



**ROCKLAND COUNTY  
SOLID WASTE MANAGEMENT AUTHORITY**

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*Howard T. Phillips, Jr.*  
Chairman

*Gerard M. Damiani, Jr.*  
Executive Director



**2019 Executive Director Report:**

January 16, 2019

Finalized the Intermunicipal Agreement for Solid Waste Collection, Transportation, and Disposal Services for the Village of Wesley Hills.

Finalized the RFP for Solid Waste Collection, Transportation and Disposal Services for the Village of Wesley Hills.

Provided assistance in connection with subcontractor payment issues related to the Contract for Major Repairs to the Bowline Transfer Station between the Authority and Verticon, Ltd.

Assisted the Authority in connection with human resource related matters.

Continued representation of the Authority in connection with unionization of certain Authority employees.

Continued assistance with analysis and application of IRS Revenue Procedure 2017-13 regarding safe harbor guidelines for qualified management contracts and finalized review of issues and circulated memo regarding same.

Finalized memo regarding IWS and Action Environmental Group Inc. in connection with contract administration for the Hillburn Transfer Station Agreement.

Revised the Authority's Procurement Policy.

Continued review of issues in connection with recent Freedom of Information Law requests.

Assisted with execution of the Intermunicipal Recyclables Collection, Transportation and Processing Agreements for the Villages of Grand View-on-Hudson, Piermont, Nyack, and South Nyack.

Review of issues related to Authority Construction Fund.

No. 11      **Authorizing Temporary Extension And Amendment Of Concrete And Asphalt Crushing Operation Operating And Maintenance Agreement Between The Rockland County Solid Waste Management Authority And O'Sullivan Equipment, Inc.**

February 20, 2019

Evaluating responses to RFP for Solid Waste Collection, Transportation and Disposal Services for the Village of Wesley Hills.

Continued assistance to the Authority in connection with final requisition for the Contract for Major Repairs to the Bowline Transfer Station between the Authority and Verticon, Ltd.

Preparing memorandum regarding alternative disposal options available to the Authority.

Assisted with contract administration for the Hillburn Transfer Station Operation, Maintenance, and Hauling Services Agreement.

Assisted the Authority in connection with human resource related matters.  
Preparing comprehensive memo regarding the potential acquisition of the French Farms Facility site.

Preparing RFP in connection with the operation of the Authority's Yard Waste Composting Facilities.

Preparing RFP in connection with the provision of recycling services for the Villages of Grand View-on-Hudson, Nyack, Piermont, and South Nyack.

Prepared extension to and amendment of Concrete and Asphalt Crushing Operation Operating and Maintenance Agreement.

Prepared memorandum regarding the procurement of appraisal services.

Prepared memorandum regarding applicability of user fees for tax-exempt users.  
Continued review of issues in connection with recent Freedom of Information Law requests.

No. 17      Permanent Appointment Of Angelo Rubino As Weigher II To The Rockland County Solid Waste Management Authority

No. 18      Authorizing And Ratifying The Emergency Purchase Of An Above Ground Truck Scale At The Hillburn Transfer Station

March 14, 2019

Assisted with the evaluation of the Proposal submitted in response to RFP 2019-01 for Solid Waste Collection, Transportation and Disposal Services for the Village of Wesley Hills.

Finalized RFP 2019-05 for the Operation and Maintenance of the Authority's Yard Waste Composting Facilities and the Bulk Purchase of Compost and Mulch.

Preparing Operation and Maintenance Agreement and Bulk Purchase Agreement in connection with RFP 2019-05.

Updated draft RFP in connection with the provision of recycling services for the Villages of Grand View-on-Hudson, Nyack, Piermont, and South Nyack.

Continued assistance to the Authority in connection with the release of retainage for the Contract for Major Repairs to the Bowline Transfer Station between the Authority and Verticon, Ltd.

Assisted with contract administration for the Hillburn Transfer Station Operation, Maintenance, and Hauling Services Agreement.

Preparing memorandum regarding alternative disposal options available to the Authority.

Preparing comprehensive memorandum regarding the potential acquisition of the French Farms Facility site.

Assisting with the acquisition of French Farms.

Assisted the Authority in connection with human resource related matters.

Continued review of issues in connection with recent Freedom of Information Law requests.

## No. 29      To Provisionally Appoint A Laborer To The Rockland County Solid Waste Management Authority

May 7, 2019

Attended to procurement for the Operation and Maintenance of the Authority's Yard Waste Composting Facilities Located in West Nyack and New City, New York and the Bulk Purchase of Compost Product and Mulch Product (RFP 2019-05), including finalization of draft operation and maintenance agreement and the draft agreement for the bulk purchase of compost product and mulch product, preparation of addenda to the RFP, and the review and evaluation of submitted proposals.

Finalized RFP 2019-06 for Recyclables Collection, Transportation and Disposal for the Villages of Grand View-on-Hudson, Nyack, Piermont, and South Nyack.

Prepared draft agreement for Recyclables Collection, Transportation and Disposal for the Villages of Grand View-on-Hudson, Nyack, Piermont and South Nyack.

Continued assistance to the Authority in connection with the release of retainage for the Contract for Major Repairs to the Bowline Transfer Station between the Authority and Verticon, Ltd.

Continued assistance with contract administration for the Hillburn Transfer Station Operation, Maintenance, and Hauling Services Agreement.

Prepared memorandum regarding end of term obligations of Organics Recycling Inc. pursuant to the Amended and Restated Clarkstown Yard Waste Composting Facility Service Agreement.

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Preparing memorandum regarding alternative disposal options available to the Authority.

Preparing RFEI for alternative disposal options.

Reviewed issues related to the imposition of user fees for municipal and not-for-profit properties, and prepared and distributed documentation to S. Mathews regarding same.

Continued ongoing assistance to the Authority in connection with employment and labor matters, including coordination with human resources firm, drafting revised collective bargaining agreement, finalizing the work place harassment policy, preparing revisions to the Authority's drug testing policy, as well as preparing a memorandum regarding drug testing matters and a memorandum regarding employment and privacy matters.

Reviewing new flow control enforcement options.

Reviewed and provided comments to 2018 Continuing Disclosure.

Review of issues in connection with Freedom of Information Law.

Review of issues in connection with potential acquisition of real property located in New City.

Preparing comprehensive memorandum regarding the potential acquisition of the French Farms Facility site.

#### June 19, 2019

Attended to procurement evaluation for the Operation and Maintenance of the Authority's Yard Waste Composting Facilities Located in West Nyack and New City, New York and the Bulk Purchase of Compost Product and Mulch Product (RFP 2019-05), including preparation of the evaluation memo, preparing interim agreements, negotiating and revising the operation and maintenance agreement and the agreement for the bulk purchase of compost product and mulch product.

Attended to the procurement for Recyclables Collection, Transportation and Disposal for the Villages of Grand View-on-Hudson, Nyack, Piermont, and South Nyack (RFP 2019-06), including the review of the submitted proposal, preparation of clarification questions, participating in proposer interviews, analyzing clarification response, and assisting with coordination with the villages.

Prepared amendment to the Concrete and Asphalt Crushing Operation agreement with O'Sullivan Equipment, Inc. to temporarily extend the term from June 30, 2019 to December 31, 2019).

Assisted the Authority in connection with potential modifications to the MRF and the renewal of the existing agreement with Casella, including attending meeting with the Authority and its outside engineer, researching issues related to the applicability of 120-w.

Assisting with the Wesley Hills procurement for solid waste collection, transportation and disposal services (RFP 2019-08).

Prepared draft RFP for Recyclables Collection for the Town of Stony Point.

Assisting with the temporary extension of the CF4 Contract for the Collection of Solid Waste from Certain County Government Locations.

Preparing memorandum regarding alternative disposal options available to the Authority.

Revising draft RFEI for alternative disposal options based on Authority comments to initial draft RFEI.

Continued ongoing assistance to the Authority in connection with employment and labor matters, including termination of human resources firm, revising collective bargaining agreement based on internal Authority comments, and preparing a memorandum regarding employment matters.

Assisting with the review and development of new flow control enforcement options.

Review of issues in connection with the potential acquisition of the French Farms Facility, including assistance with notice to the County Legislature of the Authority's intent to acquire the parcel and SEQRA related issues.

Preparing comprehensive memorandum regarding the potential acquisition of the French Farms Facility site.

No. 31      Authorizing Interim Operations Of The Yard Waste Composting Facilities And The Interim Bulk Purchase Of Compost Product And Mulch Product

No. 32      Accepting Proposal And Authorizing The Yard Waste Composting Facilities Operation And A Maintenance Service Agreement

No. 33      Accepting Proposal And Authorizing The Bulk Purchase Agreement For Compost Product And Mulch Product From The West Nyack Yard Waste Facility And The New City Yard Waste Facility

No. 34      Authorizing Notice To The Rockland County Legislature Of The Intent To Acquire The French Farms Facility From The Town Of Clarkstown, New York

No. 35      Declaring (I) The Authority Acting As "Lead Agency" Under SEQRA For The Proposed Acquisition Of The French Farms Facility From The Town Of Clarkstown, New York And (II) A Determination Of Non-Significance

No. 36      Authorizing Acceptance Of The Appraisals, Purchase Price And Purchase Of The French Farms Facility From The Town Of Clarkstown, New York And Related Actions

No. 37      Authorizing Temporary Extension And Amendment Of Concrete And Asphalt Crushing Operation Operating And Maintenance Agreement Between The Rockland County Solid Waste Management Authority And O'Sullivan Equipment, Inc.

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No. 38      Appointment Of A Motor Equipment Operator Iii To The Rockland County Solid Waste Management Authority

September 18, 2019

Assisting with Mosdos Bankruptcy Litigation, including assistance with preparation of briefs and affidavits.

Prepared settlement and release with Verticon, Ltd. in connection with dispute over release of retainage for the Contract for Major Repairs to the Bowline Transfer Station.

Prepared interim agreements for the Operation and Maintenance of the Authority's Yard Waste Composting Facilities Located in West Nyack and New City, New York and the Bulk Purchase of Compost Product and Mulch Product.

Prepared Memorandum of Understanding for renewal of the Disposal Services Agreement with Casella.

Continued attention to the procurement for Recyclables Collection, Transportation and Disposal for the Villages of Grand View-on-Hudson, Nyack, Piermont, and South Nyack (RFP 2019-06), including assisting with coordination with the villages.

Continued assistance to the Authority in connection with potential modifications to the Materials Recovery Facility, including attending meetings, and preparing memoranda regarding the applicability of 120-w.

Assisting with closeout of the Service Agreement with Casella Recycling LLC for the operation and maintenance of the Materials Recovery Facility.

Prepared Memorandum of Understanding with IWS Transfer Systems of New York for the Trans Load of Recyclable Materials for the Authority's Materials Recovery Facility, and conducted research in connection with same.

Assisted with final negotiation with Mr. Bult's Inc. for the renewal of the Clarkstown Hauling Services Agreement.

Continued assistance with the Wesley Hills procurement for Solid Waste Collection, Transportation and Disposal Services (RFP 2019-08), including attending interview with the proposer, preparing clarification questions and related correspondence, and evaluation of proposal.

Finalized RFP for Recyclables Collection for the Town of Stony Point, prepared draft agreement in connection with same, and assisting with evaluation of proposal, including preparation of questions for clarification.

Prepared and finalized the CF5 RFP for issuance on August 26, 2019; prepared related agreement and addenda to the RFP.

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Preparing memorandum regarding alternative disposal options available to the Authority.

Revising draft RFEI for alternative disposal options.

Continued ongoing assistance to the Authority in connection with employment and labor matters, including preparation of post hearing brief filed with PERB on September 9, 2019.

Assisting with the review and development of new flow control enforcement options.

Negotiate purchase agreement and perform due diligence in connection with the acquisition of the French Farms Facility.

Preparing comprehensive memorandum regarding the potential acquisition of the French Farms Facility site.

Preparing RFP for Water Line Testing, Operation and Maintenance Services.

No. 40      Authorizing The Temporary Extension And Amendment Of  
The Contract For The Removal And Disposal Of Garbage, Bulky Items, C&D  
Debris And Recyclable Materials At Various Rockland County Government  
Locations Between The Rockland County Solid Waste Management Authority And  
Carlo Minuto Carting Company, Inc.

No. 44      Ratifying The Execution Of A Memorandum Of Understanding  
Between The Authority And Casella Waste Services Of Ontario, LLC

No. 45      Ratifying The Execution Of A Memorandum Of Understanding  
Between The Authority And IWS Transfer Systems

No. 46      Elimination Of Rebate To Carters For The Delivery Of Recyclable Materials

No. 47      Award Of Contract For Haverstraw (Bowline) Transfer Station  
Paving And Site Improvements RFP No. 2019-13

No. 48      Award Of Contract For Floor Repair At The Clarkstown West Nyack Transfer  
Station RFP No. 2019-18

No. 50      Authorizing Amendment To The Hauling Services Agreement For The Clarkstown  
Transfer Station Between The Rockland County Solid Waste Management  
Authority And Mr. Bult's Inc.

October 17, 2019

Assisted with the Mosdos Bankruptcy Litigation, including assistance with preparation of briefs and affidavits, and court appearances.

Assisted with evaluation of the procurement for Recyclables Collection, Transportation and Disposal for the Villages of Grand View-on-Hudson, Nyack, Piermont, and South Nyack (RFP 2019-06), including assisting with coordination with the villages, preparing amendments to the intermunicipal agreements, and preparing the evaluation report.

Assisted with the evaluation for the procurement for Solid Waste Collection, Transportation and Disposal Services for the Village of Wesley Hills (RFP 2019-08), including preparing clarification questions, reviewing clarification responses, negotiating contract terms, and preparing the evaluation report.

Assisted with the evaluation of the RFP for Recyclables Collection, Transportation and Disposal for the Town of Stony Point (RFP 2019-11), including preparing clarification questions and reviewing responses.

Assisted with the evaluation and subsequent cancellation of the procurement for CF5. Prepared correspondence requesting an additional extension for CF4.

Continued support to the Authority in connection with the MRF operations, including preparing the draft agreement between the Authority and IWS.

Assisted with the review of issues related to demolition for the MRF, including preparing memoranda regarding the applicability of Wicks Law and the sale of equipment no longer needed.

Prepared and finalized the request for proposals for Operation and Maintenance and Hauling Services for the Bowline Transfer Station (RFP 2019-12).

Revising interim agreements for the Operation and Maintenance of the Authority's Yard Waste Composting Facilities Located in West Nyack and New City, New York and the Bulk Purchase of Compost Product and Mulch Product.

Prepared the amendment to the Clarkstown Hauling Services Agreement and distributed same to Mr. Bult's Inc. for review and approval.

Preparing memorandum regarding alternative disposal options available to the Authority.

Revising draft RFEI for alternative disposal options.

Preparing RFP for Water Line Testing, Operation and Maintenance Services.

Continued assistance related to the acquisition of the French Farms Facility.

Continued ongoing assistance to the Authority in connection with employment and labor matters.

Assisting with the review and development of new flow control enforcement options.

Continued review of issues in connection with recent Freedom of Information Law requests.

- No. 55      Awarding Proposal And Authorizing Execution Of Agreement With Charles Capasso & Sons Carting For Recyclables Collection, Transportation And Disposal For The Town Of Stony Point (RFP 2019-11)
- No. 56      Authorizing The Execution Of An Amendment To The Intermunicipal Recyclables Collection Transportation And Processing Agreements With The Villages Of Nyack, Piermont, And South Nyack
- No. 57      Award Of Recyclables Collection, Transportation And Disposal Agreement For The Villages Of Nyack, Piermont And South Nyack
- No. 58      Award Of Solid Waste Collection, Transportation And Disposal Agreement For The Village Of Wesley Hills
- No. 62      Extension Of The Contract For The Removal And Disposal Of Garbage, Bulky Items, C&D Debris And Recyclable Materials At Various Rockland County Government Locations

November 13, 2019

Continued assistance with the Mosdos Bankruptcy Litigation, including review of proposed order.

Assisted with the execution of the amendments to the intermunicipal agreements with the Villages of Nyack, Piermont, and South Nyack, and preparing the final recyclable material collection agreement for the River Villages.

Negotiated and preparing final collection agreement for Solid Waste Collection, Transportation and Disposal Services for the Village of Wesley Hills and assisted with the resolution of issues related to the implementation of user fees for such services.

Preparing the final materials collection agreement for Recyclables Collection, Transportation and Disposal Services for the Town of Stony Point.

Prepared and oversaw the execution of the extension of CF4 (Solid Waste Collection for Rockland County Government Locations) through January 31, 2020.

Preparing new RFP for Solid Waste Collection Services from Certain Designated Rockland County Government Locations (CF5).

Assisted with the review of issues relating to the procurement of demolition services for the MRF, including preparing a memorandum regarding the sale of equipment and a draft RFP for demolition services.

Assisted with the procurement for Operation and Maintenance and Hauling Services for the Bowline Transfer Station (RFP 2019-12), including the preparation of an addendum thereto and evaluating proposals received in response to the RFP.

Revising interim agreements for the Operation and Maintenance of the Authority's Yard Waste Composting Facilities Located in West Nyack and New City, New York and the Bulk Purchase of Compost Product and Mulch Product.

Prepared execution copy of the Amendment to the Clarkstown Hauling Services Agreement and assisting with the execution thereof by Mr. Bult's Inc.

Preparation of agreement with IWS relating to MOU for operations of MRF.

Preparing memorandum regarding alternative disposal options available to the Authority.

Revising draft RFEI for alternative disposal options.

Preparing RFP for Water Line Testing, Operation and Maintenance Services.

Continued assistance related to the acquisition of the French Farms Facility.

Continued ongoing assistance to the Authority in connection with employment and labor matters.

Assisting with flow control enforcement options.

Continued review of issues in connection with recent Freedom of Information Law requests.

No. 65            Authorizing Approval Of Consorti Bros. Paving & Sealcoating Inc. Change Order No. 1 Through 5 For Paving And Site Improvements At The Bowline Transfer Station

No. 66            Establish The Position Of Account Keeping Supervisor For The Rockland County Solid Waste Management Authority

No. 67            To Provisionally Appoint An Account Keeping Supervisor To The Rockland County Solid Waste Management Authority

#### December 5, 2019

Finalization of the agreement for Recyclable Materials Collection, Transportation and Disposal Services for the Villages of Nyack, Piermont, and South Nyack. Assistance with queries from village representatives.

Finalized negotiation of the agreement for Solid Waste Collection, Transportation and Disposal Services for the Village of Wesley Hills. Assisted with the resolution of issues related to the implementation of user fees for such services, including preparing a memorandum of understanding regarding same. Assisted with queries from the Village.

Finalization of the agreement for Recyclables Collection, Transportation and Disposal Services for the Town of Stony Point.

Assisted with the procurement for Solid Waste Collection Services from Certain Designated Rockland County Government Locations (CF5).

Continued preparation of procurement materials for demolition services for the MRF.

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Evaluation of proposals received in response to the Request for Proposals for Operation and Maintenance and Hauling Services for the Bowline Transfer Station (RFP 2019-12).

Revising interim agreements for the Operation and Maintenance of the Authority's Yard Waste Composting Facilities Located in West Nyack and New City, New York and the Bulk Purchase of Compost Product and Mulch Product.

Assisted with execution of the Amendment to the Clarkstown Hauling Services Agreement with Mr. Bult's Inc.

Preparation of memorandum regarding alternative disposal options available to the Authority.

Preparation of draft RFEI for alternative disposal options.

Preparation of RFP for Water Line Testing, Operation and Maintenance Services.

Assistance with the acquisition of the French Farms Facility.

Continued ongoing assistance to the Authority in connection with employment and labor matters.

Assisting with flow control enforcement options.

Continued review of issues in connection with recent Freedom of Information Law requests.

- No. 70      Establish The Position Of Director Of Constituent Services For The Rockland County Solid Waste Management Authority
- No. 71      To Appoint A Director Of Constituent Services To The Rockland County Solid Waste Management Authority
- No. 72      Establish The Position Of Intergovernmental Relations Coordinator For The Rockland County Solid Waste Management Authority
- No. 73      To Appoint An Intergovernmental Relations Coordinator To The Rockland County Solid Waste Management Authority
- No. 74      Authorizing Temporary Extension And Amendment Of Concrete And Asphalt Crushing Operation Operating And Maintenance Agreement Between The Rockland County Solid Waste Management Authority And O’Sullivan Equipment, Inc.
- No. 75      Extension Of The Hauling Services Agreement For The Bowline Transfer Station
- No. 76      Extension Of The Operation And Maintenance Agreement For The Bowline Transfer Station
- No. 77      Authorizing Extension Of The Interim Operations Of The Yard Waste Composting Facilities And The Interim Bulk Purchase Of Compost Product And Mulch Product
- No. 78      Memorandum Of Understanding Between The Rockland County Solid Waste Management Authority And The Village Of Wesley Hills, New York