



**ROCKLAND COUNTY  
SOLID WASTE MANAGEMENT AUTHORITY**

420 Torne Valley Road, P.O. Box 1217  
Hillburn, NY 10931  
tel 845-753-2200 fax 845-753-2281

*Howard T. Phillips, Jr.*  
Chairman

**Anna Roppolo**  
Executive Director



**Present**

**Chairman Phillips  
Legislator Grant  
Supervisor Hoehmann  
Legislator Hofstein  
Mayor Kohut  
Mayor Lynn  
Councilman Noto  
Legislator Paul  
Legislator Soskin  
Legislator Wieder**

**Absent**

**Legislator Jobson  
Supervisor Monaghan  
Legislator Moroney  
Legislator Schoenberger  
Judge Sherwood  
Supervisor Stewart  
Supervisor St. Lawrence**

**Staff**

**H. Benado  
K. Braunfotel  
G. Damiani  
S. Haggerty  
D. Louis  
A. Roppolo  
D. Samuels  
K. Scales**

**Others**

**S. Cairo  
J. Dodrill  
E. Giannini  
T. Pytlar  
J. Way  
T. West**

The Chairman called to order the Rockland County Solid Waste Management Authority Board of Directors meeting for Thursday, February 23, 2017 at 5:15 p.m.

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Pledge of Allegiance – Led by Mayor Kohut

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Roll call by Clerk. There is a quorum.

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**Introduced by: Hoehmann/Wieder**

**Unan.**

**February 23, 2017**

**RESOLUTION NO. 15 OF 2017  
ADOPTION OF MINUTES, MEETING OF  
JANUARY 26, 2017**

**RESOLVED**, that the transcribed Minutes of the Rockland County Solid Waste Management Authority are approved for the meeting January 26, 2017, as recorded by the Clerk and are hereby adopted.

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## Executive Directors Report

**Roppolo:** The Authority has been working with outside legal counsel and consulting engineers to complete the RFP for Operations and Maintenance for the Cocomposting Facility. The RFP will be available beginning March 1<sup>st</sup>.

As discussed at last month's meeting, the Authority is concerned with exceedances of copper levels in sludge delivered by Sewer District No. 1 for processing at the Authority's Cocomposting Facility. On February 2<sup>nd</sup> a meeting was held with Sewer District No. 1 staff, Authority staff and consulting engineers and the Chairman of both the Authority and Sewer District No. 1. In support of the continued due diligence process, it was agreed that Sewer District No. 1 would provide the following information to the Authority.

1. Daily influent copper concentrations for the wastewater (continue ongoing testing).
2. Weekly sludge cake testing results for copper (dry weight basis), initially until March 10<sup>th</sup>, to review results at our next scheduled meeting on March 16<sup>th</sup>. The Authority's operator will continue to take monthly samples.
3. Possible sampling and testing of the sludge blanket in the primary and secondary Anaerobic Digesters (if access is available). If multiple ports are available at different levels in the digesters, then sampling and testing of the individual layers should be taken.
4. Follow-up testing and discussions with United Water (SUEZ) relative to the Lake DeForest Reservoir.

The Rockland County Sheriff's Department has agreed to oversee a pharmaceutical take-back event in conjunction with every 2017 HHW week-end event. The Authority has received the NYSDOH approval for such events. The events have been included in our annual HHW brochure and will be promoted by our outreach department.

Yesterday a colleague forwarded an article dated February 21, 2017 from the New City Patch entitled "Bipartisan Support For New 'Pharmacy Take-Back' Law". The article described a piece of legislation that was introduced by Legislator Hofstein. I would like the record to reflect that the Authority was not consulted on the legislation except for one meeting on August 9, 2016 at which time we discussed several points with Legislator Hofstein and staff. The legislation originally included sharps take-back along with pharmaceuticals and we had advised everyone at the meeting that there had not been a similar national piece of legislation enacted. There has been discussion at the state level with regard to Extended Producer Responsibility legislation related to pharmaceuticals takeback. The Authority's Household Hazardous Waste Facility accepts non-controlled pharmaceuticals at the Monday through Friday from 8am-1pm. There are nine different drop off centers at town and village police departments that have pharmaceutical take back events every day 24 hours a day. The Authority would work with the Sheriff's department on having week end collection events included with our HHW week end collection events. There were no clear indications as to who would be responsible for disposal of pharmaceuticals or the costs realized by our residents. We cautioned that legislation not at the state level has been challenged by big pharma and that all indications were that this would be the case with

local legislation as well. The Authority has not been informed of changes or progress with regard to the legislation since August 9, 2016, nor have not received a copy of the legislation.

As a reminder, the Authority is designated by the State as the lead agency for the management of materials generated within the County of Rockland. As the agency tasked with this responsibility, we will again respectfully request that Legislative Board members, whether or not they sit on the Authority Board, coordinate with the Authority on any initiatives related to materials management.

The Quarterly Municipal Green Team meeting was held on February 16<sup>th</sup>. There were 9 municipalities represented and topics discussed were the new Authority pharmaceutical collection initiative at the HHW facility, the green schools of Rockland program, residential door hanger program, 2016 statistics and Rockland Conservation & Service Corp made a presentation to all municipal attendees with regard to their summer program.

I'd like Kerri to expand on the summer door hanger program and request for presentations.

**Scales:** For about the last ten years during the summer, we have had Rockland Conservation and Service Corp members work on various projects for the Authority. They worked on mostly outreach, beautification projects and education of the community. The members conducted a door hanger program which is an informational door hanger that spells out what can and cannot be recycled, tips for recycling, contact information. Last year we put out a request to the municipalities for a first come first serve basis to contact us to let us know if there are areas in their municipality that they have identified as needing additional education. The members will target about three hundred to five hundred units per municipality. The units are documented and if there is any feedback that is useful is given back to us.

Janet Burnet sent out letters to all the Board members looking for additional places for educational presentations. If there are any entities within your community that would benefit or that you have a strong tie with, please let us know.

**Phillips:** Motion to accept the Executive Director's report.

**Nota:** Moved

**Paul:** Seconded

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Presentation – Hospitality Green, Evadne Giannini

Along with the Solid Waste Authority, we integrated waste reduction systems in a couple of the schools in Rockland County. Hospitality Green is an environmental consulting firm and specialize in not for profit and nonprofit public and private entities in implementing sustainable waste reduction practices. Working with schools requires an understanding of the framework from which they are working. We were brought in to do key sustainable waste reduction. Management, we believe, is to integrate an eco-system for waste reduction that incorporates not only the key elements of comprehensive waste

management systems, which includes handling, contract and disposal. Also recognizing the people in education and the institutions personnel and students as an integral part of the system. While they are out there perfecting the system, it provides a foundation for creating cultural and institutional change to the institutions community. Developing a maximum waste diversion system to provide significant financial returns to the institution and to benefit Rockland County Solid Waste. Our purpose was to create a culture within each of the three participating institutions and to be grounded in ecological waste reduction practices. The idea is to realize ongoing reductions in solid waste disposal and to assist and benefit the goals of Rockland County's Chapter 350 legislation and the mission objectives of the Rockland recycling program.

The goal is to assist the Authority and the Rockland recycling program in integrating and implementing each of the participating institutions and individually tailor independent self-sustaining solid waste reduction systems. These models can then be replicated throughout the County. No school is exactly the same, but there are models that you can work from.

Three schools were chosen that were somewhat different. They were Farley Elementary School, Stony Point Elementary School and Sloatsburg Elementary School. We met with the principals of those schools and did a basic walk through assessment to see the overall condition of the property. We met with the green team members and gave them a general overview of what we would be doing. At that point, we then moved into a period of assessments, overview and oversight. We used assessment tools that gave us quantitative data and qualitative data. Our mission is to get into the school and figure out where we can be of value. We then train and educate the staff, students and district personnel. We ask them to complete a survey that helps us to understand what waste is coming into the school and what the general habits and practices are. This gives us a baseline of what the teachers are able to deliver to the students. We have created procedural steps for the institutions and it is making a difference.

**Phillips:** Thank you for this program and we are glad to see it is working in some of our schools. Perhaps you can give us an update at the end of the year.

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**Introduced by: Hoehmann/Grant**

**Unan.**

**February 23, 2017**

**RESOLUTION No. 16 of 2017  
AUTHORIZING THE AUTHORITY TO SUPPORT THE KEEP ROCKLAND BEAUTIFUL  
"GREAT AMERICAN CLEAN UP"**

**WHEREAS**, the Authority has received a request from Keep Rockland Beautiful, Inc. ("KRB") to support the "Great American Clean Up" taking place in Spring 2017; and

**WHEREAS**, KRB has proposed to recognize the Authority's support in the following ways: the Authority logo will be displayed on the back of t-shirts given to volunteers; the Authority logo will be placed on banners for volunteer recruitment; listing the Authority on the KRB website and all social media outlets, including but not limited to email blasts, Facebook and Twitter; the KRB website will

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include a link to the Authority's website; the Authority will be listed as a partner in all events and presentations related to the Spring 2017 cleanup; and the Authority's brochures and literature will be included in volunteer packets; and

**WHEREAS**, KRB cleanup crews will bag recyclables separately to be delivered to the Authority's Materials Recovery Facility; and

**WHEREAS**, within sixty days following the event, will provide the Authority with a report on the number of bags of waste and recycling collected as a result of the cleanup; and

**WHEREAS**, the Authority desires to again be a supporter of the event in an amount not to exceed \$2,500; and

**WHEREAS**, the above terms will be memorialized in a letter agreement between the Authority and KRB; now therefore be it

**RESOLVED**, that the Authority will support the Keep Rockland Beautiful "Great American Clean Up" taking place in spring 2017.

Source of Funds: Advertising Account 6400-00

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Introduced By: Hofstein/Paul

Unan.

February 23, 2016

**Resolution No. 17 of 2017**

**AUTHORIZING THE ROCKLAND COUNTY SOLID WASTE MANAGEMENT AUTHORITY  
TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF ROCKLAND, ACTING ON BEHALF  
OF THE YOUTH BUREAU/ROCKLAND CONSERVATION & SERVICE CORPS FOR SUMMER MEMBER  
PROGRAM SERVICES**

**WHEREAS**, one of the programs through which the Rockland County Youth Bureau coordinates community service is through Rockland Conservation & Service Corps (RC&SC), the federally created program administered by the Corporation for National and Community Services; and

**WHEREAS**, RC&SC members participate in a service-oriented, educational and environmentally beneficial program of community service to improve life in Rockland County; and

**WHEREAS**, the County has proposed to provide the services of these RC&SC members to the Authority during the summer season 2017, to provide environmental education and outreach and work related to the implementation of the Authority's Solid Waste Management Plan, and

**WHEREAS**, the Authority has been greatly benefitted by the services of RC&SC members in previous summers, most recently during the summer season 2016, and again needs their assistance

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with community education programs relative to recycling, composting, hazardous waste disposal, sustainability, and in various other projects described in the attached summary; and

**WHEREAS**, RC&SC members would receive a minimal stipend while participating in the program, to be funded in part by the Authority; and now therefore be it

**RESOLVED**, that the Authority has determined to enter into an agreement with the County of Rockland, acting on behalf of the Youth Bureau/ RC&SC, for the provision of up to three RC&SC members' services through August 31, 2017; and be it further

**RESOLVED**, that the Executive Director is hereby authorized to execute an agreement in a form approved by General Counsel, to provide for the services of not more than two (2) RC&SC members, for a program total not to exceed 250 service hours for each member, at a cost not to exceed \$3,200.

Funding Source: 6507-00 Citizens Education Composting & Recycling

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**Introduced by: Wieder/Soskin**

**Unan.**

**February 23, 2017**

**RESOLUTION NO. 18 of 2017  
EXTEND AGREEMENT BETWEEN THE AUTHORITY  
AND THE COMMUNITY OUTREACH CENTER**

**WHEREAS**, the Authority requires the services of a consultant/liaison to assist in the continued implementation of an acceptable waste enhancement initiative designed to improve recycling in Rockland for residences and private schools; and

**WHEREAS**, the Authority had entered into a contract with the Community Outreach Center by Resolution 28 of 2014 and Resolution 14 of 2015; and

**WHEREAS**, the Authority wishes to extend the agreement with Community Outreach Center for a local community consultant/liaison and other necessary professional services to end on December 31, 2017; and

**WHEREAS**, the Authority has negotiated a fee not to exceed \$12,000; now therefore be it

**RESOLVED**, that the Executive Director is hereby authorized to execute a consulting agreement with the Community Outreach Center, a copy of which is attached hereto, at a not-to-exceed amount of \$12,000.

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Introduced By: RCSWMA Board/RCSWMA Board

Unan.

February 23, 2017

**RESOLUTION NO. 19 OF 2017  
APPOINT PUBLIC INFORMATION SPECIALIST  
TO THE ROCKLAND COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

**WHEREAS**, the position of Public Information Specialist was established by the Rockland County Department of Personnel and by Authority Board Resolution No. 43 of 2016; and

**WHEREAS**, the position for Public Information Specialist was advertised in the Journal News, the Rockland County Department of Personnel website, Career Builders.com, the Authority website, and distributed to Authority related professional organizations and contacts; and

**WHEREAS**, the Authority staff received thirty-one (31) resumes; and

**WHEREAS**, the Authority staff interviewed six (6) applicants; and

**WHEREAS**, Jacqueline Dodrill was determined to be the best suited applicant for the position; now therefore be it

**RESOLVED**, that the Authority Board hereby provisionally appoints Jacqueline Dodrill as Public Information Specialist to the Rockland County Solid Waste Management Authority, effective February 24, 2017, at an annual salary of \$40,000.00, and all other benefits of such employment.

**Dodrill:** Thank you everyone. It is great to attend this meeting and I'm so excited and looking forward to my new job with the Authority.

**Phillips:** Where were you employed before and what do you think you can do for the Authority?

**Dodrill:** I was employed at BMW of North America in Woodcliff Lake, NJ which is the Corporate Headquarters for the United States. I will be providing the Authority with marketing and public information and I will bring the positive message the Authority has to the community. We will be using digital platforms to reach people in their homes rather than just reaching them in the newspapers. We will be using *Facebook, Twitter, Instagram* and *U-Tube*.

**Phillips:** Congratulations and good luck.

**Braunfotel:** This is subject to the approval of the Department of Personnel and we anticipate that will be resolved by tomorrow morning.

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**Phillips:** Do we have a motion to go into Executive Session to discuss personnel?

**Hoehmann:** Moved

**Noto:** Seconded

**Phillips:** Do we have a motion to come out of Executive Session?

**Noto:** Moved

**Hoehmann:** Seconded

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New Business

**Phillips:** Is there anyone in the public that would like to comment, suggestions or recommendations? Since there is no new business and no public comment being offered, do we have a motion to adjourn?

**Lynn:** Moved

**Grant:** Seconded

The meeting was adjourned at 6:00 p.m.

Respectfully submitted,  
Suzanne Haggerty