



**ROCKLAND COUNTY
SOLID WASTE MANAGEMENT AUTHORITY**

420 Torne Valley Road, P.O. Box 1217
Hillburn, NY 10931
tel 845-753-2200 fax 845-753-2281

Howard T. Phillips, Jr.
Chairman

Anna Roppolo
Executive Director



Present

Chairman Phillips
Commissioner Hoehmann
Commissioner Hofstein
Commissioner Jobson
Commissioner Kohut
Commissioner Monaghan
Commissioner Moroney
Commissioner Noto
Commissioner Sherwood
Commissioner Soskin

Absent

Commissioner Grant
Commissioner Lynn
Commissioner Paul
Commissioner Schoenberger
Commissioner Stewart
Commissioner St. Lawrence
Commissioner Wieder

Staff

H. Benado
K. Braunfotel
J. Burnet
G. Damiani
J. Dodrill
A. Karger
D. Louis
A. Roppolo
D. Samuels

Others

J. Heath
T. West

The Chairman called to order the Rockland County Solid Waste Management Authority Board of Directors meeting for Thursday, April 27, 2017 at 5:30 p.m.

Pledge of Allegiance – Led by Commissioner Monaghan

Roll call by Clerk. There is a quorum.

Introduced by: Kohut/Sherwood

Unan.

April 27, 2017

**RESOLUTION NO. 26 OF 2017
ADOPTION OF MINUTES, MEETING OF**

MARCH, 23, 2017

RESOLVED, that the transcribed Minutes of the Rockland County Solid Waste Management Authority are approved for the meeting March 23, 2017, as recorded by the Clerk and are hereby adopted.

Executive Directors Report

Roppolo: On Thursday March 23, I was asked to be a mentor at the Rockland Planning Land Use with Students Symposium. The program is a collaborative project of Rockland Conservation and Service Corp, Keep Rockland Beautiful and Lamont-Doherty Earth Observatory. The program engages approximately 150 high school students from nine schools and incorporates in their daily curriculum the importance of sustainable planning for our communities. Students consider three complementary processes that make a community successful and sustainable: a balance of social, economic and environmental factors. Many of the student groups incorporated on-site composting, recycling, rain gardens, green roofs and community farms in their presentations. Additional information on the economics of reuse, recycling and reduction of waste was presented to the students for their consideration.

On May 22, I was asked to moderate a session at the annual Federation conference. The session will be a discussion on the uses of crushed glass. Presenting on the use of the Authority's crushed glass aggregate will be Jim Dean, Superintendent of Highways for Orangetown and John Moolick of Suez. As you may recall, in 2013 the Authority partnered with Jim Dean and Suez New York to determine how the crushed glass aggregate would perform when utilized in a 12" main replacement project. The pilot included evaluation of the compaction of backfill materials within the water main trench under four different sets of conditions. After one year, there was no difference in the level of compaction whether the trench was backfilled with crushed recycled glass or virgin stone. Since the utilization of the glass beneficiation machine installed in 2005, the Authority has crushed approximately 119,000 tons of glass. The glass product has been used in multiple public works projects and other projects. Recently, the glass aggregate was used at the Soil Water Conservation District Orangeburg Library rain garden project. Other municipal entities do not produce the product the Authority produces and most recycled glass is used as alternate daily cover at landfills. Over the years Denis O'Donnell's marketing efforts have saved the Authority over \$4,000,000. Had that glass gone to landfills as alternate daily cover, we would have had to pay \$35 a ton to get rid of it. Instead, it has been used in public work projects. For that reason we were asked to present at the Federation conference; and this conference is attended by solid waste professionals and recycling professionals throughout the United States.

The annual stormwater meeting is on the agenda for tonight and Jerry Damiani is going to speak about our best management practices that we utilized for the past year.

Damiani: For your consideration this evening is the Authority's annual stormwater report. The reporting period is March 10, 2016 to March 9, 2017. The Authority has been operating a regular small municipal storm sewer system MS4. The Authority's stormwater management program includes detailed written explanation best management practices activities and all the techniques to follow state requirements as they relate to stormwater discharge. In accordance with the state pollution discharge eliminating system (SPDES), the Authority is required to implement a stormwater management plan with six control measures. These control measures include public and education outreach, public involvement and participation, illicit discharge detection and elimination, construction stormwater runoff controls, post construction stormwater management, pollution prevention/good housekeeping for municipal operations. When you review the report, please pay

attention to MCM page 2 of 4 which identifies controls measures which includes tours, presentations, mailing lists and the various social platforms utilized to reach schools, businesses and the general public. The control measure 2, public involvement and participation, is met by various clean up events such as the "Great American Cleanup" and the Authority's Household Hazardous Waste facility. Control measure 3, illicit discharge detection and elimination, is met by the Authority inspecting all outfalls to detect any illicit discharge during regular inspections. Control measure 4, construction site and post-construction control, the Authority did not have any construction activities that constituted for this reporting period. If construction activities do take place, the Authority will implement erosion and sediment control such as silt filter socks on top of all soils on site or require our contractor to do as such. When the Authority demolished the blue building, which was less than one acre we implemented those control measures. Control measure 5, post construction stormwater management, as the coordinator of stormwater discharge and MS4, I am responsible for inspecting, maintenance and best management practices of the swales, channels, catch basins and yard separators to make sure they are at least at a minimum cleaned and pumped out. Control measure 6, stormwater management for municipal operations, are met by sweeping activities, cleaning and inspecting the current forty-nine catch basins spread out between the facilities.

Phillips: On 2 of 4 what strategies did your MS4 coalition use to achieve education and outreach goals in this reporting tv spot/program/radio it says zero. So my ranting and raving about the Solid Waste Authority every Thursday at 8:15 in the morning on the radio does not count?

Damiani: It does count, so we will make the change.

Phillips: Thank you. Anna is there anything else in the Executive Director's report?

Roppolo: Last month the Board authorized work on paving at the Hillburn campus. Parallel to that work, the Authority has issued a bid for sidewalk replacement. The Authority was unsuccessful in procuring a contractor after two attempts. Keith would you like to apprise the Board of recommended next steps?

Braunfotel: Without going into specifics why the sidewalk needs to be replaced, there are a number of reasons. At this point, it is important to authorize the Executive Director to go out for emergency procurement to replace the sidewalks. One of the obvious reasons is you do not want to replace the sidewalks after we do all the paving and the other reason may involve some litigation in which I can discuss in executive session.

Phillips: I do not feel the need to go into executive session. Do any other commissioners feel that need? If not, let us go out and do the sidewalks. Can we piggyback this on top of the paving that is being done.

Braunfotel: It can be the same contractor and we are trying to piggyback with a county contract. There is also an Orangetown contract that is available and we will look into seeing if Clarkstown has a contract. Denis and Jerry will investigate. It is a little disconcerting that we put out a bid twice and people did pick up the bid and no one responded.

Phillips: So let the staff go out and find the best price and the best product.

Introduced By: Kohut/Sherwood

Unan.

April 27, 2017

**RESOLUTION NO. 27 of 2017
AUTHORIZING THE EMERGENCY PROCUREMENT
FOR PAVING AT THE HILLBURN ADMIN BLDG**

WHEREAS, the Rockland County Solid Waste Management Authority (the "Authority") is a Public Authority Corporation, duly organized and existing under the Rockland County Solid Waste Management Authority Act, (the "Act") and set forth under Title 13-M of the Public Authority Law of the State of New York; and

WHEREAS, on March 27, 2017, the Authority issued a Request for Bids 2017-03 for replacing curbing and sidewalks at the Hillburn administration building; and

WHEREAS, a pre-bid meeting was held on April 3, 2017 where no contractors attended.

WHEREAS, no bids received on the deadline as listed in the RFB, and

WHEREAS, the Authority Procurement Policy allows for this action to commence an emergency procurement for goods or services, so therefore be it

RESOLVED, the Authority authorizes procurement necessary services outlined in RFB 2017-03 on an emergency basis.

MS-4 Annual Stormwater Meeting

Phillips: Motion to accept the MS-4 Annual Stormwater Report

Hoehmann: Moved

Moroney: Seconded

Discussion: Authorities Budget Office – Board Member Training

Roppolo: Included in your packet is an Authorities Budget Office Policy Guidance regarding Board member training Section 2824(2) of Public Authorities Law originally had commissioners training twelve months from the date they were appointed. Now the ABO recommends the commissioners participate in training upon reappointment to the Board or at least every three years. Which means that everyone that is sitting on the Board needs to go through training again.

Phillips: We have to go to the website abo.ny.gov/training?

Roppolo: Yes, typically what happens is that every Board member has to go online and do the training themselves. Debbie reached out to the ABO today and they said if we want to we can have a webinar training session with all seventeen members at once.

Phillips: How long is the training session?

Roppolo: An hour and a half. I do not know if it is easier for everyone to do the training online themselves.

Phillips: I believe it is easier for everyone to do the training themselves. Does everyone agree we will all go online. Give us the details of what we have to do by email and we will all go online.

Roppolo: Evadne from Hospitality Green made a presentation to the Board. They are a company we are using for the pilot program in the three schools and we are expanding the program to another three schools next year.

Introduced by: Monaghan/Hofstein

Unan.

April 27, 2017

**RESOLUTION NO. 28 of 2017
AGREEMENT BETWEEN THE AUTHORITY
AND HOSPITALITY GREEN LLC**

WHEREAS, resolution 3 of 2015 adopted the Rockland County Solid Waste Management Plan;
and

WHEREAS, section 3.5.2.3 of the adopted plan describes the goal of the Authority to assist the public and private K-12 schools and colleges to develop successful and sustainable recycling and waste reduction programs; and

WHEREAS, the Authority requires the services of a consultant/liason to assist in the implementation of section 3.5.2.3 for three schools to pilot a self-sustaining solid waste reduction system; and

WHEREAS, resolution 18 of 2016 authorized a consultant agreement with Hospitality Green; and

WHEREAS, the Authority wishes to enter into a supplementary agreement with Hospitality Green LLC for professional services related to phase II of the current agreement, to be completed in 12 months for a negotiated fee not to exceed \$5,000 ; and

WHEREAS, the Authority wishes to enter into a supplementary agreement with Hospitality Green LLC for professional services related to the replication of the current agreement to be completed in 12 months for a negotiated fee not to exceed \$15,000; now therefore be it

RESOLVED, that the Executive Director is hereby authorized to execute a consulting agreements with Hospitality Green LLC, in substantial form attached hereto, at a not-to-exceed a total amount of \$20,000.

Funding: Operation Fund
Account Number: 6512-00 Community Partnerships

Introduced By: Soskin/Jobson Unan. April 27, 2017

**RESOLUTION NO. 29 OF 2017
AUTHORIZING DISPOSAL OF SURPLUS EQUIPMENT**

WHEREAS, in the course of its operations, the Authority accumulates unneeded, worn-out or obsolete equipment, computers, furniture, machinery, tools, parts and vehicles which for it has no need; and

WHEREAS, upon occasion, the Authority deems such property to be "Surplus Equipment;" and

WHEREAS, the Authority has recently determined that certain pieces of equipment identified on the attached "Schedule A" are Surplus Equipment; and

WHEREAS, the Authority has the discretion to dispose of Surplus Equipment by various methods, including sale, auction, competitive bidding, and private negotiation, as set forth in its Guidelines for Disposal of Authority Real and Personal Property ("Property Disposal Guidelines"); and

WHEREAS, it may be desirable for the Authority to negotiate disposition of pieces of Surplus Equipment with municipalities that need such equipment in a manner that may benefit the taxpayers of Rockland County, provided that such disposition is consistent with the Property Disposal Guidelines; now therefore be it

RESOLVED, that the Executive Director or her staff are hereby authorized to dispose of the Surplus Equipment listed in the attached "Schedule A" in accordance with the Property Disposal Guidelines.

New Business

Phillips: Is there anyone in the public that would like to comment, suggestions or recommendations? Since there is no other new business and no public comment being offered, do we have a motion to adjourn?

Jobson: Moved

Hoehmann: Seconded

The meeting was adjourned at 6:30 p.m.

Respectfully submitted,
Suzanne Haggerty