



**ROCKLAND COUNTY
SOLID WASTE MANAGEMENT AUTHORITY**

420 Torne Valley Road, P.O. Box 1217
Hillburn, NY 10931
tel 845-753-2200 fax 845-753-2281

Howard T. Phillips, Jr.
Chairman

Anna Roppolo
Executive Director



Present

Chairman Phillips
Commissioner Grant
Commissioner Hoehmann
Commissioner Hofstein
Commissioner Kohut
Commissioner Lynn
Commissioner Monaghan
Commissioner Noto (arrived 5:15)
Commissioner Paul
Commissioner Soskin
Commissioner Ullman (arrived 5:12)
Commissioner Wieder (arrived 5:02)

Absent

Commissioner Jobson
Commissioner Moroney
Commissioner Sherwood
Commissioner Schoenberger
Commissioner Stewart

Staff

H. Benado
K. Braunfotel
J. Dodrill
S. Haggerty
D. Louis
D. O'Donnell
A. Roppolo
D. Samuels
K. Scales
J. Sheridan

Others

M. Buechli
K. Galione
J. Goldstein
T. Pytlar
E. Spadavecchia
T. West

The Chairman called to order the Rockland County Solid Waste Management Authority Board of Directors meeting for Thursday, August 3, 2017 at 5:00 p.m.

Pledge of Allegiance – Led by Commissioner Monaghan

Roll call by Clerk. There is a quorum.

Introduced by: Grant/Kohut

Unan.

August 3, 2017,

**RESOLUTION NO. 41 OF 2017
ADOPTION OF MINUTES, MEETING OF June 22, 2017**

RESOLVED, that the transcribed Minutes of the Rockland County Solid Waste Management Authority are approved for the meeting June 22, 2017, as recorded by the Clerk and are hereby adopted.

Executive Director's Report

Roppolo: The paving work at the Hillburn campus is complete. Paving was completed at the MRF on July 15th and the transfer station paving was completed on July 22nd. The concrete slab for the maintenance building has been completed and the building should be erected within the next four weeks.

There was a pre-bid walk through on July 19th at the Hillburn transfer station for potential proposers for the Hillburn Transfer Station O&M and Hauling request for proposals. The current contract is expiring on December 31, 2017.

The bio-solids composting facility proposals are undergoing evaluation. Staff, consultants and I received preliminary proposals, met with the three proposers on June 27th, and subsequently requested additional information and clarification. We will be evaluating the information submitted and the selection committee will have a recommendation at the next meeting.

Ted has been working on an anaerobic digestion study on behalf of the Authority. Ted will update the Board as to status of the study.

Pytlar: Good evening. Anaerobic digestion of organic waste has potential to convert food waste, wastewater sludge and yard waste into valuable energy and soil amendment to produce coal. The study we are conducting in cooperation with Authority staff is being funded by the New York State Energy and Research Development Administration and it is being carried out by our firm D&B engineers. The objectives of the study are to promote New York State's goal in developing anaerobic digestion and energy projects and then demonstrate the process by which the Solid Waste Management Authority or a wastewater management agency would evaluate the feasibility and develop such projects. We will also identify potential hazards to these types of projects that may exist in state regulations or occur in market conditions. We will also provide Rockland County with valuable information for your consideration whether to go ahead with any aerobic digestion energy projects. We are using Rockland County as a case study to evaluate the potential to develop an anaerobic digestion project. The results will be used in an outreach program throughout the state involving public and private sector parties to give us input. In this study, we will look at three anaerobic digestion projection development scenarios and sites; development at an existing solid waste management facility site which could be Hillburn or development at an existing waste water treatment plant which could be the Rockland Sewer District in Orangetown or development at an existing power plant which could be Mirant. To date we have identified the various public and private sector entities who have expressed an interest in participating in a series of workshops for anaerobic digestion and energy development. We have developed baseline information regarding the tonnages of organic waste to be processed. The digestion facility processing has to be power generations in quality by-products that will be produced. We retained information regarding the locations at each of the sites where the project could be developed. Including available acreage, environmental features and the infrastructure to be used that is below the project cost. We are currently developing for each of the sites scenarios that will include the technical economic and environmental planning and legal procurement and financial assessments. The scenarios will be the subject of the outreach workshops

and the Rockland County Solid Waste Management Authority's staff will be consulted and briefed regularly on the project.

Phillips: Thank you Ted. Any comments or questions?

Roppolo: On June 30th, the Rockland County Solid Waste Management Authority got the green light from New York State's Department of Environmental Conservation to submit a final grant application to assist Rockland County food pantries in recovering surplus perishables to feed food insecure families. The grant falls under the Municipal Waste Reduction and Recycling State Assistance Program, which provides funding to municipal agencies for programs targeted at minimizing solid waste in New York State. As I have mentioned at previous board meetings, I met with food rescue organizations in Rockland County to learn more about how food is acquired, stored and distributed. One of the biggest challenges is storing and distributing perishables. I then submitted a pre-application to request grant funding that would allow for the purchase of much needed freezers, refrigerators, shelving and refrigerated trucks. This initiative is one of a handful of projects newly funded by the state in 2017-2018 specifically for food rescue projects.

Phillips: I would like to recognize and acknowledge Anna because she went out and secured this grant on her own using her staff. They sought out this grant very ambitiously and we do appreciate it.

Roppolo: As a reminder, the Household Hazardous Waste Facility is hosting our August weekend event this Sunday August 6 including pharmaceutical take back. I would appreciate it if you would please spread the word that the Authority hosts these events once a month and all drop-off of medication is free and anonymous.

We have had two Rockland County Service Corp members at the Authority this summer. Emily Spadavecchia is a marketing major attending The College of New Jersey and Madeline Buechli is a communications major attending Central Connecticut State University. Both helped us tremendously this summer in advancing our outreach and they have a short presentation for the Board.

Presentation: Rockland Conservation and Service Corp.

We made a video to show residents that if they put plastic bags in the recycling bins, it is very harmful to the machines in the Materials Recovery Facility and it costs a lot of money to change the rollers. We educated on where you should bring your plastic bags instead of putting them in the recycling. We visited farmers market and street fairs giving out reusable bags with medication take back material. The general feedback was very positive and we spoke about how the plastic bags are harmful to the environment. Our work also included going out to 52 pharmacies across the County and giving out medication take back flyers. During one of the weekend events, we handed out the medication take back flyers to all the cars that came to the Household Hazardous Waste Facility.

The door hanger program was another one of our projects. We went to Clarkstown, Wesley Hills, West Haverstraw and Haverstraw and we handed out about 1,000 door hangers. The municipalities told us what streets to hand out the door hangers.

In addition, we made a compost chart with facts to promote composting with the compost barrels the Authority has for sale. We promoted composting food waste.

Phillips: Very nice job. Thank you.

Introduced by: **Hoehmann/Weider**

Unan.

August 3, 2017

**RESOLUTION NO. 42 OF 2017
RESCIND RESOLUTION NO. 31 OF 2017
APPOINTMENT OF DIRECTOR OF FINANCE TO THE
ROCKLAND COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

WHEREAS, the position of Director of Finance of the Authority will be vacated; and

WHEREAS, the responsibilities of this position include administrative work of a complex nature involving the ability to assist the Executive Director and the Authority Board in the performance of the fiscal duties for which she/they are responsible; and

WHEREAS, the Authority conducted a search for candidates to interview for this position and it was recommended to the Board that John Tuey be appointed Director of Finance; and

WHEREAS, by resolution 31 of 2017 it was resolved that John Tuey be appointed as the Director of Finance of the Authority, and

WHEREAS, an offer was made based on the Board's authorization, and

WHEREAS, John Tuey rejected the offer, therefore be it

RESOLVED, Resolution 31 of 2017 is hereby rescinded.

Introduced by: Hoehmann/Soskin

Unan.

August 3, 2017

**RESOLUTION NO. 43 OF 2017
APPOINTMENT OF DIRECTOR OF FINANCE TO THE
ROCKLAND COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

WHEREAS, the Rockland County Solid Waste Management Authority (the "Authority") is a public benefit corporation, duly organized and existing under the Rockland County Solid Waste Management Authority Act (the "Act"), Title 13-M of the New York State Public Authorities Law and,

WHEREAS, the position of Director of Finance of the Authority will be vacated; and

WHEREAS, the responsibilities of this position include administrative work of a complex nature involving the ability to assist the Executive Director and the Authority Board in the performance of the fiscal duties for which she/they are responsible; and

WHEREAS, the Authority conducted a search for candidates to interview for this position; and

WHEREAS, the Authority received numerous resumes and conducted interviews with several qualified candidates; and

WHEREAS, Jeremy Goldstein has demonstrated that he is the best candidate for this position and has the requisite qualifications, skills and experience to fulfill the responsibilities involved therein; and,

WHEREAS, it is hereby recommended that Jeremy Goldstein be appointed as the Director of Finance of the Authority, and, therefore it is hereby,

RESOLVED, that Jeremy Goldstein is hereby appointed as the full-time Director of Finance of the Authority effective as of September 11, 2017 at a salary of \$120,000 per year to serve in such capacity at the pleasure of the Authority Board, and be it further

RESOLVED, that the salary of this position shall be paid from operating funds-personnel budget line 5110-00.

Goldstein: I am a life-long Rockland resident. I graduated from Binghamton University and I received my MBA from Fordham University in finance and marketing. For about the past ten years I have worked for the Port Authority of New York and New Jersey in various departments including their management and budget department where I essentially oversaw the analysis of the yearly budget for the aviation department for all the airports budget submissions and their monthly financial statements. The last year, I have been the financial manager of LaGuardia Airport in charge of the composition of their operating capital budget and their financial statements as well. Prior to the Port Authority, I worked at World Trade Center Redevelopment. I appreciate the opportunity and thank you all.

Phillips: We look forward to having you. I strongly encourage you to start communicating with our staff because the budget will be 99% completed by the time you start. The more interaction you have between now and the time you start will be extremely helpful for us. If you can set some time, maybe bi-weekly, to have discussions with our staff to see what they are doing and to see where the budget is.

Goldstein: Yes, that sounds great. I know the timing is not great because of budget submission, but absolutely any involvement I can do over the next month I will.

Introduced By: Lynn/Kohut

Unan.

August 3, 2017

**RESOLUTION NO. 44 OF 2017
AUTHORIZING DISPOSAL OF SURPLUS EQUIPMENT**

WHEREAS, in the course of its operations, the Authority accumulates unneeded, worn-out or obsolete equipment, computers, furniture, machinery, tools, parts and vehicles which for it has no need; and

WHEREAS, upon occasion, the Authority deems such property to be “Surplus Equipment;” and

WHEREAS, the Authority has recently determined that certain pieces of equipment identified on the attached “Schedule A” are Surplus Equipment; and

WHEREAS, the Authority has the discretion to dispose of Surplus Equipment by various methods, including sale, auction, competitive bidding, and private negotiation, as set forth in its Guidelines for Disposal of Authority Real and Personal Property (“Property Disposal Guidelines”); and

WHEREAS, it may be desirable for the Authority to negotiate disposition of pieces of Surplus Equipment with municipalities that need such equipment in a manner that may benefit the taxpayers of Rockland County, provided that such disposition is consistent with the Property Disposal Guidelines; now therefore be it

RESOLVED, that the Executive Director or her staff are hereby authorized to dispose of the Surplus Equipment listed in the attached “Schedule A” in accordance with the Property Disposal Guidelines.

New Business

Introduced: Noto/Hofstein

Unan.

August 3, 2017

**RESOLUTION NO. 45 OF 2017
CANCELATION OF AUGUST 24, 2017 MEETING**

WHEREAS, the Chairman may elect to cancel or reschedule any single regular monthly meeting for lack of any business to be transacted or anticipated lack of a quorum, therefore be it

RESOLVED, that the regular monthly meeting, originally scheduled for August 24, 2017 shall be canceled.

Phillips: Since there is no other new business and no public comment being offered, do we have a motion to adjourn?

Hoehmann: Moved

Wieder: Seconded

The meeting was adjourned at 5:25 p.m.

Respectfully submitted,
Suzanne Haggerty