and fall months; however, this year high copper levels occurred during the majority of the year. We also noted that "base loads" of copper for the Orangeburg Plant have remained relatively high in 2016, so additional sources of copper into the wastewater system would certainly contribute to regulatory exceedances of copper in the sludge.

Under Part 360 Regulations, New York State DEC has the authority to disallow continued acceptance of sludge if any regulatory limit is exceeded for non-compliance with regulatory limits. In accordance with the terms of our Intermunicipal Sludge Management Agreement, if any tests performed by the Authority are not in compliance with Applicable Law, then Sewer District No. 1 is responsible for additional tests to satisfy Applicable Law. If satisfactory test results can not be achieved, then the Sewer District may be faced with alternative disposal options at its sole cost and expense. Although this is not our desire, we must nonetheless comply with permit conditions and the enforcement authority of New York State DEC. I have spoken with Dianne Phillips regarding expediting any testing that she believes will be necessary to comply with New York State DEC regulations. I will keep the Board posted.

**Phillips:** Anna, did you set up a meeting to discuss this?

**Roppolo:** No, a meeting is going to be set.

**Hoehmann:** I took the liberty of speaking to Dianne and we are meeting next week on Thursday.

**Roppolo:** All the DEC wants to see is that there has been some action taken and we can determine where the copper is coming from and try to ameliorate it.

The custom scale was installed at the Clarkstown Transfer Station on Friday January 20th. Everything worked out well and operations were back to normal as of Monday morning.

The Authority and consulting engineers are coordinating work on the metering pump station that is to be installed near the co-composting facility to be used as a sampling point for waste water discharge. Work will begin shortly.

The Authority's new carton initiative which began in November, has produced almost 4 ½ tons of cartons which were shipped out the first week of January. Postcards describing the initiative have been delivered to the towns, villages, post offices and libraries. Chairman Phillips has mentioned our new initiative on WRCR. We would appreciate all Board members continue to advertise our new initiative. Thank you for everyone who helped to get the word out.

We have been working with the Rockland County Sheriff's Department to coordinate a pharmaceutical take-back event in conjunction with every 2017 Household Hazardous Waste week-end events. The Authority has completed the New York State DOH application for such events and anticipates receiving authorization shortly. The take-back event will be advertised in this year's HHW brochure. This is an initiative that Legislator Hofstein started for the residents and we thought how could the Authority help. Thank you to the Sherriff's Department for working with us on those weekend events.

We are broadening our outreach in the community and will be increasing presentations to various organizations. We invite you to suggest organizations, events, businesses and clubs in your town that would benefit from a presentation. Sometime next week you will receive a letter from Janet with more information and asking for your input. If you have some ideas tonight, please see Janet after the meeting.

**Phillips:** Motion to accept the Executive Director's report.

**Sherwood:** Moved

**Jobson:** Seconded

\*\*\*

**Pytlar:** The state has been working on revising the regulations that relate to remove energy generation in New York. The intent under the Governors orders is to improve the climate for renewable energy in New York and to improve energy supply. The Governor last year stated that he wanted 50% renewable energy being used in New York State by the year 2030. D&B Engineers has been part of a group called The New York Biogas Study Group which is attempting to speak up on behalf of anaerobic digestion processes. The process would take the organic portion of the waste stream such as food waste and sewage sludge and through a process called anaerobic digestion producing a methane gas that could be used to generate power or fuels. We are involved with in this study because it could be beneficial to solid waste and waste water agencies who are our clients. We spoke to NYSERDA last year and we came up with a proposal because they didn't see how local solid waste and waste water agencies would be involved. So we suggested a program where Rockland County would be used as a case study and how that might be done without any financial contribution on your part. We are negotiating a grant with NYSERDA. The work would then be done in concert with other agencies and the State could get involved and see what questions or issues they want to have looked at. We will be looking at sites you may have and what markets for the energy you may have and to show how it will all get developed.



\*\*\*

Introduced by: **RCSWMA Board/RCSWMA Board**      **Unan.**      **January 26, 2017**

**RESOLUTION No. 3 of 2017**  
**APPOINTING THE OFFICERS OF THE AUTHORITY FOR THE YEAR 2017**

**WHEREAS**, Officers of the Authority Board are chosen each year at the Authority's annual January meeting; and

**WHEREAS**, the following Authority Board Members served as Officers in the year 2016:

Chairman:	Howard Phillips
Vice-Chairman:	George Hoehmann
Vice-Chairman:	Patrick Moroney
Secretary:	Vincent Altieri
Treasurer:	Philip Soskin
Deputy Treasurer:	Ilan Schoenberger

**WHEREAS**, the Authority Board has held its Annual Meeting and selected the Officers to serve in the year 2017; now therefore be it

**RESOLVED**, that the Officers of the Authority for the year 2017 shall be as follows:

Chairman:	Howard Phillips
Vice-Chairman:	George Hoehmann
Vice-Chairman:	Patrick Moroney
Secretary:	John Noto
Treasurer:	Philip Soskin
Deputy Treasurer:	Ilan Schoenberger

Such Officers shall serve until their successors are appointed and qualified at the next Annual Meeting in January 2018.

\*\*\*

Introduced by: Noto/Stewart

Unan.

January 26, 2017

**RESOLUTION NO. 4 OF 2017  
AUTHORIZING THE FILING OF AN APPLICATION  
FOR STATE ASSISTANCE FROM THE HOUSEHOLD  
HAZARDOUS WASTE STATE ASSISTANCE PROGRAM  
AND SIGNING OF THE ASSOCIATED STATE CONTRACT,  
UNDER THE APPROPRIATE LAWS OF NEW YORK STATE**

**WHEREAS**, the State of New York provides financial aid for household hazardous waste programs; and

**WHEREAS**, the Rockland County Solid Waste Management Authority (herein called the "AUTHORITY"), has examined and duly considered the applicable laws of the State of New York, and deems it to be in the public interest and benefit to file an application under these laws; and

**WHEREAS**, it is necessary that a Contract by and between The PEOPLE OF THE STATE OF NEW YORK (herein called the "STATE"), and the AUTHORITY be executed for such STATE Aid;

**NOW, THEREFORE, BE IT RESOLVED**, by the Rockland County Solid Waste Management Authority:

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York, including all understanding and assurances contained in said application, is hereby authorized;
2. That the Executive Director or her designee is directed and authorized as the official representative of the AUTHORITY, to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the STATE;
3. That the AUTHORITY agrees that it will fund the entire cost of said household hazardous waste program and will be reimbursed by the State for the State share of such costs;
4. That four (4) Certified Copies of this Resolution be prepared and sent to the New York State Department of Environmental Conservation together with a complete application.
5. That this resolution shall take effect immediately.

**Kohut:** Does this program pay for half of the operating costs?

**Roppolo:** Yes, it is about half.

**Kohut:** Is this application done annually?

**Roppolo:** Yes, the application is done annually.

\*\*\*

**Introduced By: Hofstein/Kohut**

**Unan.**

**January 26, 2017**

**RESOLUTION No. 5 of 2017  
ADOPTION OF AUTHORITY MISSION STATEMENT**

**WHEREAS**, the Authority is required to annually adopt a mission statement in accordance with the Public Authorities Law; and

**WHEREAS**, such mission statement was drafted and provides as follows: “We shall serve the people of Rockland County well by providing needed solid waste management services in order to protect and enhance our environment in a high quality, ethical, courteous, timely and cost effective manner” (the “Mission Statement”); and

**WHEREAS**, the Authority Board members have read and understand the Mission Statement; now therefore be it

**RESOLVED**, that the Authority hereby adopts the Mission Statement.

\*\*\*

**Introduced by: Hoehmann/Wieder**

**Unan.**

**January 26, 2017**

**RESOLUTION No. 6 OF 2017  
AUTHORIZING EXECUTION OF AN AGREEMENT WITH GHD FOR ENGINEERING  
CONSULTING SERVICES AT THE HILLBURN COCOMPOSTING FACILITY**

**WHEREAS**, the Rockland County Solid Waste Management Authority (the “Authority”), is a public benefit corporation, duly organized and existing under the New York State Public Authorities Law, Title 13-M; and

**WHEREAS**, the Authority is in need of continuing, on-call consulting engineering services at the Hillburn Cocomposting Facility; and

**WHEREAS**, GHD Consulting Engineers, LLC (“GHD”) has rendered on-call engineering consulting services to the Authority for the CoComposting Facility since 2010; and

**WHEREAS**, GHD has submitted a proposed professional services agreement for the year 2017, for consulting services that include such tasks as





**WHEREAS**, the Authority has agreed to arrange for the collection, transportation and disposal of side streams generated from the Side Stream Generator’s Wastewater Treatment Plant; and

**WHEREAS**, the Authority has arranged for the Rockland County Sewer District #1 (“RCSD”) to collect and temporarily store such side streams pending pick-up and disposal by another designated hauler who will then haul and dispose of such side streams; and

**WHEREAS**, upon the terms and conditions contained in this Agreement, the Authority will provide for the collection, transportation and disposal of the Side Stream Generator’s side streams at a disposal site; and

**WHEREAS**, the parties have agreed to act in good faith and to take all necessary and appropriate actions, in cooperation with one another, to effectuate the purpose of this Agreement; and

**WHEREAS**, the parties are entering into this Agreement pursuant to their respective lawful authorities;

**NOW, THEREFORE**, in consideration of the promises and of the mutual covenants and agreements herein set forth, and of the undertakings of each party to the other, the parties do hereby promise and agree as follows:

\*\*\*

**Introduced by: Jobson/Schoenberger      Unan.      January 26, 2017**

**RESOLUTION NO. 8 of 2017  
AUTHORIZING THE EXECUTION OF AGREEMENTS WITH THE  
STONY POINT WASTE WATER TREATMENT PLANT**

**WHEREAS**, in 1992, the New York State Department of Environmental Conservation approved Rockland County’s (the “County”) Final Integrated Solid Waste Management Plan and Generic Environment Impact Statement (the “SWMP/GEIS”); and

**WHEREAS**, the Authority was formed in accordance with section 2053(c) et seq. of the Public Authority Law of the State of New York (the “State”), and resolution no. 301 of 1994 of the County Legislature to implement certain provisions of the SWMP/GEIS; and

**WHEREAS**, the Town of Stony Point owns and/or operates a wastewater treatment plant which produces processing side streams; and

**WHEREAS**, the Authority has agreed to arrange for the collection, transportation and disposal of side streams generated from the Side Stream Generator’s Wastewater Treatment Plant; and

**WHEREAS**, the Authority has arranged for the Rockland County Sewer District #1 (“RCSD”) to collect and temporarily store such side streams pending pick-up and disposal by another designated hauler who will then haul and dispose of such side streams; and

**WHEREAS**, upon the terms and conditions contained in this Agreement, the Authority will provide for the collection, transportation and disposal of the Side Stream Generator’s side streams at a disposal site; and

**WHEREAS**, the parties have agreed to act in good faith and to take all necessary and appropriate actions, in cooperation with one another, to effectuate the purpose of this Agreement; and

**WHEREAS**, the parties are entering into this Agreement pursuant to their respective lawful authorities;

**NOW, THEREFORE**, in consideration of the promises and of the mutual covenants and agreements herein set forth, and of the undertakings of each party to the other, the parties do hereby promise and agree as follows:

\*\*\*

**Introduced by: Grant/Kohut**

**Unan.**

**January 26, 2017**

**RESOLUTION NO. 9 of 2017  
AUTHORIZING THE EXECUTION OF AGREEMENTS WITH THE  
JOINT REGIONAL SEWAGE BOARD**

**WHEREAS**, in 1992, the New York State Department of Environmental Conservation approved Rockland County’s (the “County”) Final Integrated Solid Waste Management Plan and Generic Environment Impact Statement (the “SWMP/GEIS”); and

**WHEREAS**, the Authority was formed in accordance with section 2053(c) et seq. of the Public Authority Law of the State of New York (the “State”), and resolution no. 301 of 1994 of the County Legislature to implement certain provisions of the SWMP/GEIS; and

**WHEREAS**, the Joint Regional Sewerage Board owns and/or operates a wastewater treatment plant which produces processing side streams; and

**WHEREAS**, the Authority has agreed to arrange for the collection, transportation and disposal of side streams generated from the Side Stream Generator’s Wastewater Treatment Plant; and

**WHEREAS**, the Authority has arranged for the Rockland County Sewer District #1 (“RCSD”) to collect and temporarily store such side streams pending pick-up and disposal by another designated hauler who will then haul and dispose of such side streams; and

**WHEREAS**, upon the terms and conditions contained in this Agreement, the Authority will provide for the collection, transportation and disposal of the Side Stream Generator's side streams at a disposal site; and

**WHEREAS**, the parties have agreed to act in good faith and to take all necessary and appropriate actions, in cooperation with one another, to effectuate the purpose of this Agreement; and

**WHEREAS**, the parties are entering into this Agreement pursuant to their respective lawful authorities;

**NOW, THEREFORE**, in consideration of the promises and of the mutual covenants and agreements herein set forth, and of the undertakings of each party to the other, the parties do hereby promise and agree as follows:

\*\*\*

**Introduced by: Schoenberger/Wieder Unan. January 26, 2017**

**RESOLUTION NO. 10 of 2017  
AUTHORIZING THE EXECUTION OF AGREEMENTS WITH THE  
VILLAGE OF SUFFERN**

**WHEREAS**, in 1992, the New York State Department of Environmental Conservation approved Rockland County's (the "County") Final Integrated Solid Waste Management Plan and Generic Environment Impact Statement (the "SWMP/GEIS"); and

**WHEREAS**, the Authority was formed in accordance with section 2053(c) et seq. of the Public Authority Law of the State of New York (the "State"), and resolution no. 301 of 1994 of the County Legislature to implement certain provisions of the SWMP/GEIS; and

**WHEREAS**, the Village of Suffern owns and/or operates a wastewater treatment plant which produces processing side streams; and

**WHEREAS**, the Authority has agreed to arrange for the collection, transportation and disposal of side streams generated from the Side Stream Generator's Wastewater Treatment Plant; and

**WHEREAS**, the Authority has arranged for the Rockland County Sewer District #1 ("RCSD") to collect and temporarily store such side streams pending pick-up and disposal by another designated hauler who will then haul and dispose of such side streams; and

**WHEREAS**, upon the terms and conditions contained in this Agreement, the Authority will provide for the collection, transportation and disposal of the Side Stream Generator's side streams at a disposal site; and

**WHEREAS**, the parties have agreed to act in good faith and to take all necessary and appropriate actions, in cooperation with one another, to effectuate the purpose of this Agreement; and

**WHEREAS**, the parties are entering into this Agreement pursuant to their respective lawful authorities;

**NOW, THEREFORE**, in consideration of the promises and of the mutual covenants and agreements herein set forth, and of the undertakings of each party to the other, the parties do hereby promise and agree as follows:

\*\*\*

**Introduced by: Grant/Kohut**

**Unan.**

**January 26, 2017**

**RESOLUTION NO. 9 of 2017  
AUTHORIZING THE EXECUTION OF AGREEMENTS WITH THE  
JOINT REGIONAL SEWAGE BOARD**

**WHEREAS**, in 1992, the New York State Department of Environmental Conservation approved Rockland County's (the "County") Final Integrated Solid Waste Management Plan and Generic Environment Impact Statement (the "SWMP/GEIS"); and

**WHEREAS**, the Authority was formed in accordance with section 2053(c) et seq. of the Public Authority Law of the State of New York (the "State"), and resolution no. 301 of 1994 of the County Legislature to implement certain provisions of the SWMP/GEIS; and

**WHEREAS**, the Joint Regional Sewerage Board owns and/or operates a wastewater treatment plant which produces processing side streams; and

**WHEREAS**, the Authority has agreed to arrange for the collection, transportation and disposal of side streams generated from the Side Stream Generator's Wastewater Treatment Plant; and

**WHEREAS**, the Authority has arranged for the Rockland County Sewer District #1 ("RCSD") to collect and temporarily store such side streams pending pick-up and disposal by another designated hauler who will then haul and dispose of such side streams; and

**WHEREAS**, upon the terms and conditions contained in this Agreement, the Authority will provide for the collection, transportation and disposal of the Side Stream Generator's side streams at a disposal site; and

**WHEREAS**, the parties have agreed to act in good faith and to take all necessary and appropriate actions, in cooperation with one another, to effectuate the purpose of this Agreement; and

**WHEREAS**, the parties are entering into this Agreement pursuant to their respective lawful authorities;

**NOW, THEREFORE**, in consideration of the promises and of the mutual covenants and agreements herein set forth, and of the undertakings of each party to the other, the parties do hereby promise and agree as follows:

**Stewart:** I just want to reach out to the public about the disposable wipes which really wreak havoc on our pumps and other mechanisms and cause a lot of excess labor at our pump stations. The wipes are marketed as degradable and flushable, but in fact, they are not.

\*\*\*

**Introduced by: Hoehmann/Stewart**

**Unan.**

**January 26, 2017**

**RESOLUTION No. 11 of 2017  
AUTHORIZING THE EXECUTION OF AGREEMENT WITH THE  
ROCKLAND COUNTY SEWER DISTRICT NO 1**

**WHEREAS**, in 1992, the New York State Department of Environmental Conservation approved Rockland County's (the "County") Final Integrated Solid Waste Management Plan and Generic Environment Impact Statement (the "SWMP/GEIS"); and

**WHEREAS**, the Authority was formed in accordance with section 2053(c) et seq. of the Public Authority Law of the State of New York (the "State"), and resolution no. 301 of 1994 of the County Legislature to implement certain provisions of the SWMP/GEIS; and

**WHEREAS**, the Authority has agreed to arrange for the collection, transportation and disposal of side streams generated from the Side Stream Generator's Wastewater Treatment Plants; and

**WHEREAS**, the Authority has arranged for the Rockland County Sewer District #1 ("RCSD") to temporarily store such side streams pending pick-up and disposal; and

**WHEREAS**, upon the terms and conditions contained in this Agreement, the Authority will provide for the collection, transportation and disposal of the Side Stream Generator's side streams at the Rockland County Sewer District #1 disposal site; and

**WHEREAS**, the parties have agreed to act in good faith and to take all necessary and appropriate actions, in cooperation with one another, to effectuate the purpose of this Agreement; and

**WHEREAS**, the parties are entering into this Agreement pursuant to their respective lawful authorities;

**NOW, THEREFORE**, in consideration of the promises and of the mutual covenants and agreements herein set forth, and of the undertakings of each party to the other, the parties do hereby promise and agree as follows:

\*\*\*

Introduced By: Schoenberger/Wieder Unan.

January 26, 2017

**RESOLUTION NO. 13 OF 2017  
AUTHORIZING DISPOSAL OF SURPLUS EQUIPMENT**

**WHEREAS**, in the course of its operations, the Authority accumulates unneeded, worn-out or obsolete equipment, computers, furniture, machinery, tools, parts and vehicles which for it has no need; and

**WHEREAS**, upon occasion, the Authority deems such property to be "Surplus Equipment;" and

**WHEREAS**, the Authority has recently determined that certain pieces of equipment identified on the attached "Schedule A" are Surplus Equipment; and

**WHEREAS**, the Authority has the discretion to dispose of Surplus Equipment by various methods, including sale, auction, competitive bidding, and private negotiation, as set forth in its Guidelines for Disposal of Authority Real and Personal Property ("Property Disposal Guidelines"); and

**WHEREAS**, it may be desirable for the Authority to negotiate disposition of pieces of Surplus Equipment with municipalities that need such equipment in a manner that may benefit the taxpayers of Rockland County, provided that such disposition is consistent with the Property Disposal Guidelines; now therefore be it

**RESOLVED**, that the Executive Director or her staff are hereby authorized to dispose of the Surplus Equipment listed in the attached "Schedule A" in accordance with the Property Disposal Guidelines.

**Roppolo:** The piece of equipment is a roll-off door from the transfer station.

\*\*\*

New Business

**West:** The firm Pannone Lopes Devereaux & Westis going through a restructuring and turning into two firms. One firm will deal with more corporate matters and another firm which I have been overseeing the past twenty years representing governments and infrastructure like solid waste, water and sewer. Starting March 1, 2017 the one firm will be made into two firms and the firm I will be heading up is the government firm. There will be the same employees and the same services. There will be an agreement between the two firms so we can work back and forth if other services are needed.

**Phillips:** Teno, how many years have you been with us?

**West:** Since 1994.

**Phillips:** You were there during flow control in which you were successful.

**West:** Yes.

**Kohut:** Is there a name change?

**West:** Yes, it is going to be the West Law Group.

**Introduced by:** Jobson/Stewart

**Unan.**

**January 26, 2017**

**RESOLUTION NO. 14 OF 2017  
AUTHORIZING THE ENGAGEMENT OF  
WEST GROUP LAW PLLC  
FOR LEGAL SERVICES TO THE AUTHORITY**

**WHEREAS**, the Rockland County Solid Waste Management Authority (the "Authority") engaged Pannone, Lopes, Devereaux & West LLC ("PLDW") to provide legal services to the Authority pursuant to a letter of engagement dated February 19, 2009; and

**WHEREAS**, such legal services performed by PLDW have been led by principal Teno A. West, Esq. and PLDW's Municipal Infrastructure Practice Group, of which Mr. West is the team leader; and

**WHEREAS**, Teno A. West, Esq., has been providing legal services to the Authority since 1994 and is nationally recognized for his representation of local governments with solid waste management related matters; and

**WHEREAS**, as of March 1, 2017, Mr. West is forming a new law firm, West Group Law PLLC, with attorneys from the Municipal Infrastructure Practice Group; and

**WHEREAS**, because the attorneys of West Group Law PLLC will be the same attorneys currently providing legal services to the Authority, the provision of legal services to the Authority by West Group Law PLLC will ensure a continuity of legal services to the Authority; and

**WHEREAS**, West Group Law PLLC will have a contractual relationship with the existing firm to the extent any legal services currently provided by attorneys of such firm are needed by the Authority; and

**WHEREAS**, West Group Law PLLC will provide such legal services to the Authority on the same terms and conditions as the Authority's current engagement with PLDW; and now therefore be it

**RESOLVED** that the Authority hereby authorizes and approves the engagement of West Group Law PLLC for the provision of legal services to the Authority commencing on March 1, 2017; and be it further

**RESOLVED** that the Chairman or Executive Director are hereby authorized to execute a letter of engagement with the West Group Law PLLC on the same terms and conditions as the Authority's current agreement with PLDW.

\*\*\*

**Phillips:** Is there anyone in the public that would like to comment, suggestions or recommendations? Since there is no other new business and no public comment being offered, do we have a motion to adjourn?

**Hofstein:** Moved

**Noto:** Seconded

The meeting was adjourned at 5:40 p.m.

Respectfully submitted,  
Suzanne Haggerty